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Invitation for Tendering
Laptop Inspections, Assessment and Repair –Juba South Sudan

Reach Alternatives (REALs) is an International NGO based in Japan and with a presence in the Middle East and Africa. Our organization specializes in implementing a wide variety of projects, ranging from community security and safety, research and training in peace and security, protection of war-affected populations, prevention of and response to gender-based violence, livelihood empowerment, and peace-building programs with a strong focus on capacity-building of communities and stakeholders affected by conflict. In South Sudan, REALs is a duly registered NGO and has been actively implementing programs focusing on conflict prevention, SGBV/PSS, Agriculture, and WASH since 2012.

Tender submissions are invited for the below Items.

1. **Laptop Inceptions and Assessment**
2. **Laptop Repair and Maintenance**
3. **General IT Services**

Opening date: 9th Nov, 2026
Closing date: 13th Nov, 2026
Location: Juba -South Sudan
Title of Open Tender: **Laptop Inceptions, Assessment ,Repairs and Maintenace.**
Subject of Email: **TENDER FOR LAPTOP INCEPTIONS, ASSESSMENT,REPAIRS AND MAINTENANCE**
Submit the below documents to hr-africa@reals.org

REQUIREMENT FOR PREQUALIFICATIONS

1. Certificate of Incorporation or Business Registration Certificate.
2. Valid Tax Compliance Certificate or Tax Clearance Certificate issued by the relevant tax authority.
3. Tax Identification Number (TIN) registration certificate.
4. Current business operating licence or trading permit, where applicable.

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5. At least three references from previous clients for similar goods or services.
6. Copies of previous contracts, purchase orders or completion certificates demonstrating relevant experience, where available.
7. List of major clients served within the last three years.
8. Details of key personnel and their relevant qualifications and professional certifications.
9. Description of technical services offered.
10. Number of qualified computer technicians available.
11. Relevant technical qualifications and certifications of personnel.
12. Details of the workshop or service centre and its physical location.
13. Availability of diagnostic equipment and specialized repair tools.
14. Ability to source genuine or compatible replacement parts.
15. Warranty offered on completed repairs and replacement parts.
16. Average turnaround time for laptop inspection, diagnosis and repair.
17. Capacity to provide on-site technical support, where required.
18. Procedures for handling, protecting and maintaining the confidentiality of client data during repairs.

