



INTERNAL/EXTERNAL VACANCY ANNOUNCEMENT
Vacancy No.MGW-2021/18/01/001

Who we are?

The Danish Refugee Council (DRC) is a private, independent, humanitarian organization founded in 1956. DRC currently works on all aspects of refugee cause in more than twenty-five countries throughout the world. The aim of DRC is to protect refugees and internally displaced persons (IDPs) against persecution and to promote durable solutions to the problems of forced migration, on the basis of humanitarian principles and human rights. DRC works in accordance with the UN Conventions on Refugees and the Code of Conduct for the ICRC and NGOs in Disaster Relief.

The protection and assistance to conflict affected population is provided within a long-term, regional and rights-based approach in order to constitute a coherent and effective response to the challenges posed by today's conflicts. Assistance consists of relief and other humanitarian aid, rehabilitation, support to return and repatriation as well as promotion of long-term solutions to displacement and its causes. In addition, support and capacity building of local and national authorities and NGOs form an integral part of DRC's work.

Country and Project Background:

The Danish Refugee Council/Danish Demining Group (DRC-DDG) has been working in Sudan since 2004 and was subsequently present in South Sudan when it gained independence in 2011. DRC-DDG South Sudan programme's current focus is on supporting forcibly displaced and conflict-affected people, including refugees, internally displaced persons (IDPs) and returnees, to access their rights in a safe and secure environment. Currently DRC-DDG is operational Unity states and Upper Nile region. Presently the South Sudan Programme works in 6 field locations, working in the sectors of Camp Coordination and Camp Management, Protection, Shelter/NFI, and Food Security and Livelihoods.

DRC-DDG Seeks to Recruit: -

Position Title:	Community Liaison Officer
Reports to:	Clearance Team Leader (Manager)
Duty Station:	Magwi
Contract Type	Standard contract of 6 months with possibility of extension depending on funding
Eligibility:	South Sudanese Nationals resident in
Employment Start Date:	1 st March, 2021
Salary	According to DRC DDG Salary scale
Advertisement Closing Deadline	5 th February, 2021, 5:00 PM, EAT

Purpose of the post

The Community Liaison Officer (CLO) will be based in Magwi. S/he will be responsible for Non-Technical Survey (NTS) and Explosive Ordnance Risk Education (EORE) across the county. The CLO will also lead on survey, meetings with local authorities and humanitarian partners, and drafting reporting aimed at maximizing socio-economic outcomes of clearance and explosive ordnance risk education (EORE).

Responsibilities and Task

NON-TECHNICAL SURVEY (NTS)

- Lead on the delivery of NTS determining the scale and impact of explosive hazard contamination, in line with National Technical Standards & Guidelines (NTSG) and DDG's Standard Operating Procedures (SOPs)
- Submit hazard reporting to be uploaded to the Information Management System for Mine Action (IMSMA)

EXPLOSIVE ORDNANCE RISK EDUCATION (EORE) & RISK REDUCTION

- Lead on the delivery of EORE providing awareness messaging surrounding risky / safe behaviours surrounding explosive ordnance contamination
- Where required, work with communities to develop risk reduction strategies aimed at reducing motivations driving unsafe behaviours
- Submit beneficiary reporting to be uploaded to the Information Management System for Mine Action (IMSMA)

TECHNICAL STANDARDS AND TEAM MANAGEMENT

- Deliver in-field training CL Assistants on NTS and EORE
- Where required, manage staff leave and other HR functions through DRC's online management system Dynamics

MONITORING, EVALUATION AND LEARNING:

- Lead on enumeration supporting baseline / endline, and Knowledge, Attitude and Practices (KAP) surveys
- Lead on enumeration of survey supporting gender- and conflict- sensitive mine action, including focus group discussions and key informant interviews
- Lead on the facilitation of field-level meetings with local authorities and humanitarian partners, as well as focus group discussions supporting task prioritization and positive post-clearance outcomes
- Document success stories and lessons learned for development of donor reports and case studies.

EXTERNAL REPRESENTATION & COORDINATION:

- Field-level negotiation and advocacy with local authorities regarding task prioritization and post-clearance land use
- Field-level coordination with other NGOs and UN agencies regarding post-clearance land use
- Representation of DDG mine action in relevant Cluster Coordination meetings at the field level



PERSON SPECIFICATION

- At least 3 years of experience working in the humanitarian sector
- Strong written and oral communication skills
- Strong ability to organize work, meet deadlines, maintain composure, work independently and prioritize work under pressure, coordinate multiple tasks and maintain attention to detail
- Computer literacy (Proficient in at least Microsoft Word and Excel)
- Strong networking, interpersonal and presentation skills. Ability to form new contacts and to represent DRC/DDG, its values and its programmes adequately with project beneficiaries, and local civilian and military authorities
- Demonstrated interpersonal skills and respect for people. Can work in a multicultural context as a flexible and respectful team player
- Demonstrated interest in humanitarian work and supporting people affected by conflict.

Education:

- Required - Secondary School certificate or Equivalent
- Desirable - University degree in relevant field

Languages:

English – working knowledge
Arabic – fluent

Key stakeholders:

- UNMAS
- Local payam / county authorities
- Field-level NGO representatives

Find the definition of DRC's Core competencies [here](#)
All DRC staff should master the 5 core competencies:

- **Striving for excellence:** you focus on reaching results while ensuring an efficient process
- **Collaborating:** you involve relevant parties and encourage feedback.
- **Taking the lead:** you take ownership and initiative while aiming for innovation
- **Communicating:** You listen and speak effectively and honestly.
- **Demonstrating integrity:** you act in line with our vision and values

How to apply

Please send a cover letter outlining how your skills and experience meets the Person Specification along with your up to-date CV, Copies (not original) of National ID card and academic certificates to Human Resources department through ssd-jobs@drc.ngo

OR

Submit your hard copy application to the Human Resource department to the attention of **HR/Admin Officer DRC-DDG office in Magwi or any nearby Office**. Title of the position/vacancy number **MUST** be clearly mark in the application subject line and on envelop. DRC-DDG is an equal opportunity employer; we encourage all qualified South Sudanese to apply, irrespective of gender, religion, and age. **Female Candidates are strongly encouraged to apply.**

Due to the urgency of the position the vacancy may be filled before the deadline

Further information

NOTE:



Only short-listed candidates will be contacted. We appreciate your application however; only short-listed candidates will be contacted for interview. If you have not been contacted within one Week of the closing date, we regret that your application has been unsuccessful. Please continue, however, to periodically review our website, South Sudan NGO Forum website <http://www.comms.southsudangoforum.org> for other suitable opportunities.

