

JOB ADVERTISEMENT

CASH BASED INTERVENTION SUPERVISOR

Duty station: **JUBA (With Frequent travel to ERRM Field sites)**

Number of positions: **One (1)**

Date Issued: **15/11/2024**

Category: **Local Staff Posting**



Presentation of organisation:

SOLIDARITÉS INTERNATIONAL (SI) has been operating in South Sudan since 2006, conducting activities in emergency and post emergency context, particularly in rural and semi-urban areas, including IDP camp settings. Its expertise in running emergency WaSH intervention is highly acknowledged by all WaSH actors and donors. Furthermore, SI is implementing longer term WASH and FSL activities in multiple locations globally.

Objectives:

- The Cash-Based Intervention Supervisor will coordinate a team of Cash-Based Intervention Officers, in order to set up Cash-Based Intervention (CBR) activities, ensuring that Solidarités International technical recommendations and procedures are followed.
- Cash-Based Intervention activities can include the following (depending on SI ongoing projects): Cash-for-Work, Unconditional/Multi-purpose Cash Transfer, Conditional Cash transfer through direct monetary transfer or vouchers (shops and fairs) and any other modality based on cash transfer.

JOB

Setting up the activities /control and supervision

- Plan the weekly Cash-Based Intervention activities for his/her team and have them approved by his/her Deputy Project Manager:
 - Plan human resources needs (daily workers, workers...)
 - Plan tool and material needs (request from stock)
 - Anticipate administrative issues (requests in advance)
 - Anticipate logistics issues (transport, communication means...)
- Organize and carry out, with his/her team (Cash-Based Intervention officers), tasks assigned by his/her Project Manager: community mobilization and participation, needs assessment, beneficiaries/suppliers selection, presentation of the activities, sensitization – mobilization, orientation of

Logistics and Administration

- When recruiting daily workers, follow procedures and directives outlined by his/her Deputy Project manager and the administrative service
- Train his/her team members on Cash-Based Intervention modalities and how to use and maintain the available tools correctly
- Track usage with monitoring tools provided
- Monitor the quality and quantity of material delivered or provided in all activity implementation locations.
- Ensure the receipt and storage of material and equipment necessary for his/her work to be carried out on site.

Reporting / Communication / representation

- Take part in weekly program meetings and clusters on request
- Keep his/her monitoring tools and files archived in the Solidarités office, accessible to his/her Deputy Project Manager
- Draw up and submit a weekly task report (which should include progress made by the team) to his/her Deputy Project Manager
- Take part in the drafting of the monthly program pack
- Establish and maintain good relations with local participants and communities (populations) in the operational fields
- Listen to the populations and local participants in the field and report to his/her project manager any non-technical or safety-related issues which could affect the activities or safety of Solidarités International teams

The list here above is not exhaustive, and you could be requested to perform other tasks according to the need of your line manager.

ORG CHART POSITION (reporting and functional relationships)

Line Manager: DEPUTY PROGRAM MANAGER

Preferred Skills:

- Diploma in Statistics, Social sciences and other related field of studies
- Distributions management, training, communication and mobilization skills promotion, Emergency intervention, etc.
- Having at least 24 months experience on similar role
- Commitment to humanitarian principles, standards and rules to guide organization actions
- Ability to support, follow-up, encourage and supervise her/his staff to provide quality work and high level of performance
- Ability to work under stressful conditions, tight deadlines and sometimes odd hours as required .4. demonstrate team spirit
- Must be capable of working both individually and as part of a team
- Must be flexible, willing to perform other activities especially directing implementing hygiene promotion activities by training and supervising the community hygiene promoters



- Understanding of the needs of rural communities, particularly in a high-risk conflict environment
- Possess ability of oral and written report communications,
- Computer skills and knowledge of Microsoft programs (especially Word and Excel) is mandatory,

Position open to local applicants.

Contract: Fixed-term contract of 4 months

Working hours: **From Monday to Friday 7:30 AM-4:30 PM.** As an executive job, some flexibility can be expected from the employee.

Please submit your application (CV, cover letter, photocopies of diplomas, certificates of employment etc....) to **Solidarités International office** at Hai Cinema, Juba/Near Kenyan Embassy/Islamic Relief.

You Can as well send your application on the below email,

Juba.adm.recruitment@solidarites-southsudan.org

Please note that SOLIDARITES INTERNATIONAL keeps all applications. Files will not be returned to applicants at the end of the recruitment process.

Deadline for submitting applications is: **05/12/2024.** Due to the Emergency nature of the position, Applications will be checked on daily Basis. Any Application sent after this date will not be considered.

Women with the required skills are highly encouraged to apply.

