

JOB VACANCY ANNUNONCMENT-

External/Internal

NO: MABAN.MBN-2023-09-14-191-N

Job Title: Heath Coordinator (1 position National)
Location: Maban County, Upper Nile State, South Sudan
Duration: 3 months with possible extension depending on availability of funding
Reports To: Senior Health and Nutrition Manager
Start Date: ASAP
Eligibility: South Sudanese National Only



About RI: Relief International is a leading nonprofit organization working in 20 countries to relieve poverty, ensure well-being and advance dignity. We specialize in fragile settings, responding to natural disasters, humanitarian crises and chronic poverty.

Relief International combines humanitarian and development approaches to provide immediate services while laying the groundwork for long-term impact. Our signature approach — which we call the RI Way—emphasizes local participation, an integration of services, strategic partnerships, and a focus on civic skills. In this way, we empower communities to find, design and implement the solutions that work best for them.

Job Summary:

Lead on all Health projects in Maban County.

To oversee implementation of all host community health projects. She/he will manage field teams to ensure that all host-community health projects are implemented to work plan, budget and within the timeframe available. The health Coordinator shall ensure that supportive supervision is given to the health team and standard guidelines set in health project protocols are followed during programme implementation. S/he shall also ensure that every beneficiary



receives an adequate medical examination, the required routine and prescribed medication and referral for additional treatment, as appropriate and according to national and WHO technical protocols

Main Roles and Responsibilities:

Key Responsibilities:



Health

- Oversee all host community health projects (mobile and static health facilities), including supportive supervision, managing stocks, reporting and liaison with CHD.
- Working with the Country Health/project Managers ensure that all project activities are in line with project detailed implementation plans, procurement trackers, spenddown plans, HR plans and M and E plans
- Participate in project mobilization, mid-term and close-out meetings
- Oversees the implementation of all Primary Health Care activities, at mobile clinics and targeted static health facilities, including; Epidemiological surveillance/disease outbreak management, Ante Natal Care, Sexual and Reproductive health, Maternal and Child Health, OPD, HIV/AIDS, EPI, Health Education and laboratory services, protection mainstreaming, response and referral to make sure the relevant data are recorded and reported
- Identify gaps and distribute standard national manuals, guidelines and IEC/BCC materials to the mobile clinics and targeted health facilities to be effectively utilized by the health workers to help ensure the quality and standard of service delivery in accordance with SPHERE and BPHNS standards
- Identify training needs and provide appropriate on job training to mobile health clinics and targeted health facilities staff and volunteers, among other things on IMNCI, EPI, Clinical Management of Rape (CMR), disease surveillance, EPI and hygiene promotion, protection mainstreaming, response and referral.



- Organize and conduct joint monitoring visits with RI donors, and CHD to the mobile clinics and the health facilities to ensuring appropriate HMIS (DHIS, IDSR) tools usage and record keeping based on MOH/WHO guidelines and Protocols
- Instigate appropriate system to track project indicators and provide regular visits to the mobile clinics and static health facilities to ensure those indicators are captured and monitored
- Ensure proper use and monitoring of essential drugs and supplies in the mobile clinics and targeted health facilities
- Ensure Health Education Messages including IYCF, health seeking behaviour, hygiene, and EPI and disease outbreak prevention are communicated at the PHCCs and target communities through the field Health Officers
- Be responsible for health field stock quantifications and requests and ensuring field sites have the available buffer stock.
- Be the focal point to submit supplies requests to donors and to follow up on collection and dispatch
- Ensure that stock list is updated and available when needed.
- To ensure cold chains/vaccine management protocols are maintained for all sites and on all vaccination campaigns
- Support the development of referral pathways for protection, WASH, Nutrition, FSL etc.
- Ensure timely input and submission of donor weekly, monthly, interim and final reports
- Ensure timely submission of all project health data, including into DIHS2

Policy compliance – Mandatory Reporting Policy (MRP): (5%)

- Ensure any violations of the RI Sexual Abuse and Exploitation Code of Conduct and other RI Policies are reported in accordance to the RI Reporting mechanism. The reporting of violations is an obligation on the part of all staff members.
- Assist where necessary in undertaking activities that aim to prevent the occurrence of sexual abuse and exploitation of beneficiaries by RI and other humanitarian workers



Note:

- The role of the County health Coordinator cannot be limited to the specific duties and tasks detailed herein. The success of the RI's humanitarian mission is the highest priority and all issues, which arise, must be addressed accordingly. Therefore, the County Health coordinator will be required to support in unforeseen issues and circumstances and remain flexible to perform other duties, as and when required by supervisor.

Job Qualifications and Minimum Requirements:

The Health Coordinator should:

- Should be a degree holder, diploma or other qualifications in related field from a recognized training Institution.

A qualified health coordinator or a professional with equivalent proven experience.

- 5-10 years' experience in health personnel and programming to refugees and IDPs.
- Experience working in the Humanitarian context and emergencies.
- Experience in capacity building and in strengthening various duty bearers' understanding of and response to health Support.
- Experience working on the inclusion of hard-to-reach health groups.
- Good knowledge of and experience in using established inter-agency and Donor standards and guidelines in health programs.
- Good understanding with donors' requirements.
- Cultural awareness and sensitivity, prior experience in the Maban context is a plus.
- Ability to communicate clearly and sensitively in written and spoken English.
- Strong skills in using Microsoft office programs such as world, excel, and PowerPoint.

General Condition:





Applicant must not be person who has bad record or has been convicted of Sexual Exploitation and Abuse (PSEA), Sexual Harassment and Child abuse cases.

We would like to share Relief International's values with you:

We uphold the Humanitarian Principles: humanity, neutrality, impartiality, and operational independence. We affirmatively engage the most vulnerable communities. We value:

- Integrity
- Adaptability
- Collaboration
- Inclusivity
- Sustainability



HOW TO APPLY:

Aspiring potential interested applicants should complete **Job application form**, which can be collected at Relief International office in **Doro, Batil** or this form can also be downloaded from same website this advertisement is posted.

The job application form once completed, should be submitted along with motivational letter and copies of academic documents in seal envelop clearly marked **Health Coordinator NO: MABAN.MBA-2023-09-14-191-N** to Relief International office in **Maban**

OR

Send your completed job application form via Email to recruitments@ri.org

Deadline: September 28th 2023, 5 pm SSD local time.

- Females are highly encouraged to apply
- Only shortlisted applicants will be contacted

