



Job Description

Job Title: Senior Response and Prevention Officer- **Non-Relocatable**
Band / Level / Grade: 8B.
Department: Women Protection and Empowerment
Location: Bentiu/Rotriak.
Dateline: 20th-July 24

BACKGROUND:

The International Rescue Committee (IRC) responds to the world's worst humanitarian crises and helps people to survive and rebuild their lives. Founded in 1933 at the request of Albert Einstein, the IRC offers lifesaving care and life-changing assistance to refugees forced to flee from war or disaster. At work today in over 40 countries and 22 U.S. cities, we restore safety, dignity and hope to millions who are uprooted and struggling to endure. The IRC leads the way from harm to home. IRC has operated in South Sudan for over 30 years now delivering humanitarian relief, post-conflict assistance, and development programs in both refugees, internally displaced and host community settings. IRC operates in 10 field offices including in Juba with program portfolio covering health, nutrition, EH, child protection, economic recovery and development (ERD)/livelihoods, women's protection, and empowerment, Education, and general protection. IRC continues to provide life-saving assistance and humanitarian aid to vulnerable South Sudanese, trying to rebuild their lives and restore peace. The IRC's new strategy in South Sudan will prioritize improving health, safety, and economic well-being, targeting women, children, and other vulnerable. The International Rescue Committee (IRC) responds to the world's worst humanitarian crises and helps people to survive and rebuild their lives.

JOB SUMMARY:

The GBV Senior Prevention and Response Officer will be responsible for all gender-based violence (GBV) prevention- and response activities which includes supervision and taking a lead in outreach related activities, risk mitigation including Capacity Building activities, PSS, case management and general management of the centers in both Bentiu and Rotriak.



Major Responsibilities:

- Ensure record keeping system for individual GBV cases which includes copies of all appropriate documents and relevant data are confidentially kept.
- Share GBV-IMS monthly data
- Establish and strengthen community-based referral systems between various sectors of response for survivors of GBV, primarily health and psychosocial referrals based upon the survivor's choice.
- Provide support to local partner(s) as necessary, particularly via trainings and field visits with psychosocial counselors.
- Work on Item forecast and ensure the procurement process is on track.
- Facilitate program meetings, trainings, and workshops as necessary.
- Liaise with WPE program Manager to ensure work plans coincide with timelines of projects, correct coding of project activities, and staff time allocation.
- Takes a lead in day to day implementation of program activities.
- Write and submit weekly and monthly report as per the timeline and support the manager in writing the Donor report.

Logistic, finance and Reporting.

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of Labor and
Industrial Relations
Bentiu IDP, Unity State - Bentiu



- Ensure outreach centers activities are facilities with accordance to IRC logistic policy and in a timely manner to ensure the successful implementation of programs.
- Ensure all relevant financial documentation is completed accurately as required by IRC finance policy.
- Prepare and submit report in a timely manner and incorporate manager feedback.

Coordination.

- Support adherence to GBV referral protocols
- Attend GBV AOR meetings.
- Maintain positive relationship with Community leaders at all levels.
- Maintain positive coordination and relationships with partner and other IRC sector staff.

HR & Logistics & Finance.

- Adherence IRC South Sudan Country Program.

Monitoring & Reporting

- *Ability to communicate in English, Nuer, and Arabic*
- Prepare and submit report as requested and incorporate manager feedback.
- Contribute to a positive team spirit among all IRC staff.
- Complete any other duties as required.

Key Working relationship

- **Position Reports to:** WPE Manager.
- **Position directly supervises:** Prevention and Response Officers.
- **Other Internal and/or external contacts:**



Internal: Regular relationships with IRC WPE Program department's team.

External: Collaboration with IRC partners including other non-governmental organizations, inter-agency group.

Education:

- Bachelor's degree in social work, Law, Human Rights, development studies or other related field preferred from Well Accredited and Recognized institution.

Experience and Competencies

- Must have 2-5 years working with non-profitable organization in the field of WPE or Protection
- Clear understanding of gender inequality, and issues surrounding violence against women and girls.
- Ability to maintain confidentiality and respect for clients always is essential.
- Ability to work as a member of a team essential.
- Positive and professional attitude, able to organize, maintain composure and prioritize work under pressure, work overtime when necessary and be able to coordinate multiple tasks and maintain attention to detail.
- Ability to communicate Fluently, write clear and concise reports in English.

The IRC Core Values and Commitments:

Standards of Professional Conduct: The IRC and IRC workers must adhere to the values and principles outlined in IRC Way Standards for Professional Conduct. These are Integrity, Service, Accountability and Equality. In accordance with these values, the IRC operates and enforces policies on Beneficiary Protection from Exploitation and Abuse, Child Safeguarding, Anti Workplace Harassment, Fiscal Integrity, and Anti-Retaliation the IRC operates and enforces policies on Beneficiary

Protection from Exploitation and Abuse, Child Safeguarding, Anti Workplace Harassment, Fiscal Integrity, and Anti-Retaliation.

Safeguarding and PSEA policy: The IRC has a zero-tolerance policy for safeguarding/PSEA violations by staff, incentive workers, visitors, sub-grantees, suppliers/sub-contractors, and implementing partners. Safeguarding/PSEA at the IRC is an integral to the organizational values and ethics, and staff and associates are expected to take all reasonable steps to prevent the sexual exploitation, abuse, and harassment of any person linked to the program by both its employees and any downstream partner. The successful candidate will be subject to a thorough background check and satisfactory references.

Narrowing the Gender Gap: The International Rescue Committee is committed to narrowing the gender gap in leadership positions. We offer benefits that provide an enabling environment for women to participate in our workforce including a flexible hour (when possible), maternity leave, transportation support, and gender-sensitive security protocols.

Equal Opportunity Employer: IRC is an Equal Opportunity Employer. IRC considers all applicants because of merit without regard to race, sex, color, national origin, religion, sexual orientation, age, marital status, veteran status, disability, or any other characteristic protected by applicable laws.

How to apply:

Interested applicants should submit a **CV with 3 references** and a copy of their **Academic credential national ID** to Human Resources Bentiu or IRC Country Head Office-Located in APTECH Africa Office Building 3rd Floor, Plot 63 Block AXIII Hai Malakal, Juba, South Sudan or you can e-mail applications to SS-HR@Rescue.org not later than 20th July @ 4:30pm. GMT

NOTE: Only shortlisted candidates will be contacted and attach photocopies only while original will be asked at the interview panel and all the photocopies will remain the property of IRC.

"WOMEN, MINORTITIES AND PEOPLE LIVING WITH DISABILITIES ARE ENCOURAGED TO APPLY".



Approved by, Snr-Inspector of
Labor and Industrial Relations
Unity state - Government.