



## INTERNATIONAL MEDICAL CORPS

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### JOB VACANCY ADVERTISEMENT

*International Medical Corps never asks job applicants for a fee, payment, or other monetary transaction. If you are asked for money in connection with this recruitment, please report to International Medical Corps at the website provided at the end of this document*

Job Title:	Field SRH Coordinator 1 position
Country Program:	South Sudan
Location of Position:	Malakal
Position Opened for:	South Sudanese only (Internal/External)
Report To	Manager, Country Programs.
Desired Start Date:	1/Feb/2023
Advertised date	11/January/2023
Closing Date for Applications:	30/January/2023



#### Organizational Background

International Medical Corps is a global, humanitarian, nonprofit organization dedicated to saving lives and relieving suffering through health care training and relief and development programs. Established in 1984 by volunteer doctors and nurses, International Medical Corps is a private, voluntary, nonpolitical, nonsectarian organization. Its mission is to improve the quality of life through health interventions and related activities that build local capacity in underserved communities worldwide. By offering training and health care to local populations and medical assistance to people at highest risk, and with the flexibility to respond rapidly to emergency situations, International Medical Corps rehabilitates devastated health care systems and helps bring them back to self-reliance.

**Job Purpose** (Provide summary description of the role)



This role will manage the clinical staff and needs of the Maternity Department within the Primary Health Care Centre and Hospital providing technical leadership for the team and direct clinical care.

The SRH Supervisor for the Maternity Department will ensure that the minimal initial service package for reproductive health is met in the PHCCs, POC and Malakal teaching hospital.

### **Essential Job duties / Scope of Work:**

- Provide technical leadership and oversee clinical care of PHCC Maternity Department ensuring medical consultations, treatment, referral and follow up follow WHO/IMC/MoH diagnosis and treatment guidelines.
- Oversee the recruitment of competent and qualified Midwives with HR and ensure their deployment, clinical orientation, and training.
- To supervise the clinical team and teams, to ensure the maximum use of their skills and their full and effective participation in project site and to monitor the quality of care in the clinic.
- Identify ongoing training needs and capacity gaps of the medical teams, provide relevant training and associate with partner organizations to improve medical performance
- To monitor the performance of the MOH team through regular meetings review of DHIS2 and project reporting systems/PMT and direct monitoring visits and Ensure accountability activities as per protocol and beneficiary feedback.
- Prepare the rosters for the Midwives accounting for a clear mix of skills, annual leave etc.
- Lead the implementation of the agreed plan for Reese family foundation in the PHCCs, POC and MTH in ensuring compliance with IMC/MOH strategies and priorities.
- Coordinate with Malakal Logistics team and Program Manager to ensure that all required drugs, medical supplies and medical equipment are procured timely as needed.
- Support, supervise and provide an oversight for the clinical teams including doctors, Nurses and Midwives and Work with the pharmacist in setting up the drug reporting system
- Work with UN agencies (UNICEF, WHO, UNFPA, IOM) and partner agencies to acquire drug kits and health information materials for medical programs
- Request & Analyse pharmacy reports to monitor drug consumption for the site and adjust program as needed
- Regularly update health coordinator on progression of programs as per protocol

Approved  
MMA



## Clinical Activities

- Ensure all consultations with patients are in a dignified and appropriate manner in keeping with the standards and principles set out by IMC/MOH.
- Provision of advice, care, support and services for women and their families before, during and after childbirth. obstetric care (BEMOC) at facility level, supporting postnatal services.
- Support ANC services, identification, and support to skilled birth attendants in the community with safe delivery kits (SDKs), setting up a referral system, managing emergency deliveries and basic emergency obstetric care (BEMOC) at primary facility level, supporting postnatal services.
- Support the Stabilization and referral of obstetric emergencies, Preterm New-born and sepsis management, Post abortion care
- Support family planning and post abortion care (PAC) services through direct care at clinic level and referral.
- Provide support to infant feeding, focusing on support to initiation of breastfeeding but also support to continue breastfeeding during emergency circumstances and support to re-lactation.
- Support specific focus for vulnerable groups, namely adolescents supporting their sexual and reproductive health needs.
- Support and ensure the prevention and treatment for sexual and gender-based violence (SGBV)/CMR is available and to standard set by MOH.
- Support community health workers to provide outreach services namely surveillance recording births, stillbirths, neonatal deaths, and maternal deaths, follow up defaulters and support healthcare education and building local capacity through training and supervision.
  
- Ensure adequate documentation for accurate health information (HIS), drug management and general monitoring and evaluation purposes as directed by IMC and MOH guidelines.
- Support Medical teams in PHCCs, POC and Malakal teaching hospital in providing primary health care services.
- Support appropriate and timely storage and dispensing of medicines and medical supplies and prevent stock outs and irrational use of Medicines.
- Support the strong Referral linkages of the complicated cases to most appropriate facilities timely.
- To work with pharmacy supervisor to ensure strong drug management and to support ongoing

## Representation

- Attend health coordination meetings as well as other coordination meetings which are relevant to the health programs.



- Represent the organization at task force meetings, assessment missions, camp coordination meetings, UN coordination meetings, INGO coordination meetings and communicate relevant information to health manager /health coordinator and MD
- Serve as a liaison with MOH on matters related to the health program to ensure programmatic accountability
- Ensure maximum visibility of the agency amongst the NGO community
- Lead the production of reports at site and ensure the timeliness and accuracy of information provided, as well ensuring confidentiality of sensitive information.
- Contribute to the creation of a positive image and overall credibility of the organization, notably through the application of the organizations Code of Conduct, ethics, values and stand-point with regard to internal and external actors
- Maintain open lines of communications with all field staff

### **Training/ Capacity Building**

- Determine training needs medical staffs
- Provide regular MOH Staff Coaching and mentoring.
- Prepare and deliver the initial induction training and capacity building Maternity department and teams on the required standards for the response
- Identify learning and training opportunities for clinical staff and work as a mentor through on-job training system.

### **Working Relationships**

- Maintain frequent communication with site Manager/ health manager, Health coordinator /program manager and Medical Director to ensure program activities and objectives are communicated
- Work with site Manager and Logistics staff to ensure the coordination of programs supplies are within budgeted targets
- Conducted weekly / monthly meeting with the health staff to identify the gaps, needs in order to ensure running of the activities.
- Ensure application and compliance of security protocols and policies
- Work closely with the site manager /health manager health coordinator /Medical director and field teams to determine the operational needs of the medical program within the scope of the grants
- Work with SMoH and health partners, WHO to ensure implementation of standardized national health information systems
- Work with site teams to ensure provision of basic life serving services in case insecurity and outbreak preparedness and contingency planning
- Work with site teams and logistics to procure coordinating to procurement plan.
- Maintain flexibility to take on added responsibility as and when needed.



### **Prevention of Sexual Exploitation and Abuse**

- Actively promote PSEA (Prevention of Sexual Exploitation and Abuse) standards within IMC and amongst, vendors-suppliers and beneficiaries served by IMC.

**Compliance & Ethics:** Promotes and encourages a culture of compliance and ethics throughout International Medical Corps. As applicable to the position, maintains a clear understanding of International Medical Corps' and donor compliance and ethics standards and adheres to those standards. Conducts work with the highest level of integrity.

**Ethical conduct for IMC staffs:** The International Medical Corps maintains a code of standards of conduct that shall govern the performances of its employees engaged in the award and administration of contracts. No employee, officer, or agent shall participate in the selection, award, or administration of a contract supported/ by donor funds if a real or apparent conflict of interest would be involved. Such a conflict would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or about to employ any of the parties indicated above, has a financial or other interest in the firm selected for an award. IMC officers, employees, or agents shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors, or parties to sub-agreement. These standards shall provide for disciplinary actions to be applied for violations of such standards by IMC officers, employees, or agents.

### **Personnel Qualifications (special training/experience required) provide 6-7 requirements**

- Medical degree/ with public Health background.
- Minimum of four years of experience required, of which 1 to 2 years should be resource deprived environment
- Previous NGO experience
- Must have excellent communications skills, both oral and written
- Must have excellent self-motivation skills
- Extremely flexible, and have the ability to cope with stressful Attention to details and excellent numeracy.
- Diplomacy, agile, tact and communication and negotiation skills.
- Fluent spoken and written English and Juba Arabic local dialects
- Flexibility, adaptability to work under tight deadlines and pressure.

#### **Success factors: -**

- Conscientious with as excellent sense of judgment
- Ability to work simultaneously on multiple tasks.
- Willingness and ability to work effectively with a wide variety of people.



- Ability to work as part of a team and coordinate with project personnel.
- Computer literate and strong organizational skills.
- Master's in public health,
- Must be able to take on non-medical responsibilities from time to time to cover for other team members
- Skills and knowledge in program sustainability and capacity building, public-private partnerships and project monitoring and evaluation (both quantitative and qualitative methods)
- Strong writing and presentation skills.
- Proven capabilities in leadership required
- Strong negotiation, interpersonal and organization skills

### HOW TO APPLY

Interested candidate (**South Sudanese Nationals**) who meets the above criteria, should submit their Application (cover letter) indicating daytime, contact numbers, copies of Updated CV with at least three referees, their telephone and email contacts, South Sudanese Nationality ID Card or Passport, Birth Certificate, Academics Certificates, (**Documents are not returnable once submitted**) addressing to Human Resource Department IMC. If you are submitting your application through email, please submit to SS-Recruiting@internationalmedicalcorps.org. Hand delivered applications should be submitted to Juba Head Office Plot No 555, block :3-K Ton-Piny North, 1st Class Residential Area, Juba, South Sudan, Or to IMC Malakal Office

**Note:** Clearly indicate the position you are applying for on the back of your Envelop OR on subject line of your e-mail.

**Closing date for receiving application:**  
30/January/2023

**Please note applications received will be reviewed on a rolling basis and this position might be filled before the closing deadline.**

**We appreciate your Applications; however, Only Shortlisted Candidates will be contacted for interviews.**

Website for reporting misconduct: [www.InternationalMedicalCorps.ethicspoint.com](http://www.InternationalMedicalCorps.ethicspoint.com). **Please do not submit your CV or application to this website, it will not be considered for review**

