



Action Institute
for Professional Studies
YOUR ONLINE STUDY PARTNER

COURSE PROGRAMME

2023-2024



GLOBAL CENTRE FOR ALL HUMANITARIANS

Join the platform that will link you with other, humanitarians across the world. We offer online courses & conduct open workshops & training.

COURSES

- Certificate Courses – **3 Months \$ 300**
- Diploma Courses – **6 Months \$ 700**
- PGD Courses – **12 Months \$ 1000**



About AIPS

We have been in operation since 2017 promoting training in the Humanitarian Field. This has been prompted by the need to reduce the ever increasing gaps between the skills needed by humanitarian workers in the increasing humanitarian situations.

We do this by adhering to research recommendations from various reports, from scholarly backgrounds as well as reports released by different organizations as well as committees. Our main mission is to empower humanitarian professionals through offering online courses and conducting open training workshops.

We provide an online e-learning platform which brings together humanitarian professionals from the whole globe. You are able to interact and share knowledge and experience through our interactive online learning platform.



Action Institute
for Professional Studies
YOUR ONLINE STUDY PARTNER

COURSE STRUCTURE

Our online courses are structured into three levels as illustrated below:

| Course | Modules | Assignment | Duration | Cost |
|-----------------------------------|---------|---|-----------|---------------|
| Certificate Course | 3 | 3 Assignments Research Paper Final Exam | 3 Months | \$300 |
| Diploma Course | 4 | 4 Assignments Research Paper Final Exam | 6 Months | \$700 |
| Post Graduate Course (PGD) | 8 | 8 Assignments Research Paper Final Exam | 12 Months | \$1000 |

WHY CHOOSE US



Action Institute For Professional Studies has been in the operation since 2017 and have managed to train over 2500 humanitarian professionals across the globe. 200 students have undertaken our online courses and graduated successfully. Join us today and learn from the best humanitarian global platform.





Action Institute
for Professional Studies
YOUR ONLINE STUDY PARTNER

ACTION INSTITUTE FOR PROFESSIONAL STUDIES TRAINING WORKSHOPS



Action Institute For Professional Studies cares about the humanitarian professionals and every month we conduct on average 4 open workshops which aims at helping humanitarian professionals to acquire skills which are applicable to the modern world. Our trainings are offered by professional trainers whose main goal is to impart skills and knowledge which will empower humanitarians to enable them face the modern word. Below is a list of the most popular trainings that we offer through our subsidiary,

Dynamic Duo Consultancies.

(Kindly visit www.dynamicduoconsultancies.org/) to see the full calendar).





Action Institute
for Professional Studies
YOUR ONLINE STUDY PARTNER

OPEN WORKSHOPS



| Course Title | Duration | Modules | Cost |
|--|----------|---------|-------|
| WASH Programme Reporting Course | 5 Days | 5 | \$700 |
| GIS for Monitoring & Evaluation | 5 Days | 5 | \$700 |
| GIS for Agriculture and Food Security Course | 5 Days | 5 | \$700 |
| Project Management Essentials Course | 5 Days | 5 | \$700 |
| Grants Management | 3 Days | 3 | \$500 |
| Data Analysis & Management | 5 Days | 5 | \$700 |
| Proposal Writing and Fundraising | 3 Days | 3 | \$500 |



Action Institute
for Professional Studies
YOUR ONLINE STUDY PARTNER

CERTIFICATE COURSES BRIEF

We pride ourselves in offering certificate courses across the entire global. Our courses cut across various fields in the humanitarian sector. Our well thought and structured courses have helped many humanitarian professionals to further their careers to greater heights. All our certificate courses take three months and they are structured as follows:

Course Organizers: [Action Institute for Professional Studies](#)

Cost: [\\$300](#)

Mode of learning: [Online learning](#)

Course Modules: [3 Modules](#)

Assignments: [3 Monthly Assignment](#)

Research Paper

Exam

1st Month - Module 1 & Assignment 1

2nd Month - Module 2 & Assignment 2

3rd Month - Module 3 & Assignment 3, Research Paper, Final Exam

CERTIFICATE COURSES

At the completion of the course you will be awarded with a transcript and a certificate. At AIPS , we offer the following certificate courses:

- Certificate in Water Sanitation & Hygiene (WASH)
- Certificate in Strategic Leadership & Management
- Certificate in Public Administration & Policy
- Certificate in Project Planning & Management
- Certificate in Monitoring, Evaluation, Research and Learning
- Certificate in Monitoring and Evaluation
- Certificate in Grants Management
- Certificate in Archives Administration & Records Management
- Certificate in Security Management





Action Institute
for Professional Studies
YOUR ONLINE STUDY PARTNER



DIPLOMA COURSES BRIEF

We pride ourselves in offering Diploma courses across the entire global. Our courses cut across various fields in the humanitarian sector. Our well thought and structured courses have helped many humanitarian professionals to further their careers to greater heights. All our Diploma courses take six months and they are structured as follows

Course Organizers: [Action Institute for Professional Studies](#)

Cost: [\\$700](#)

Mode of learning: [Online learning](#)

Course Modules: [4 Modules](#)

Assignments: [4 Monthly Assignment](#)

Research Paper

Exam

1st Month - Module 1 & Assignment 1

2nd Month - Module 2 & Assignment 2

3rd Month - Module 3 & Assignment 3

4th Month - Module 4 & Assignment 4

5th Month - Research Paper

6th Month - Final Exam

DIPLOMA COURSES

At the completion of the course you will be awarded with a transcript and a certificate. At AIPS , we offer the following Diploma courses::

- Diploma in Grants Management Course
- Diploma in Food Security and Nutrition in Humanitarian Emergencies
- Diploma in Project Planning and Management
- Diploma in M& E of Nutrition and Food Security Projects
- Diploma in Monitoring, Evaluation, Research and Learning (MERL)
- Diploma in Production and Operations Management
- Diploma in Remote Team Management
- Diploma in Real Estate Management
- Diploma in Humanitarian Logistics
- Diploma in Forced Migration
- Diploma in Business Administration
- Diploma in International Humanitarian Assistance
- Diploma in Project Proposal Writing and Fundraising
- Diploma in Security Management
- Diploma in Agri-Business Management
- Diploma in Warehouse & Supply Chain Management
- Diploma in Climate Change
- Diploma in Strategic Thinking, Problem Solving, and Negotiation
- Diploma in Child Psychology & Development
- Diploma in Livelihoods and Food Security
- Diploma in Public Health
- Diploma in Human Resource Management
- Diploma in Environmental Studies
- Diploma in Public Relations
- Diploma in Effective Communication in Humanitarian Emergencies
- Diploma in Monitoring & Evaluation for Humanitarian Programs & Projects
- Diploma in Child Protection
- Diploma in Archives and Records Management
- Diploma in Public Policy and Administration
- Diploma in Women and Gender Studies
- Diploma in Logistics & Supply Chain Management
- Diploma in Value Chain Development & Market
- Diploma in Social Media Marketing
- Diploma in Peace and Development Studies
- Diploma in Gender-Based Violence
- Diploma in MEAL
- Diploma in Nutrition Surveillance
- Diploma in Water, Sanitation, and Hygiene
- Diploma in Human Nutrition and Dietetics
- Diploma in Social and Community Development
- Diploma in Education in Emergencies
- Diploma in Managing People & Projects in Humanitarian Emergencies
- Diploma in Humanitarian Emergency & Disaster Management
- Diploma in Purchasing and Supply Chain Management



Action Institute
for Professional Studies
YOUR ONLINE STUDY PARTNER



POST GRADUATE DIPLOMA COURSES BRIEF

We pride ourselves in offering Post Graduate Diploma courses across the entire global. Our courses cut across various fields in the humanitarian sector. Our well thought and structured courses have helped many humanitarian professionals to further their careers to greater heights. All our PGD courses take twelve months and they are structured as follows

Course Organizers: [Action Institute for Professional Studies](#)

Cost: **\$1000**

Mode of learning: [Online learning](#)

Course Modules: **8 Modules**

Assignments: **8 Monthly Assignment**

Research Paper
Exam

1st Month - Introduction to the course

2nd Month - Module 1 & Assignment 1

3rd Month - Module 2 & Assignment 2

4th Month - Module 3 & Assignment 3

5th Month - Module 4 & Assignment 4

6th Month - Module 5 & Assignment 5

7th Month - Module 6 & Assignment 6

8th Month - Module 7 & Assignment 7

9th Month - Module 8 & Assignment 8

10th Month - Proposal Writing

11th Month - Research Paper

12th Month - Final Exam

PGD COURSES

At the completion of the course you will be awarded with a transcript and a certificate. At AIPS , we offer the following Post Graduate Diploma courses::

- Post Graduate Diploma in Monitoring & Evaluation
- Post Graduate Diploma in Water, Sanitation, and Hygiene
- Post Graduate Diploma in Monitoring, Evaluation, Research, and Learning
- Post Graduate Diploma in Project Planning and Management
- Post Graduate Diploma in Economics
- Post Graduate Diploma in Finance Management for NGO
- Post Graduate Diploma in Environmental & Sustainable Development
- Post Graduate Diploma in MEAL
- Post Graduate Diploma in Social and Community Development
- Post Graduate Diploma in Criminology & Security Management
- Post Graduate Diploma in Gender-Based Violence
- Post Graduate Diploma in Gender & Development Studies
- Post Graduate Diploma in Business Administration & Management
- Post Graduate Diploma in Logistics & Supply Chain Management
- Post Graduate Diploma in Real Estate Management
- Post Graduate Diploma in Disaster Preparedness and Management
- Post Graduate Diploma in Grants Management
- Post Graduate Diploma in Water Resources Management
- Post Graduate Diploma in Climate Change
- Post Graduate Diploma in Strategic Thinking, Problem Solving and Negotiation
- Post Graduate Diploma in Public Health
- Post Graduate Diploma in Peace Building and Development Studies
- Post Graduate Diploma in Procurement & Supply Chain Management
- Post Graduate Diploma in Human Resource Management
- Post Graduate Diploma in Sustainable Development
- Post Graduate Diploma in Agriculture
- Post Graduate Diploma in Security Management
- Post Graduate Diploma in International Relations
- Post Graduate Diploma in Child Development & Psychology
- Post Graduate Diploma in Human Nutrition and Dietetics
- Post Graduate Diploma in Livelihoods and Food Security
- Post Graduate Diploma in Monitoring & Evaluation of Nutrition & Food Security Projects
- Post Graduate Diploma in Humanitarian Emergency & Disaster Management



Action Institute
for Professional Studies
YOUR ONLINE STUDY PARTNER

CONTACT US

Join the platform that will link you with other, humanitarians across the world. We offer online courses & conduct open workshops & training.

GET IN TOUCH:



+254 727 616 783



www.actionafricainstitute.org



info@actionafricainstitute.org



Value Apartments, 3rd floor Kahawa Wendani, along Thika Road

