

Job Advertisement
Heavy Truck Mechanic Kapoeta (1 Position)

The Carter Center (TCC) provides Technical support to the Ministry of Health – Republic of South Sudan for the Guinea Worm Eradication and Trachoma Control programs. The Carter Center is currently seeking dynamic, qualified candidates to fill the Position of **Heavy Truck Mechanic (1 Post)**, to be based in Kapoeta State or Programmatic locations South Sudan.

Title: Heavy Truck Mechanic (1 position)
Duty Station: Kapoeta State, or within Programmatic locations within South Sudan
Duration: Current- August 31st, 2020
Closing Date: October 24th, 2019

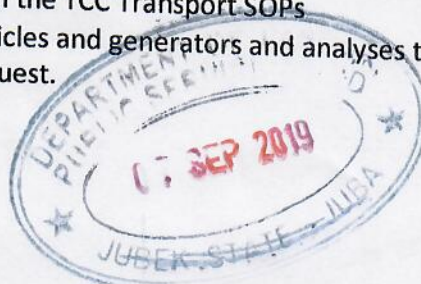
Reporting to: Field Logistician

Job Purpose: Perform repair independent and conducts maintenance on TCC vehicles and generators according to the workload, planning and instructions. Carries out specific jobs like preventive maintenance, diagnosing, element overhauls and repairs. opens job cards and fill in corresponding data's when the works are finished.

The position is predominantly based in Kapoeta State or other locations as may be determined by Management and the primary responsibilities of the position are to;

Key Responsibilities:

- Follow The Carter Center Standard Operating Procedures, Code of Conduct, and Transport Policy at all times
- Ensure all vehicles are maintained in good working condition and are always safe to drive at all time.
- Alert the Fleet Manager or the Hub Officer in Charge when problems are identified,
- Build capacity of drivers and staff to ensure vehicles and TCC assets are handled appropriately.
- Carries out any repair, service and maintenance work of all fleet particularly Ural, Kamaz and Isuzu trucks.
- Train and build capacity of drivers on basic vehicle checks and maintenance
- Ensure adherence to TCC fleet management SOPs
- Support Fleet management by communicating with drivers their daily assignments
- Advise Fleet Manager, or Hub OICs immediately on needed spare/replacement parts or of any faults or potential problems
- Maximises the fleet efficiency and effectiveness through planned preventive maintenance, service and repair in accordance with guidelines issued by the Fleet Manager or accordance with the TCC Transport SOPs
- Checks the condition of vehicles and generators and analyses technical defects required for accurate spare parts request.





- Repairs and maintains generators and up-keep the condition standard as required.
- Fills in and sign job cards when the works are finished.
- Keeps the garage and the tools always clean and in proper working condition.
- Under take welding, fabrication and mechanical work as required.
- Perform monthly inventory for Workshop equipment and report any missing/damaged tools.
- Good working knowledge in use of vehicle diagnostic equipment.
- Performs other duties as requested by the Fleet Manager or Hub OIC.

Person Specifications:

- South Sudanese Nationals only
- Hold a recognized Certificate/Diploma in Auto Mechanic or related field.
- Electrical knowledge
- 3 year's experience of maintaining generators, Toyota-Landcruiser and Heavy vehicles (Ural, Kamaz and Isuzu)
- 2 years of working experience with an international NGO
- Experience in calibrations of diesel Injection pump is an added advantage.
- Fluent in English (Spoken and Written)
- Must have intermediate level of Computer skills and valid driving licence.

Application deadline: October 24, 2019.

Only shortlisted candidates will be contacted. **Women candidates** are highly encouraged to apply. No original documents are required at this stage.

For Interested candidates, please submit your application comprising of: (1) a comprehensive CV that includes contact details, education and training background, work experience and 3 referees, and (2) Cover letter detailing how you qualify for this position to:

HR Department applications should be submitted by:

1. Email: recruitment-ssd@cartercenter.org (attachments in .doc or .pdf formats only)
2. Hand delivery to the TCC main office in Juba or any of the field hubs located in: Wau, Rumbek, Kapoeta or Nanyangachor.

