



Terms of Reference

Evaluation and Analysis of 2018 Peace Agreement Implementation

August 2023

BACKGROUND

Oxfam has been present in South Sudan since 1983, during the era of Operation Lifeline Sudan (OLS), and is currently operational in Jonglei, Lakes, Western Bahr El Ghazal, Central Equatoria, and Eastern Equatoria delivering humanitarian and transitional resilience projects in Water Hygiene and Sanitation (WASH), Emergency Food Security and Vulnerable Livelihoods (EFSVL), Inclusive Governance and Accountability, Peace Building, Education, Gender, and Protection. Oxfam intends to contribute to the creation of collaborative spaces and increased engagement between citizens and authorities which allow for inclusive and participatory governance, peacebuilding and policy-making process at the national and sub-national levels. The programmes are being implemented across states with Oxfam presence with a specific focus on Lakes State, Jonglei, Pibor Administrative Area, and Central Equatoria States. The aim is to link national initiatives to sub-national interventions that increase citizens; participation in decision- making processes. Oxfam intends to work with institutions that are supportive of the peace implementation process, reinforcing social contracts and contributing to peace and stability

South Sudan through its leadership and other stakeholders has made a commitment to ensure peace and stability exist in the country through the signing and implementation of the Revitalized peace agreement signed in September 2018. The Agreement has been widely extolled and commended as significant development signalling the dawn of permanent peace. It has the potential to facilitate a return to peace, stability, reconciliation, unity, and prosperity in the country. Many South Sudanese and stakeholders have expressed fervent hope, generous optimism, and great expectations for peace and stability, given the intractability of the conflict in the country. However, the schedule for the implementation of the provisions was not met due to several unforeseen factors including the late implementation of the pre-transitional activities. On August 4, 2022, parties to the peace deal agreed to extend it for another 24 months starting in February 2023, as the original implementation timetable elapsed. A roadmap has been developed to implement key outstanding tasks expected to address the occurrence of violations, and human rights abuses and ensure a conducive environment for democratic, credible, and transparent elections including ensuring security and ending humanitarian misery.

The overall objective of the consultancy

To undertake a broad-spectrum analysis of the revitalized agreement on the resolution of conflict in South Sudan peace implementation and its culmination to deliver the outcome of the election. It will also identify further variable factors that are necessary for the sustenance of peace and stability beyond the election as part of a durable solution-seeking agenda. In simple terms is looks at what has worked? what

has not worked? What are the opportunities and what it means for the sustenance and maintenance of peace and stability.

Specific objectives

1. To analyse knowledge, attitudes, and perceptions, and worries of the citizens, IDPs, and Refugees on the R-ARCSS implementation process.
2. To examine the general opinions of citizens towards the upcoming elections (acceptance, dismays, and risks factors)
3. To take score card of the oversight institutions and bodies on the peace implementation process and upcoming elections in terms of their mandates, progress, challenges, opportunities, and consensus on general variable factors that are crucial for the sustenance of peace and stability
4. To examine government and political parties, CSOs' contributions to the steadfast implementation of the peace agreement, readiness for meaningful participation in upcoming elections, challenges foreseen and opportunities to complete the implementation, conduct credible elections, and variables factors for the sustenance of peace and stability beyond transitional arrangements.
5. To documents challenges and obstacle that impeded the implementation of the peace agreement.
6. To examine the roles and the level of support provided by the peace guarantors, **TROKIA** and **UNIMISS** to ensure timely implementation of the peace agreement.
7. Documenting opportunities and resources needed for timely implementation of the extended roadmap and whether implementation of the critical provisions has a bearing on the planned December 2024 national election processes.
8. To propose workable recommendations for stakeholders' effective participation in the timely implementation of the extended roadmap.

SCOPE OF ASSIGNMENT

The consultant will provide the overall coordination, supervision, and quality assurance of the consultancy assignment. The consultancy seeks to identify the critical opportunities, challenges, roles, and responsibilities of the various stakeholders and document recommendations for smooth Implementation of the peace agreement. The idea is to systematically and constructively identify critical issues that may be pertinent to consider as all relevant stakeholders invest efforts towards democratic transformation, reconciliation, healing, addressing the legacy of conflicts and promoting peace, and creating a conducive environment for the planned 2024 national democratic election process. Some of the key issues that need to be looked at are those that relate to transitional justice mechanisms, the effective roles of grantors and their added value, and why the peace agreement is not attractive to hold-out groups including IPDs and refugees.

SCOPE OF SERVICE

The consultant will work in close collaboration with the Oxfam governance and peace- building team to ensure the success of this assignment. Oxfam will facilitate the process to identify a competent consultant to conduct this study. As part of the negotiation process, Oxfam will ensure that the consultant understands and agrees to the assignment, including the scope, purpose, objectives, and methodology. The negotiation includes flexibility to cater to any changes that may arise in the context due to COVID-19, conflict, or any other unforeseen changes. The consultant will design all the relevant data collection techniques, protocols, and tools. The Governance and Program Quality team will review the tools and

techniques and give feedback prior to the actual commencement of the study. The consultant should remain aware of the changes in the context that could impede the study. This assignment should be completed within a maximum of 30 days from inception. Hence, the consultant will:

- Prepare an inception report and hold inception meetings with Oxfam technical team.
- Develop a comprehensive study design describing the type of data to be collected, techniques, and relevant tools for the area study (detailed methodology).
- Define sampling method, sampling size, and targeted respondents.
- Participate in Pre-engagement meetings with Oxfam technical staff for further clarifications
- Organize a validation workshop to present a draft report to Oxfam and other relevant stakeholders.
- Develop a work plan to guide the conduct and implementation of the assignment.
- Produce deliverables in accordance with the requirements and timeframes of the ToRs

METHODOLOGY

A detailed methodology, including the design of data-collection tools and formulation of specific questions, will be developed by the consultant. It is expected that the consultant will carry out qualitative and quantitative (opinion polls) research and will include the necessary tools to meet the research objectives. Some of these tools and areas of inquiry include, but are not limited to, the following:

Literature Review

The consultancy conduct desk research including a secondary literature review of the 2018 peace agreement engagements in South Sudan, as well as other relevant documentation. List of document reviews will need to be adequately shown in an inception report.

Key Informant Interviews (KIIs)

The analysis will involve conducting Key Informant Interviews with oversight institutions such as R-JEMEC, CTSAMVM, IGAD, CSOs, National and State Ministries of Peace Building, National Parliaments (Transitional National Legislative Assembly and Council of States), local authorities, CSOs, traditional leaders and religious leaders, elders, women; young people (male and female); partner organizations, UN Agencies, and regional institutions on prominent personalities on their views and role in the implementation of the peace agreement and document challenges and opportunities

Focus Group Discussions (FGDs)

The analysis will also conduct Focus Group Discussions with selected women groups, youth groups, IDPs groups, selected representatives of the private sector, people with disability, and elderly groups for a wider discussion and deeper analysis, a reference group will be established and will be engaged and convened as per the needs for discussion, ideas, and suggestion during the analysis period.

Opinion Polls Survey

In order to measure why the peace agreement is not attractive to the citizens, IDPs, and Refugees, the analysis will draft an online survey tool to gather these groups' opinions. This will be through administering opinion pools online.

OUTPUTS AND DELIVERABLES

1. Inception report with a detailed desk review, methodology with accompanying work plan, and data collection tools. The Inception report should detail the consultant's understanding of the assignment and present a detailed methodology. This should also include a refined work plan with clear timelines, detailing key deliverables. The inception report will be submitted to Oxfam and the consultant will receive feedback.
2. Debriefing and Presentation of the results and recommendations at meetings with the country team, partners, and IBIS colleagues.
3. Production of a Comprehensive and acceptable final report.

REPORTING AND TIMEFRAME

The consultant should submit a final report of the consultancy in detail and good quality. Contracts will be output-based, and payment issued only upon approval of satisfactory deliverables. The assignment is expected to take place between the months of August and September 2023

CONSULTANCY SCHEDULE

NO	Deliverable	Schedule
1	Desk review of relevant data Deliverable: inception report (including data collection tools)	3 days
2	Data collection across locations	20days
3	Data analysis and report write up Deliverable: First draft study report shared with Oxfam for comments	5 days
4	Meeting to present the main findings to the country team, stakeholders and agree on key actions that can be integrated as part of the analysis	1 day
5	Deliverable: Final study report based on comments received	1 day

EVALUATION AND AWARD OF CONSULTANCY

Oxfam South Sudan's technical team will evaluate the proposals and award the assignment based on the technical and financial criteria. Oxfam reserves the right to accept or reject any proposal received without giving reasons and is not bound to accept the lowest, the highest, or any bidder. Only the successful applicant will be contacted.

The evaluation criteria associated with this TOR are split between technical and financial as follows:

- 70 % -Technical (**technical score will be done by the program team**)
- 30 % -Financial (Financial score will be done by procurement and program)

PAYMENT SCHEDULES:

1. 30% after signing of the contract and upon submission of an **inception report**. This report will outline in detail the key scope of the work and detailed study methodology; data collection tools; a work plan/schedule of tasks designating a team member with the lead responsibility for each task and deliverable (output).
2. 30% at the submission of a **draft report** to Oxfam by the consultant.
3. 40% after submission of a final acceptable report to Oxfam

ETHICAL CONSIDERATIONS

The consultant/ consultancy firm needs to apply standard ethical principles during the course of the assignment such as upholding the confidentiality of interviewees as well as refraining from making judgmental remarks about stakeholders. The incumbent shall not either during the term or after the termination of the assignment, disclose any proprietary or confidential information related to the service without prior written consent of the contracting authority. Proprietary interests on all materials and documents prepared by the contract holder under this assignment shall become and remain properties of Oxfam. The data collection activities involved in this study will be based on ethics of research principles including free consent, no harm, justice, and beneficence.

ADDITIONAL INFORMATION

- Consultants shall abide by WHO and the Government of South Sudan's COVID-19 SOPs.
- Consultants shall be required to sign and abide by the Oxfam Code of Conduct and Safeguarding Policy (**which includes prevention of sexual exploitation and abuse, and behavior protocols**)
- Consultants shall abide by Oxfam beneficiary data privacy/management policies

CONSULTANT QUALIFICATION

This consultancy assignment is open to International/national expert consultants' firms and individuals with specialist knowledge and research expertise in Peacebuilding and governance. The consultant will have the following experience and qualifications:

- Post graduate Degree in Political Science, social sciences, human rights, law, peacebuilding and conflicts management disciplines.
- Practical experience of not less than 7 years documenting work related to the assignment.
- In-depth knowledge and understanding of the 2018 South Sudan Peace Agreement provisions.
- Demonstrated experience in working with a variety of stakeholders including government
- Previous experiences of practicing participatory methods for conducting research and planning.
- Professional experience working in South Sudan, with a clear understanding of traditional forms of social organization and systems of government, local governance, as well as official systems of local administration.
- Basic gender understanding, skills, experience, and commitment.
- Strong communication skills, with the ability to communicate detailed concepts clearly and concisely both in writing and verbally.
- Experience working in a hard—to—reach and conflict/post-conflict environment is an asset.
- Fluency in spoken and written English.
- Knowledge of the Arabic language is an added advantage.

TECHNICAL AND CORE COMPETENCIES

Interested applicants should be an individual or institution. The consultant must have a proven track record and experience in conducting similar assignments and an understanding of working relationships within government and political institutions. This should be backed up by the number of similar research that has been conducted by the individual or institution.

- Displays cultural, gender, religion, race, nationality, and age sensitivity and adaptability.
- Demonstrates diplomacy and tact in dealing with sensitive and complex situations.
- Strong communication, team building, interpersonal, analysis, and planning skills.
- Strong analytical skills, including in the identification of key issues and how they relate.

Integrity: Exhibits trustworthiness, integrity and has a clear commitment to OXFAM's core values and humanitarian principles.

Awareness and sensitivity of self and others: Demonstrates awareness and sensitivity to gender and diversity. Have experience and the ability to live and work in diverse cultural contexts in a culturally appropriate manner. Has the capacity to make an accurate self-assessment, particularly in high stress and high security contexts

DOCUMENTATION AND INFORMATION REQUIRED

The consultant should present:

- Short description of expertise, experience, and CV with relevant background for the assignment in addition to the following information:
- Detailed work plan with specific focus on addressing the scope of work and methodology to be used including selection criteria.
- Two examples of studies/reports similar to this assignment
- Three references, of which one should be related to the work
- The consultant shall submit **ONE (01)** copy of technical and **ONE (01)** copy of financial proposals
- The technical and financial proposals should be clearly described and should include the name and detailed contact of the consultant/ firm.
- All costs should be quoted in **USD** and will remain valid for up to sixty days (60) from the day of proposal submission.
- The application, including all required information, is to be submitted by email to

jubaquotations@oxfam.org.uk at the latest by **15th August 2023**