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## **TERMS OF REFERENCE**

### **CONSULTANT**

## **Mental Health and Psychosocial Support (MHPSS) Needs Assessment and Capacity Strengthening**

**Number: CINA/EOI/MHPSS/202008**

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### **BACKGROUND**

Community in Need Aid (CINA) is a non-governmental, non-profit making humanitarian and development organization formed in 2010 operating in South Sudan. CINA is mandated to save lives, protect dignity and develop resilience of children and families from effects of conflicts and disasters. The organization is committed to attaining sustainable socio-economic development founded on community ownership, peaceful co-existence in diversity, improved quality of life, literacy and self-reliance.

CINA South Sudan is looking for a competent consultant to design and conduct a Mental Health and Psychosocial Support (MHPSS) Needs Assessment in 15 schools in the counties of Yirol East, Awerial and Guit (5 schools per county) targeting 10,000 school children, alongside strengthening the capacity of MHPSS staff. This task is part of the PENCILS project of the Consortium between WTI, CINA and HESS, supported by the Education Cannot Wait (ECW-SSMYRP) Seed Fund. The findings and recommendations of MHPSS Needs Assessment will be used to inform MHPSS delivery in schools in these counties and other locations across the country.

### **OUTCOMES, PURPOSE AND OBJECTIVES**

#### **Consultancy Outcomes**

1. A publishable MHPSS needs assessment and recommendations delivered
2. Capacity of MHSS staff strengthened



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## Purpose and Objective

- The designated consultant is expected to expedite a 5 days Mental Health and Psychosocial Support Training and 10 days Needs Assessment in 15 schools in Yirol East, Awerial and Guit where s/he will serve as an external consultant, ensuring a coordinated approach to the execution of this particular assignment.

## Specific Objectives

- i. To improve the capacity of MHPSS staff on the basic concepts and principles of MHPSS, integration and implementation of MHPSS in education, coordination of MHPSS services and M&E for MHPSS interventions;
- ii. To design and conduct MHPSS needs assessment in 15 schools in Yirol East, Awerial and Guit

## SCOPE OF WORK

- A concept design for the proposed 10 days' MHPSS Needs Assessment (a 5-pager document with sections including problem statement, rationale, justification, objectives, references of similar assessments conducted in South Sudan, and the methods to be used such as Child Friendliness Scoring Index (CFI) or other tools. *See here attached a copy of CFI.* The methods must expound on the study population, data collection and analysis, training of enumerators, travel arrangements, ethics and COVID-19 considerations, and a timeline for delivery of the assessment);
- A training design for capacity strengthening of 10 MHPSS staff on the basic concepts and principles of MHPSS, integration and implementation of MHPSS in education, coordination of MHPSS services and M&E for MHPSS interventions (a 5-pager training manual/guide besides its annexes such as list of participants, list of workshop requirements, training agenda, and PowerPoint slides);
- A Financial proposal for the MHPSS Needs Assessment and Capacity Strengthening (a detailed breakdown of the costs to be directly supported by the consultancy);



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- Actual undertaking of the MHPSS Needs Assessment in 15 schools of Yirol East, Awerial and Guit Counties and training of 10 MHPSS staff;
- Preparation and presentation of MHPSS Needs Assessment findings and recommendations, including to the Consortium members.

## CONSULTANCY REQUIREMENTS

### Qualifications and Experience

- A Master's degree in Public Health, Human Psychology, Psychiatric, Social Work and Social Administration or a related Field.
- At least 3 years of proven experience in the facilitation of workshops specifically in MHPSS is required
- Previous experiences in conducting assessments or work as a researcher in MHPSS or similar field is desired.
- Previous experience in working with I/NNGOs in South Sudan will be an added advantage.

### Skills and Competencies

- Possess facilitation skills and professional abilities to deliver a training programme including use of on-line platforms.
- Excellent skills in facilitation and coordination of training actions with participants from diverse background.
- Possess high level of proven skills in conducting assessments/research.

## DELIVERABLES

The Consultant is expected to produce the following deliverables:

- i. A concept design for 10 day's MHPSS Needs Assessment in 15 schools of Yiro, East, Awerial and Guit submitted;
- ii. A training design for 5 days' capacity strengthening of MHPSS staff submitted;
- iii. A financial proposal for MHPSS Needs Assessment and Capacity Strengthening submitted;



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- iv. A 5 day's MHPSS training for 10 staff is conducted;
- v. A 10 day's MHPSS Needs Assessment is conducted in 15 schools of Yirol East, Awerial and Guit Counties, targeting 10,000 children;
- vi. A 10-pager MHPSS Needs Assessment Report, with key findings and recommendations is presented, including to the Consortium;
- vii. A 5-pager MHPSS training report is submitted;

## **COST OF CONSULTANCY**

The cost of this consultancy will be paid in two instalments. A deposit of 70% will be paid after the training and assessment is completed while the balance of 30% will be paid after submission of all the deliverables for the training. Since this training will be in Juba, there will be no costs related to flight tickets, accommodation but there will be accommodation and tickets costs for the assessment.

## **TIMELINE OF THE ASSIGNMENT**

This consultancy is scheduled for 2 calendar days from **17<sup>th</sup> –18<sup>th</sup> December 2020** and assessment for 10 days from **20<sup>th</sup> – 30<sup>th</sup> December 2020**

## **REPORTING**

The consultant will work under the supervision of CINA's Executive Director. The consultancy final report is expected not later than the **31<sup>st</sup> December 2020**.

## **MORE ENGAGEMENT**

CINA may consider engaging the consultant in different capacity after successful completion of this assignment (if need be).

## **GUIDELINES FOR APPLICATIONS**

Interested persons are requested to submit:

- A Cover letter;
- Evidence of the applicant's history of delivery of similar consultancy
- Concept design for MHPSS Needs Assessment (with its annexes as above);



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- Training design for MHPSS training (with its annexes as above);
- Financial proposal (detailed budget break down;
- Consultant's profile (including company name, registration status and bank account details, areas of expertise and any other related information).

Any interested competent consultant can send Expression of Interest quoting the number: to [machuor@cina-southsudan.org](mailto:machuor@cina-southsudan.org) cc: [liz@cina-southsudan.org](mailto:liz@cina-southsudan.org) not later than **4:00 pm GMT+3, Monday, 14<sup>th</sup> December 2020.**

CINA will only respond to the successful applicant(s). Only persons meeting the criteria as outlined in the Terms of Reference should apply. Female candidates are encouraged to apply.

**Note:** CINA South Sudan is a child-centered organization and therefore has a zero tolerance policy on Sexual Exploitation and Abuse (PSEA) of children and other beneficiaries by its staff, members and partners. As such, successful applicants will be subjected to enhanced background checks and will sign and adhere to CINA's PSEA policy, Code of Conduct and Child Protection Policy during the tenure of this assignment.

