



Bidding Document

Issued: 12th January- 2021

Hire of Motor Boat from Bor FAO Hub to Ulang

Competitive Bidding Documents (CBD)

Table of Contents

Section I. Instructions to Bidders	2
General	2
Fraud and Corruption.....	3
Submission and Opening of Bids	3
Section II. Bidding Data Sheet (BDS).....	4
B. Contents of Bidding Documents.....	4
C. Preparation of Bids.....	5
D. Submission and Opening of Bids.....	5
E. Evaluation and Comparison of Bids.....	6
F. Award of Contract	6
Table of Forms	7
1. List of Goods and Delivery Schedule	Error! Bookmark not defined.
2. Delivery and Completion Schedule	Error! Bookmark not defined.
5. Inspections	Error! Bookmark not defined.



Fraud and Corruption

- 1.4 This bidding is made under the procurement procedures for UNKEA South Sudan which requires compliance with ethical procurement norms in regard to corrupt and fraudulent practices as set forth in Section VI:
- (a) defines, for the purposes of this provision, the terms set forth below as follows:
 - (i) "corrupt practice" means the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of a public official in the procurement process or in contract execution;
 - (ii) "fraudulent practice" means a misrepresentation or omission of facts in order to influence a procurement process or the execution of a contract;
 - (iii) "collusive practice" means a scheme or arrangement between two or more bidders, with or without the knowledge of the purchaser, designed to establish bid prices at artificial, noncompetitive levels; and
 - (iv) "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the procurement process or affect the execution of a contract.
 - (b) will reject a bid if it determines that the Bidder recommended for award has, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for the Contract in question;
 - (c) will sanction a firm or individual, including declaring them ineligible, either indefinitely or for a stated period of time, to be awarded by UNKEA South Sudan implemented project if it at any time determines that they have, directly or through an agent, engaged, in corrupt, fraudulent, collusive or coercive practices in competing for, or in executing, a UNKEA South Sudan implemented project; and
- 1.5 Furthermore, Bidders shall be aware of the provision stated in Sub-Clause 31.1.a (iii) of the General Conditions of Contract.

Submission and Opening of Bids

2 Submission, Sealing and Marking of Bids

- 2.1 Bidders shall enclose the bid documents in well-sealed envelopes.
- 2.2 Sealed envelopes shall bear the following:
 - (a) be addressed to the Purchaser as follows:

BID NO6.

**The Chairman
Tender Committee,
UNKEA SSD,
Juba, South Sudan**



	<p>Attention: Chairman, Tender Committee</p> <p>Town: Juba, ZIP Code: 211</p> <p>Country: Republic of South Sudan. Telephone: +211 921129868/+211 918222622</p> <p>Electronic mail address: log.unkea@gmail.com</p> <p>Requests for clarification should be received by the Purchaser no later than: 3 days from the date of invitation.</p>
	C. Preparation of Bids
ITB 5.1	<p>The language of the bid is: English</p> <p>All correspondence exchange shall be in English language.</p>
ITB 6.1	<p>The Bidder shall submit the following additional documents in its bid:</p> <p>(a) the Specification (including the size of the boat available)</p> <p>(b) the completed Schedules (trips) (including Price Schedules)</p>
ITB 7.1	After sales service is not required in this category
ITB 8.1	The bid validity period shall be at least 30 working days .
ITB 9.1	<p>Supplies shall be dropped in the following location/points along the river: Doma, Ying, Waga, Ulang Centre, Yomding Centre, and Kurich Centre.</p> <p>Quantities to be dropped shall be communicated to the successful vendor</p>
ITB 10.1	Details of supplies to be transported on page 15
ITB 10.2	UNKEA shall cater for all the offloading and loading costs associated.
ITB 9.1	A Bid Security shall be required. The amount and currency of the bid secured
ITB 10.1	In addition to the original of the bid, no copy shall be needed
	D. Submission and Opening of Bids
ITB 15.1	Bidders shall not have the option of submitting their bids electronically. Bids should be submitted by hand as explained in ITB 16.1 below before/by the



Table of Forms

Form 1: Bidder Information Form

[The Bidder shall fill in this Form in accordance with the instructions indicated below. No alterations to its format shall be permitted and no substitutions shall be accepted.]

Date: _____ (as day, month and year) of Bid Submission]

Tender No.: _____

Page _____ of _____ pages

1. Bidder's Legal Name
2. In case of difference legal name of each party:
3. Bidder's actual or intended Country of Registration:
4. Bidder's Year of Registration:
5. Bidder's Legal Address in Country of Registration:
6. Bidder's Authorized Representative Information
Name:
Address:
Telephone/Fax numbers:
Email Address:



Form 3: Bid Submission Form

The Bidder shall fill in this Form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Date.....

Tender No.....

Invitation for Bid No.....

Alternative No.....

To:

We, the undersigned, declare that:

- (a) We have examined and have no reservations to the Bidding Documents, including Addenda No.:
- (b) We offer to supply in conformity with the Bidding Documents and in accordance with the Delivery Schedules specified in the Schedule of Requirements the following Goods and Related Services *[insert a brief description of the Goods and Related Services]*;
- (c) The total price of our Bid, excluding any discounts offered in item (d) below, is: *[insert the total bid price in words and figures]*;
- (d) The discounts offered and the methodology for their application are:

Discounts: If our bid is accepted, the following discounts shall apply. **Describe**

Methodology of Application of the Discounts: The discounts shall be applied using the following method:

- (e) Our bid shall be valid for the period of time specified in ITB Sub-Clause 18.1, from the date fixed for the bid submission deadline in accordance with ITB Sub-Clause 22.1, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

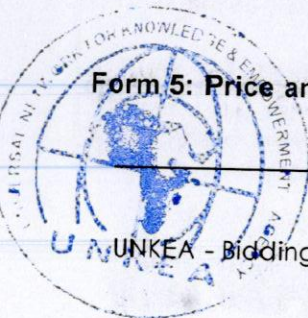


Form 4: Price Schedule Form

*[The Bidder shall fill in these Price Schedule Forms in accordance with the instructions indicated. The list of line items in column 1 of the **Price Schedules** shall coincide with the List of Goods and Related Services specified by the Purchaser in the Schedule of Requirements.]*

				Date: _____ Tender No: _____ Alternative No: _____ Page N° _____ of _____				
1	2	3	4	5	6	7	8	9
Line Item N°	Description of Goods	Lead Time	Quantity	physical unit	Unit price DDP ¹	Total price per line item (Col. 4 × 5)	Country of Origin	Brand / Trade Mark
Total Price: Goods								

Form 5: Price and Completion Schedule - Related Services



Form 9: Bid-Securing Declaration

The Bidder shall fill in this Form in accordance with the instructions indicated.

Date _____

Tender No.

Alternative No.

To:

We, the undersigned, declare that:

1. We understand that, according to your conditions, bids must be supported by a Bid-Securing Declaration.
2. We accept that we will automatically be suspended from being eligible for bidding in any contract with the Purchaser for the period of time of 2 years starting on _____, if we are in breach of our obligation(s) under the bid conditions, because we:
 - (a) have withdrawn our Bid during the period of bid validity specified by us in the Bidding Data Sheet; or
 - (b) having been notified of the acceptance of our Bid by the Purchaser during the period of bid validity, (i) fail or refuse to execute the Contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the ITB.
3. We understand this Bid Securing Declaration shall expire if we are not the successful Bidder, upon the earlier of (i) our receipt of a copy of your notification of the name of the successful Bidder; or (ii) twenty-eight days after the expiration of our Bid.
4. We understand that if we are a Joint Venture, the Bid Securing Declaration must be in the name of the Joint Venture that submits the bid. If the Joint Venture has not been legally constituted at the time of bidding, the Bid Securing Declaration shall be in the names of all future partners as named in the letter of intent.

Signed: _____

Name: _____

Duly authorized to sign the bid for and on behalf of:

Dated on _____ day of _____

