

Ref: [DSS/PR/IQ/16/02/2021](#)Date: [02/19/2021](#)**Subject: - INQUIRY FOR PRICE QUOTATIONS**

Our organization seeking for a technician to repair our heavy duty printer

in our main office in **Wau**, Western Bhar El Ghazal state. Please quote the prices and submit your quotation to email indicated below or call the number for more details or clarification.

S/N	Item	Unit	Qty	Remark/Specifications of the problem
1.	Heavy duty printer, <b>CANON image RUNNER 2530i</b>	Unit	1	<b>Technical Error E002</b>

Please ensure that your quotation covers the following:

1. Payment Term (DSS has one option): only bank transfer in to the account
2. Delivery Term: (to Dorcas South Sudan Office- Wau)
3. Validity of your offer:
4. Quotation should be in USD
5. **Time needed (Top Urgent)**

Submission of quotation by email: [jakotalic@south-sudan.dorcas.org](mailto:jakotalic@south-sudan.dorcas.org)

In the subject line please put: **[\(Repair Printer CANON image RUNNER 2530i\)](#)**

*Please quote our reference No in your Performa invoice and acknowledge receipt of this inquiry.*

**NOTE:**

- The organization has the right to reject or accept the Performa.
- The organization will affect the payment (Transfer to the official account) once good/services are delivered and received by the organization in good condition and as specified in the inquiry.
- Please indicate the validity of the offer, functional phone number with all necessary details in your pro forma invoice.

Sincerely Yours!



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