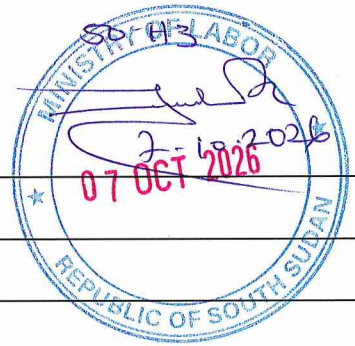




Catholic Medical Mission Board

Viral Load & EID Focal Person_ Job Advertisement



Position:	Viral Load & EID Focal Person (1)
Department	ADVANCING HIV & AIDS EPIDEMIC CONTROL (AHEC)
Duty Station:	Tambura Hospital
Reports To:	Health Facility ART In-Charge
Opening Date:	7 th October 2026
Closing Date	26 th October 2026

About CMMB

Catholic Medical Mission Board (CMMB) is an international developmental organization that believes in a world in which every human life is valued, and health and human dignity are shared by all. We believe that access to quality healthcare is a basic human right. For 110 years, we have worked with global partners to deliver locally sustainable, quality healthcare solutions to women, children, and their communities. For further information on CMMB South Sudan, visit our webpage at www.cmmmb.org. CMMB has been working in South Sudan for over a decade providing a package of integrated health services to vulnerable populations, redressing issues that affect the health and wellbeing of mothers, children, and newborns. CMMB supports the Ministry of Health (MOH), working with other health partners, to provide: (a) a continuum of care through integrated health services (MNCH, nutrition, WASH, Child Protection and GBV) and health infrastructure strengthening at the community, facility, County and State levels; (b) health workforce capacity strengthening through on the job mentoring and training, as well as leveraging CMMB's international volunteer program; and (c) Health Information System strengthening through transitioning from paper based data collection and reporting to more accurate and timely electronic systems, reproducing and disseminating health registers and training of SMOH data clerks. CMMB also promotes equal access to basic essential medicine through its medical donation program.

Job Summary

The Viral Load & EID Focal Person is responsible for coordinating and monitoring the viral load (VL) and Early Infant Diagnosis (EID) cascades at the facility level to ensure timely identification of eligible clients, sample collection, testing, transportation, results return, clinical action, and documentation. The incumbent works closely with clinical, laboratory, PMTCT, community, and data teams to improve viral load coverage, viral suppression, EID performance, and overall treatment outcomes.

The position serves as the facility focal point for viral load monitoring and EID services and supports achievement of the UNAIDS third 95 target by ensuring that clients on ART receive timely laboratory monitoring and appropriate clinical follow-up. At facilities with Point-of-Care Testing (POCT) GeneXpert platforms, the incumbent supports operation and coordination of VL and EID testing services in accordance with national laboratory guidelines.



Key Responsibilities

1. Viral Load Eligibility Identification and Monitoring

- Track viral load eligibility for adults, adolescents, children, and pregnant and breastfeeding women.
- Generate and maintain daily, weekly, and monthly line lists of clients eligible for viral load testing.
- Monitor facility viral load coverage and identify gaps requiring corrective action.
- Ensure viral load testing is conducted according to national guidelines and approved testing schedules.
- Prioritize timely testing for pregnant and breastfeeding women, newly initiated clients, children 0 – 19 years of age, and clients with previous unsuppressed viral loads.

2. Sample Collection, Handling, Transport and Result Management

- Coordinate collection of viral load and EID samples in accordance with national laboratory procedures.
- Ensure proper labeling, documentation, packaging, storage, and transportation of specimens.
- Track sample movement, monitor turnaround times, and resolve delays affecting testing and result return.
- Ensure timely receipt, documentation, and filing of VL and EID results in patient records, registers, and electronic systems.
- Facilitate prompt communication of laboratory results to clinicians, adherence counselors, PMTCT staff, caregivers, and clients.

3. High Viral Load and EID Cascade Management

- Maintain updated high viral load (HVL) and HIV-exposed infant tracking tools, registers, and line lists.
- Identify clients with unsuppressed viral loads and ensure prompt enrollment into enhanced adherence counseling (EAC), where applicable.
- Track completion of EAC sessions, repeat viral load testing, and clinical outcomes for clients with high viral loads, where applicable.
- Coordinate with the PMTCT Focal Person on the timely EID sample collection, result return, and linkage of HIV-positive infants to ART services.

4. Quality Improvement, Data Management and Reporting

- Monitor performance across the VL and EID cascade, identify service delivery gaps, and implement corrective actions.
- Maintain accurate and up-to-date VL and EID registers, trackers, electronic and paper-based databases, and reporting tools.
- Collaborate with data and clinical teams to ensure data completeness, consistency, quality, and timely reporting.

- Generate and present weekly and monthly performance summaries on VL coverage, suppression, HVL outcomes, EID performance, and turnaround times.
- Participate in MDT meetings, data reviews, supportive supervision, mentorship activities, and continuous quality improvement initiatives.

5. Commodity Management and Community-Facility Collaboration

- Monitor availability of DBS cards, laboratory request forms, packaging materials, sample transport supplies and other VL/EID commodities.
- Report stock shortages promptly and support forecasting, quantification, and accountability of laboratory commodities and consumables, as needed.
- Work closely with laboratory personnel and facility teams to maintain uninterrupted VL and EID services.
- Collaborate with community teams to trace clients who miss VL appointments and repeat testing visits
- Support follow-up of HIV-exposed infants, clients with unsuppressed viral loads, and other clients requiring laboratory monitoring and clinical action.
- Be willing to have PMTCT clients directly linked to them for continuous support

6. Point-of-Care Testing (POCT) GeneXpert Operations (where applicable)

- Operate GeneXpert platforms for viral load and EID testing in accordance with national laboratory guidelines, standard operating procedures, and manufacturer requirements.
- Ensure proper sample preparation, testing, result verification, documentation, and timely communication of POCT results.
- Perform routine equipment checks, basic maintenance, calibration monitoring, and troubleshooting, escalating technical issues as required.
- Monitor utilization, functionality, and performance of the GeneXpert platform and maintain all required testing logs and records.
- Ensure uninterrupted availability and proper management of cartridges, consumables, and other supplies required for POCT VL and EID testing.
- Participate in quality assurance, proficiency testing, and quality control activities to ensure accuracy and reliability of POCT results.



Qualifications and Experience

- Diploma in Medical Laboratory Sciences (bachelor's degree is an advantage).
- Registered and licensed by the relevant professional regulatory body where applicable (registration and licensure certificates are required).
- Minimum of three (3) years of experience in HIV care, laboratory services, PMTCT, viral load monitoring, or related HIV programming.
- Experience working in donor-funded HIV programs is an added advantage.
- Familiarity with viral load monitoring systems, EID services, GeneXpert platforms, and HIV treatment guidelines.



Skills and Competencies

- Strong understanding of HIV treatment monitoring, viral load management, EID services, and GeneXpert POCT operations, including quality assurance processes and laboratory procedures.
- Strong organizational, tracking, data management, and routine data analysis skills, with the ability to identify performance gaps and support quality improvement initiatives.
- Strong communication, coordination, and teamwork skills, with the ability to work effectively with multidisciplinary teams and community structures.
- Commitment to confidentiality, professionalism, and client-centered service delivery.
- Ability to work independently, manage competing priorities, and maintain high-quality service delivery in a busy clinical environment.
- Basic computer skills in Microsoft Office packages (MS Excel, PowerPoint, and Word) and Outlook (Computer training certificate required)

Languages

- Fluency in English required.
- Knowledge of Arabic and local languages is an added advantage.



How to apply:

Please submit your CV and covering letter addressed to CMMB South Sudan at the following email address: CMMBSouthSudanjobs@cmmb.org by latest the **26th of October 2026**. Please note that due to the urgent nature of the position, evaluation of application will be on a rolling basis. We encourage qualified female candidates to apply.

Applications can also be **hand delivered** to the address below during working hours between 8.00am and 5.00pm:

CMMB South Sudan, Head Office Goshen House, 1st Floor, Plot #23 Airport Rd Kololo, Juba and Plot 98, Nakpangau, Stadium Road, Yambio

Please note: "CMMB has zero tolerance on Sexual Exploitation, Abuse and Harassment (SEAH), and therefore the successful candidate will be subject to a through SEAH reference check in accordance with CMMB policies. In that regard, please read, sign the self-declaration, and consent form on the last page and return with your application. Please note, your application will not be considered if your signed self-declaration and consent form is not received along with your application."



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Goshen House, 1st Floor
Plot #23, Airport Road, Kololo
Juba - South Sudan



Catholic Medical Mission Board
Sexual Exploitation, Abuse & Harassment (SEAH)
Self-Declaration & Consent Form

CMMB has zero tolerance on Sexual Exploitation, Abuse and Harassment (SEAH), and therefore the successful candidate will be subject to a through SEAH reference check in accordance with CMMB policies. In that regard, please read and sign the attached self-declaration and consent form and return with your application. Please fill and sign this self-declaration and consent form and return it to CMMB HR with your application. Kindly note that your application will not be considered if your signed self-declaration and consent form is not received along with your application.

I..... hereby declare to the best of knowledge that I have not committed any act of Sexual Exploitation, Abuse and Harassment in my pass employment.

I hereby give my full consent for CMMB to conduct further background check related to SEAH.

Name : _____

Signature : _____

National ID/PP: _____

Date : _____

