

16th February 2023

**RE-REQUEST FOR QUOTATIONS (SUPPLIES)
SUPPLY OF 40 FEET CONTAINER RFQ NO. ALLOCATBLE/0025/2023**

Finn Church Aid (FCA) is a professional, non-profit, non-political neutral humanitarian organization with Head Office in Helsinki, Finland. FCA's work is based on international law and the Code of Conduct of the International Red Cross and Red Crescent Movement and Non-Governmental Organizations (NGOs) in Disaster Relief. Finn Church Aid was founded in 1947. The organization is specialized in long-term development programs and humanitarian assistance.

FCA is seeking for quotations for supply of two (2) brand new 40 feet containers. The delivery location is FCA office at Juba Na Bari opposite Nile Fortune Hotel. The quotation should include delivery and installation cost within FCA office compound.

You are required to submit your quotation in a plain sealed envelope clearly marked with the RFQ number Allocatable/0025/2023 and dropped inside the box placed at FCA security room in Juba send via email to procurement.ssuco@kua.fi. All quotations delivered by hand should be registered in the submission register before dropping in the box.

For any query concerning this RFQ, you can send an email to procurement.ssuco@kua.fi quoting the tender number Allocatable/0025/2023 as the subject.

When submitting a quotation, vendors should take into account the following:

1. FCA does not negotiate prices with vendors. As such, total prices should be net after deduction of any discount offered.
2. All handling and transport costs from the location of the supplier/manufacturer to FCA Juba office at Juba Na Bari will be the responsibility of the successful bidder.

This form must be completed and returned with your official proforma invoices/quotation. Prices should be quoted in **United States Dollars (USD)** only.

Item	Description of supplies	Qty Required	Unit	Unit Price (USD)	Total Price (USD)
1	Brand new 40 feet high cube containers with the following dimensions: - <u>External measurements:</u> 40ft long, 8ft wide, 6inch high (12.19m long 2.44m wide, 2.89m high) <u>Internal Measurements:</u> 39ft long, 7ft wide, 8ft high (12.04m long, 2.35m wide, 2.70m high) Door Opening: Standard 40ft container doors (2.34m wide, 2.59m high). -Including delivery and installation cost at FCA office compound.	2	Pcs		
Please provide additional information below					
1	Brand New (Yes or No)				
	Grand Total Amount for Lots quoted				

Quotation validity (90 days) (YES/NO)	
Delivery time preferably within 5 days upon request. Please provide a realistic time frame in (days)	
Payment is after delivery and within 30 days (Yes/No)	

A.1. Eligibility Criteria (Minimum Requirements).

The bidder should have a legally registered business in South Sudan that complies with the national laws i.e., possess valid registration certificate. Therefore, you are required to attach to your quotation the following: -

- Valid Certificate of Incorporation from the Ministry of Justice and Constitutional Development including the renewal stamps at the back page of the certificate or an equivalent certificate or equivalent.
- Valid NRA tax clearance certificate
- Customs clearance documents of the 40 feet containers including visible serial number on the clearance documents.
- Evidence of ownership of the 40 feet containers.

The following criteria will be used to analyse/evaluate the quotations:

#	Evaluation Criteria	Weight	Scoring Method & documents required
1	Price	100%	The qualified lowest bidder receives full score (100).

“FCA reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to Bidders.”

Note:

- o *FCA has zero tolerance concerning aid diversion and illegal actions and may screen potential applicants, contractors, suppliers, consultants, etc. against international lists to ensure due diligence and compliance with Anti-money laundering and Combating the Financing of Terrorism requirements.*

Note: Only the successful bidder will be notified. If you don’t get a notification from FCA within one week after the closing date, consider your quotation unsuccessful.

Quotation due date is **Monday 27th February 2023 by latest 4:00 PM.**

Finn Church Aid
 South Sudan Country Office

Name of company:

 Signed & Stamped by Supplier

Email Address: