

JOB PROFILE



JOB TITLE: Emergency Food Security & Vulnerable Livelihoods (FSL) Officer	
DIVISION / DEPARTMENT / LOCATION: Rumbek, Nyirol and Akobo	JOB FAMILY: Programme
SALARY:	LEVEL: National D2
<p>OXFAM PURPOSE: To work with others to find lasting solutions to end poverty and suffering.</p> <p>JOB PURPOSE: To ensure the delivery of quality Food Security and Livelihoods (FSL) interventions in line with Oxfam ways and internationally accepted humanitarian standards.</p> <p>TEAM PURPOSE To supervise and implement, review and support FSL projects at field level. Monitor the extent to which the programme is meeting its objectives and to devise and implement strategies to ensure that attention will be directed to supporting vulnerable families.</p>	
<p>REPORTING LINES: Post holder reports to: EFSL TL or Senior Project officer Post holder reports to Matrix manager: None Staff reporting to this post: EFSL Assistants Number of posts; (03) </p>	
BUDGET RESPONSIBILITY: Direct activities	
<p>DIMENSIONS</p> <ol style="list-style-type: none"> 1. Design, manage, interpret and share technical information across the emergency response team – working closely with sectoral colleagues and advocacy/policy lead. 2. Liaise with external technical actors/clusters involved in the response to food insecurity 3. Liaises with FSL Technical Manager on issues of livelihoods activities. 4. Contribute to and influence the development of the contingency plan and facilitate the programme operational implementation. 5. Participate in the reporting to donors on the current grants and participate in the research of new grants (technical design of response, proposal writing). 6. Work closely and build the FSL capacities of local partners if any 7. Ensure that gender and protection is mainstreamed in the response. 	

Key Responsibilities

- To carry out food security assessments and surveys amongst emergency affected populations to advise on appropriate FSL programming (. Proposed interventions should aim to both save lives and protect livelihoods as part of a practical integrated programme)
- To Lead, develop and provide technical input to the implementation of the Food security and livelihoods programme
- Provide regular updates on the overall food security and livelihoods situation, including areas of food access & availability, food aid, market access, coping strategies, livestock and agriculture.
- Provide on-going food security and livelihood updates to link into any South Sudan programme advocacy strategy and messages on chronic food insecurity and long-term programming.
- Ensure support to help kick start the intervention through support in developing new proposals (including the budget and log frame) and setting up of implementation and activity plans.
- Monitor the changing external environment within the programme area as it relates to the extent of cash programme. This can include interventions such as food security monitoring and surveillance, markets and price monitoring, cash-based activities (cash transfers, CFW, vouchers), general food distribution (targeting, distributions systems ration planning, monitoring), market-based interventions, agriculture or livestock support.
- Establish a framework for documenting learning from all the livelihood activities, so as to contribute towards organisational learning within Oxfam GB in a chronically food insecure environment.
- Support the FSL team leader as required.
- Produce regular reports and contribute donor final report to the FSL Technical Manager on food security and livelihoods activities.
- Ensure effective communication systems are maintained between the food security/livelihoods team and other units' logistics, finance, WASH within the programme.
- Represent Oxfam GB at certain meetings involving local government and sector ministries at state level
- Ensure adequate technical support to the food security/livelihoods and monitoring staff.
- Stand in for the FSL TL or senior FSL officer in his/her absence.
- Ensure coordination and avoiding duplication with other FSL actors present in the area and ensure that cash transfer programmes are in line with donor policies and procedures
- Support the recruitment of FSL assistants. This may involve the writing of job descriptions, work schedules, training plans and appraisals and performance management of line managed staff.
- Identify and assess the capacity needs of FSL staff and counterparts involved in the programme, plan and implement capacity building activities.
- To carry out training and build the capacity of Oxfam staff and partners in emergency food security and vulnerable livelihoods programming (monitoring, targeting, response analysis, implication of cash-based programming, market analysis, etc.), as an integral part of assignments.
- Ensure mainstreaming of gender and protection into livelihoods programming by increasing knowledge of the staff, through gender and protection sensitive programme activities and community structures, this is done through working closely with gender staff
- Ensure that empowering approaches to working with the communities and counterparts are incorporated in the programme and clear visions for exit strategies planned from onset.

SKILLS AND COMPETENCE:

- Maximum qualification Bachelor's degree and minimum Diploma in the following disciplines in Agriculture, fisheries, forestry, economics, agribusiness, Horticulture.
- At least 3-years' experience of working in South Sudan, of which a substantial part should involve recent emergency FSL work. This includes proven practical experience in two or more of the following - food security assessments and surveys, agriculture and livestock interventions, cash/vouchers based interventions, general food distribution and targeting as well as an understanding of relief and development issues relating to risks to livelihoods and livelihoods support, food security in natural and conflict related disasters
- Experience of implementing new programmes including planning and execution of plans
- Experience of training staff and developing staff and partner capacity
- Have good knowledge of Sphere standards, Humanitarian Accountability Principles, and Humanitarian needs assessment
- Strong attention to detail. The ability to present concise reports, sometimes at short notice, reflecting the problems and possible solutions for particular situations.
- Proven experience as a team player and demonstrably cooperative with members of other teams, responding flexibly, with speed and accurately to queries and issues
- Diplomacy, good interpersonal and organisational skills, together with the capacity to remain calm under pressure and not lose sight of strategic priorities.
- Self-aware and able to assess own, team and other stakeholders' abilities and limitations.
- High level of computer literacy especially Word, Excel and Powerpoint
- Commitment to Oxfam's principles and values of accountability, inclusiveness and empowerment. This includes demonstrated experience of integrating gender and diversity issues into programmes.
- Good knowledge of written and spoken English.
- Experience of management/supervisory responsibilities
- Familiar with and abide by the NGO/Red Cross Code of Conduct, the People in Aid Code, Oxfam International procedures and other regulatory codes (e.g. Interaction Field Co-operation Protocol).
- Sensitivity to cultural differences and the ability to work in a wide variety of cultural contexts.
- Demonstrated ability in generating innovative ideas for pilot with possibility of scale up.
- Demonstrates commitment and drive and ability to work in stressful and difficult conditions.

OTHER:

This job profile is not incorporated into the employment contract. It is intended as a guide and should not be viewed as an inflexible specification as it may vary in light of strategic developments following discussion with the post holder. The post holder will be expected to work to agreed objectives, which should facilitate achievement of the key responsibilities in accordance with the performance review process.

Date of issue: August 2022

Contact: Food security and livelihood desk Juba