



50-H-3
Approved by #1 Director,
MEL/125517

Munuki SDA
Compound
P.O Box 247
Juba, South Sudan



- Job Title:** Protection Officer
- Qualification:** Bachelor's Degree in the field of Social Work, Sociology, Psychology, Psychological Counselling and guidance
- Experience:** At least 5 years of relevant professional experience at INGO and strong NNGO with the most vulnerable groups/refugees, IDPs in hard-to-reach areas
- Job Location:** Greater Tonj/Roving to Wau and Jur River
- Supervisor:** Project Manager
- Closing date:** 13th January 2025 at 5:00pm South Sudan time

Introduction: The Adventist Development and Relief Agency (ADRA) is a global humanitarian organization of the Seventh Day Adventist Church whose Purpose is “**To serve humanity so all may live as God intended**”. ADRA South Sudan has been actively serving the communities of South Sudan for over 35 years. ADRA South Sudan’s thematic areas are health, education, food security and livelihood and emergency response.

ADRA’s Motto: *Justice. Compassion. Love*

ADRA’s Values: *Courageous. Compassionate. Connected*

JOB SUMMARY: The main objective of the project is to improve the social inclusion and economic livelihoods of vulnerable youth and women in the states of Western Bahr el Ghazal (Wau) and Warrap (Tonj) in South Sudan and make a contribution to strengthening the vocational training system in the areas of green skills, skills in basic rural technology, social cohesion, and peacebuilding in South Sudan. Promoting the professional qualifications of youth in the field of renewable energy should contribute to the achievement of the 2030 Development Goals,



DUTIES & RESPONSIBILITIES:

- Conduct needs assessment interviews with beneficiaries.
- Conducts GBV case management processes in coordination with other service providers.
- Assesses cases and protection risks and draft case plans in coordination with the other service providers
- Provides individual and group counselling to beneficiaries and conduct referrals always acting in line with professional and ethical principles, human rights, and avoids discrimination, stigmatization of individuals. Exercise respect and privacy of the beneficiaries during service provision.
- Provides basic legal information on GBV, human rights and legal pathways to beneficiaries.
- Contacts public and private institutions to solve the legal, health, and educational issues of the beneficiaries, provides coordination, and follow up on the results.
- Regularly records the data regarding the cases reached within the scope of duty and responsibilities in the data recording system, which is created for reporting on the program.
- conduct mapping activities and update this mapping regularly incorporating potential stakeholders.
- Conducts awareness raising activities based on the needs of the beneficiaries in coordination with other service providers
- Participates in outreach activities, when necessary, in coordination with the partner and relevant stakeholders.
- Regularly informs the project staff regarding changes and regulations within the protection sector.
- Works in coordination and collaboration with the Protection Officers at other service units and regularly participates in coordination meetings.
- Provides psychological first aid in emergencies.

Peace building

- Conduct a conflict analysis and sensitivity process to determine actors, connectors and dividers in the peace processes
- develop training materials on peacebuilding, human rights, trauma management, non-violent communication, and gender-sensitive approaches; and integrate modules on peacebuilding and social cohesion into all vocational training programs
- In conjunction with the Partner WAO and stakeholders establish peace building structures/committees in the community and train them on conflict resolution.
- Conduct community engagement training for vocational school trainees and their families to promote peacebuilding and non-violence communication.

Required skills:

1. Good communication and interpersonal skills capable of maintaining strong relationships
2. Strong organizational and multi-tasking skills
3. Excellent analytical and problem-solving abilities
4. Good documentation, management and ability to use project management tools
5. Attention to details even under pressure

6. Time management skills with the ability to meet deadlines
7. Ability to work effectively both independently and as a team leader/consortium leader.

PERFORMANCE INDICATORS:

- Meet at least 80% of project work plan activities and indicators.
- Complete at least 80% of planned activities.
- Ensure timely submission reports.
- Time management
- Team work.
- Interpersonal and communication skills

INSTRUCTIONS FOR APPLICATIONS:

All applications should be delivery to ADRA office-Juba or by email to jobs@adrasouthsudan.org
Qualified female South Sudanese nationals are highly encouraged to apply.

Note:

1. A CV of 4 pages or less coupled with a one-page cover letter will be required. Telephone contact details will be required.
2. Relevant **copies (NOT ORIGINALS)** of certificates and testimonials
3. Only Shortlisted candidates will be invited for interviews.
4. The CVs will be reviewed on a rolling basis

SAFEGUARDING:

ADRA South Sudan has a zero tolerance to Sexual Exploitation and Abuse of beneficiaries. Protection from Sexual Exploitation and Abuse (PSEA) is everyone's responsibility, and all staff are required to adhere to the Code of Conduct, that enshrines principles of PSEA, always (both during work hours and outside work hours). Familiarization with, and adherence to, Code of Conduct is an essential requirement of all staff, in addition to related mandatory training. All staff must ensure that they understand and act in accordance with this clause.

