



VACANCY ANNOUNCEMENT

Action Against Hunger is a non-governmental organization whose aims and mission is to save lives by eliminating hunger, under-nutrition, particularly during and after emergency situations like disasters. Action Against Hunger focuses on nutrition, health and healthcare practices; food security and livelihoods (FSL); water, sanitation and hygiene (WASH) and advocacy.

Action Against Hunger USA is currently looking for a qualified **South Sudanese Nationals** to fill in the position of **Communication & Advocacy Officer** 01 position - Juba

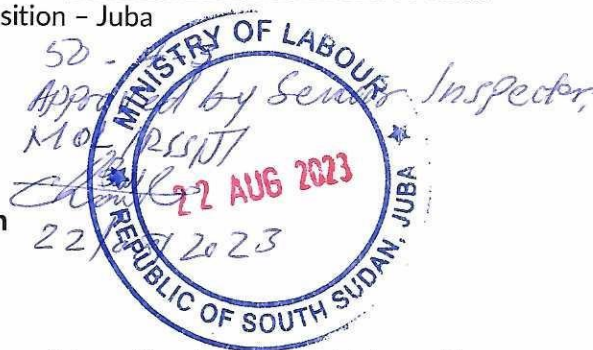
Position open date: **August 22, 2023**

Closing date: **September 8, 2023**

Expected Start date: **October 2023**

Contract Duration: **12 Months with possibility of extension**

Location: **Juba**



Action Against Hunger-USA is part of the Action Against Hunger International network, which provides humanitarian relief in over 40 countries worldwide in the sectors of nutrition, health, water/sanitation, and food security. Action Against Hunger-USA, an independent NGO, currently manages operations in seven countries: Kenya, South Sudan, Tanzania, Uganda, Ethiopia, Haiti and Somalia. Action Against Hunger-USA has approximately 1,500 staff based in the various country offices, Head Quarter in New York City and Operational Centre in Nairobi. Additional growth is anticipated.

I. SUMMARY OF POSITION

The Advocacy and Communications Manager will be responsible for strategically and technically leading and supporting the Advocacy and Communications work to expand Action against Hunger's advocacy reach across national and local government decision-makers in South Sudan. He/she will align and streamline internal advocacy efforts across the organization through representing AAH at evidence-based policy positions and coordinating policy and advocacy activities. A cornerstone of this approach is the contextualization and implementation of Advocacy Strategy for Action Against Hunger's Horn & Eastern Africa Region (HEARO).

PURPOSE:

The purpose of this position it to drive and coordinate advocacy and engagement structures at local and national level to promote Action Against Hunger's work for greater impact. Provide support to implementation of R2G project at national level.

ENGAGEMENT

The Advocacy and Communications Manager will focus on strategic partnerships and relationship building with other actors on fighting hunger and malnutrition with key stakeholders in the government institutions, donor community (GAC, GFFO, USAID, SIDA, ECHO, etc), UN Agencies (UN Women, UNICEF, WFP, UNFPA), like-minded NGOs and private sector in the country. In addition, He/She will position Country Office with key audiences and ensure Action Against Hunger USA's technical leadership remains top of mind in the country. Collaborates with other country office departments and units, Networks to develop and deliver advocacy capacity building activities and conduct orientation activities on advocacy integration.



DELIVERY

Develop and implement advocacy plans and activities for country office projects and support advocacy activities including products (presentations, internal briefing notes, policy briefs, op-eds) for both internal and external use.

II. ESSENTIAL JOB FUNCTIONS

Project Management (30%)

- Lead the implementation of the R2G project activities
- Organize external meetings and events, including ensuring effective preparation for, scheduling, tracking and follow up.
- Motivate and engage peers to share ideas and engage with the advocacy agenda
- Document program promising practices, success stories and lessons learnt and share them with donors and key partners
- Support the learning event and support the implementation of the actionable points
- Draft quarterly and annual reporting and any additional reporting necessary to Action Against Hunger.
- Track results of policy and advocacy initiatives at the output and outcome levels.
- Support in ensuring organizational policy and advocacy systems and processes are robust, effective and sustainable.
- Ensuring that corrective actions taken are done based on monitoring data.
- Prepare monthly, quarterly and annual advocacy reports

Government Relations and Influencing (20%)

- Lead Action Against Hunger's efforts to influence policies, promote social protection and nutrition financing in international development.
- Support relationship building with Governments, Parliamentarians, policy and decision makers relevant to delivering advocacy objectives.

Policy Research and Product Development (20%)

- Support the Advocacy & Communications work with the research and development of policy products (e.g., briefing notes, key message documents, policy statements).
- Support the Advocacy & Communications efforts in the production and targeted distribution of policy products and key messages.

Advocacy Capacity Development (15%)

- Facilitate training on advocacy skill to head office and field staff
- Technically lead the at the country office in development of field advocacy action plans
- Facilitate technical assistance to SUN Movement and local organizations

External engagement (15%)

- Support all events and creatively communicate our role in program responses, enabling the exploitation of all media opportunities (including, mainstream media, new media and online opportunities such as blogging and social media influencers)
- Provide AAH brand management and communications quality control in the country and ensure staff understand and adhere to communications guidelines and protocols
- Coordinate production of a diverse range of information products including audio/visual communications, when needed to achieve specific, program, policy and advocacy goals

III. SUPERVISORY RESPONSIBILITIES

There is no staff reporting directly to this position

IV. FISCAL RESPONSIBILITY

Support budgeting of activities/ interventions and ensure implementation of these activities within budget, scope, and time.



V. CONTACTS/KEY RELATIONSHIPS (internal & external):

- Team members: collaboration and exchange of information

VI. PHYSICAL DEMANDS

- To travel to the field, the employee must attest to a level of physical fitness capable of enduring physically difficult, highly stressful situations, which may include the necessity to walk long distances, eat a limited diet, and/or reside in potentially uncomfortable housing or tents.
- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

VII. WORKING CONDITIONS, TRAVEL AND ENVIRONMENT

The duties of the job require regular job attendance at least five days per week. Must be available to work outside normal office hours or on the weekends as required. Must be able to travel as required for standard domestic and international business purposes. While performing the duties of this job in the field, the employee may be exposed to precarious settings under high-security risks and/or very basic living conditions and outside weather conditions, as well as infectious diseases.

VIII. GENDER EQUALITY COMMITMENTS & ZERO TOLERANCE TO SEXUAL EXPLOITATION and ABUSE

- Foster an environment that supports values of women and men, and equal access to information.
- Provide a work environment where women and men must be evaluated and promoted based on their skills and performance
- Respect beneficiaries' women, men, boys and girls regardless of gender, sex orientation, disability, religion, race, color, ancestry, national origin, age or marital status
- Value and respect all cultures.
- Promote and uphold the PSEA policy and procedures.

IX. REQUIRED QUALIFICATIONS

- Minimum of a Bachelor's Degree in Social Sciences or related field, Anthropology, Gender and Development Studies, or other Social Sciences related discipline.
- Minimum 4 years of work experience in an Advocacy role or a role that involves Advocacy for an NGO.
- Experience in program or project design

X. REQUIRED SKILLS AND EXPERIENCE ESSENTIAL

- Strong understanding of current lobbying and policy development landscape.
- Knowledge of the charity landscape and the current challenges being faced by charities and NGOs.
- Experience in successful policy and advocacy work, preferably in international development, with a preference for those that have professional experience working in Africa.
- Proven track record drafting and contributing to a range of products (presentations, internal briefing notes, policy briefs, op-eds).
- Recognized capacity in translating complex information in a compelling and accessible way for non-technical audiences.
- Demonstrated experience in developing and advocating for gender equality and child rights policies.
- Demonstrated ability to develop analytical evidence-based policy papers and reports.
- Excellent English language skills.



- Ability to provide or recommend solutions to problems; show flexibility to assume additional responsibilities
- Excellent analytical and critical thinking skills, including the ability to find, absorb, analyze, and prioritize information from many different sources, and proven experience in strategy development.
- Outstanding interpersonal, communication, and presentation skills, including the presence to deal effectively with diverse constituencies including senior management
- Initiative in thought leadership, innovation, and creativity.
- Ability to work and contribute positively in a team.
- Commitment to Action Against Hunger's work and values.

XI. SAFE GURADING COMMITMENT

Action against Hunger has zero tolerance towards all forms of harm and abuse. We take concerns and complaints relating to safeguarding issues involving our staff, partners and suppliers very seriously. **We will take action to vigorously investigate and manage any violations or alleged violations of this policy**

To apply, please! Send your **Cover letter, CV, & ID card as one Document** with three professional References to recruitment@ssd-actionagainsthunger.org specifying **Communication & Advocacy Officer:** as the title of your email, we encourage online application for easy data storage.

The deadline for applications is **September 8, 2023 at 5:00pm**. We do appreciate your interest to work with us; However, Only shortlisted Candidates will be contact.

We will only receive, accept and consider all applications submitted through referred channels above, any applications submitted other than channels stated here will not be accepted & considered.

"This Position is Open to South Sudanese Nationals Only"

"Qualified Female Candidates are encouraged to apply"

Apply"

