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MINISTRY OF LABOUR
24 AUG 2021
REPUBLIC OF SOUTH SUDAN, JUBA

CARE South Sudan

CARE South Sudan is an International NGO working in South Sudan. CARE and its partners work with vulnerable communities to address the underlying causes of poverty and promote peace and development, through its strategic goal to reduce poverty by empowering women, enhancing access to resources and services and improving governance.

CARE South Sudan is therefore looking for a suitable candidate to cover the position of Project Officer, to be based in Juba and Torit.

TITLE:	Project Officer
SECTOR:	Women Peace and Security
TEAM:	Programs
DUTY STATION	Juba and Torit, South Sudan
TYPE:	National
REPORTS TO	Project Manager

BACKGROUND

With funding from the Dutch Ministry of Foreign Affairs, CARE Nederland in cooperation with CARE South Sudan will soon embark on **Women's Leadership and Advocacy Initiative**, a project that seeks to address the barriers to women's participation in the social, economic and political spheres in South Sudan. This initiative seeks to contribute to addressing these barriers as a basis for improving women's quality of life through economic empowerment, changing negative social norms and increasing their influence in decision-making processes by leading in the public, private and civic spheres and making women's voices heard. This project will focus on Torit and Juba in coordination and collaboration with strategic women rights organizations, the State and National Ministry of Gender, Child, Social Welfare, Ministry of Commerce, Industry and Investment, national parliamentarians, and relevant state and county level entities.

PURPOSE AND SUMMARY OF POSITION:

Reports to: Project Manager, WLAI

Reporting to the Project Manager, the two Project Officers will coordinate project activities at County and state levels in collaboration with State and National Ministry of Gender, Child, Social Welfare, Ministry of Commerce, Industry and Investment, national parliamentarians, and relevant state and county level stakeholders and sister CARE projects WVJ and FEEDII.

SPECIFIC RESPONSIBILITY

Project implementation:

- Lead implementation of WLAI project work plan at County/State level with WROs complying with CARE policies.
- Monitor the day to day implementation of the program activities by local partners and provide feedback and ensure updates and report are submitted on timely manner.



- Provide technical support to partners at state and national level WROs to organize advocacy events on 35% affirmative action and women's participation and leadership in decision making process and to advance their issues on public platform during the International commemoration days (IWD, 16 Days of Activism, Int Day of Girl child.)
- Ensure implementation of partner's capacity building plans developed during organizational assessment and ensure its factored in the quarterly work plan.
- Support in organizing networking and advocacy events for women leaders and networks
- Review report for partners and provided comments feedback and submit final report to the PM on monthly basis.
- Participate in county/state level coordination meeting relevant for WLAI project and as assigned by the PM.

Partner Management:

- Participate in capacity assessment of new sub-grantees and partners
- In collaboration with other CARE departments, ensure implementation of partner capacity building plans
- Monitor partners and ensure disbursed funds are used for the rightful purpose in accordance with compliance policy.
- Review all the financial documentation before submission to Grants officers.
- Review Partners/ sub grantees project report and verify the completeness of the data submitted.

Monitoring:

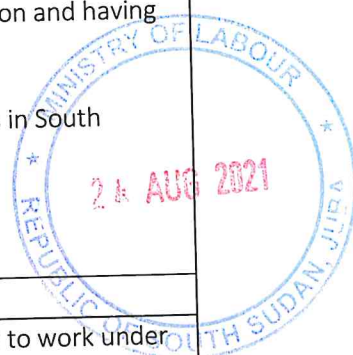
- Submit weekly and monthly updates to the project manager.
- Review partners reports and provide comments and feedback.
- Training partners on the different M&E tools they will be using to documents progress of WLAI project.
- Participate in baseline and end line survey.
- Ensure all activities conducted is well documents in right templates and reports compiled and shared to the line manager.

Qualifications:

- A bachelor's degree in Gender studies with 3 or more years demonstrated capacity in gender, advocacy and policy engagement.
- At least 3 years' demonstrated work experience in working with local partners, capacity building, project management, implementation and monitoring
- A strong background in working with civil society national women led organization and having a clear understanding of their challenges.
- Previous experience with VSLA methodology will be an added advantage
- Strong understanding of the women, peace and security dynamics and progress in South Sudan.
- Proven diplomacy and ability to articulate clearly, with empathy and respect.
- Management and leadership experience, A female is highly encouraged

Desirable Skills and Experience

- Good coordination, communication and community facilitation skills and ability to work under tied deadlines and to share relevant information.
- Experience in conducting advocacy campaigns to raise awareness of vulnerable community members as well as awareness on Gender based violence.
- Demonstrated strong coordination, planning, communication, interpersonal skills.
- Ability to meet deadlines/ work under pressure, write, submit reports.
- Influencing and negotiation skills, with a demonstrated capacity to balance flexibility and tenacity.
- Good information management skills and good written and verbal communication skills in English,
- Must have knowledge on partnership management Flexible work attitude to manage multiple priorities



HOW TO APPLY

The position will be based in Juba. This position is ONLY open to South Sudanese Nationals.

Opening Date **24th August 2021** and Closing date Care South Sudan receiving application will be **10th September 2021**.

Applications and CVs should be delivered to: jobs.southsudan@care.org Or Hand delivery to: CARE Office NPA Building 3rd floor, Martyrs Street.

CARE is an Equal Opportunity Employer, promoting gender, equity and diversity and women candidates are strongly encouraged to apply.

