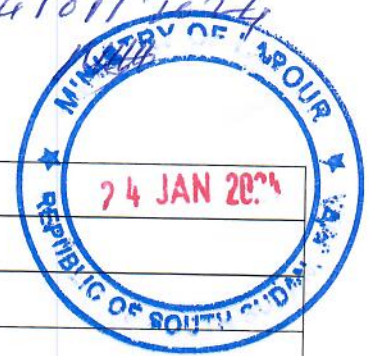


50-11-3
Approved by
Inspector of Labour
24/01/2024



| | |
|-----------------------|--------------------------------------|
| Job Title: | JMSH Cleaner - Position (1) |
| Job Location: | Juba |
| Reporting to: | Referral Desk Assistant |
| Starting Date: | 24th January 2024 |
| Closing date: | 12th February 2024 |

INTRODUCTION:

ACROSS is an Interdenominational Church based organization which strives to provide humanitarian assistance (including emergency/relief, rehabilitation and development work) to local communities, internally displaced persons, refugees and other vulnerable communities including persons living with disabilities to enable them to realize their purpose and value as human beings. ACROSS South Sudan is searching for a well-behaved, right-attitude, respectful and formally or informally skilled female applicant for the position of **JMSH Cleaner**.

Main Job Purpose:

The cleaner will ensure that Juba Medical Safe House compound kept clean and growing grass are cut/slashed timely, maintain cleaning tools and equipment in good conditions and report damage to any tool or work-related challenge (s) to the line supervisor promptly.

JOB FUNCTIONS:

- He / She maintain a positive overall impression, have great stamina, a positive attitude, and a dedication to excellence.
- He / She is required to check and report items which are damaged or in need of maintenance.
- You are also interacting with staff and in a professional and respectful manner and play an important role in addressing special requests or problems.
- Cleaning and maintaining the Compound, entertainment halls, wards and associated bathrooms and common areas etc.
- Report all defects and follow up repair until completion.
- Dusting, sweeping, mopping, and washing floors, toilets, showers, tubs, driveways, windows, and counters.
- Handling all furniture and appliances carefully.
- Follow instructions given by Staff Management leadership or OIC

- Provide informative handover to next shift and management where applicable.
- The Staff Compound Cleaner must be able to adapt to change around the compound, whilst maintaining professionalism, respect and a calm disposition.
- Additional duties as required on the request and direction of the Staff Manager.
- Ensuring proper use, storage and maintenance of the equipment and tools provided.
- Informing superiors of any incident that may occur in the course of his/her work.
- Helping ACROSS staff carry heavy items, if necessary.

MINIMUM QUALIFICATIONS & EXPERIENCE REQUIRED:

a. Education:

- Secondary school Certificate.
- Relevant certification.

a. Work Experience

- Must speak fluent English and have numerical literacy.
- Previous cleaning experience and public areas cleaning essential.
- Good knowledge of cleaning supplies and chemicals.
- A flexible approach towards working hours is required.

PERSONAL SKILLS/ATTRIBUTES REQUIRED:

- Good communication skill and interpersonal skills.
- Ability to speak in English.
- Ability to plan work on daily basis.
- Able to work with minimal supervision.
- Good reporting skills – preferably verbal.
- A team player
- Flexible and willing to learn.

Desirable Qualifications and Skills

- Knowledge of policies and procedures of the protection.
- Commitment to Child protection, Prevention of SEA and Safeguarding of Adults.
- Committed Christian.
- Commitment to help persons of concern and willingness to cooperate with counterparts.



If you believe you meet the above qualifications, please hand deliver your application letter with copy of your Nationality Certificate, Cover Letter and a written Personal Christian Testimony to ACROSS Office in Buluk, near Sudan Embassy or UNHCR Country Office.

Important to Note: ACROSS has a zero-tolerance approach to conduct such as fraud, sexual exploitation and abuse, sexual harassment, abuse of authority and discrimination, corruption and bribery. All selected candidates will be expected to abide and adhere to ACROSS' standards of conduct and will therefore undergo thorough background checks through a number of means. Selected candidates will also be required to provide additional information as part of the verification exercise. Misrepresentation of information provided during the recruitment process may lead to disqualification.

Applications without Personal written Christian Testimony (Not letter from the church) will not be considered.

- The position is open to South Sudanese individuals who is committed to work.
- Only shortlisted candidates will be contacted.
- Applications once received are NOT Returnable.

Due to urgency to fill the position, applications will be reviewed as they come in.

ACROSS
P.O.BOX 132
JUBA - SOUTH SUDAN

End

