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**CONSULTANCY-RESOURCE MOBILIZATION AND FUNDRAISING**

**CONSULTANCY DETAILS**

Section: Programme/Technical Unit	Date of Commencement: Immediate Application deadline: 30 <sup>th</sup> Sept 2020
Job Title: Consultant-Resource Mobilization and Fundraising	Contract Duration: One Month
Contract end date: 9 <sup>th</sup> Nov 2020	Line Manager Title: Programme Manager
Address: Mahatta Yei , LCB Buidling 5 <sup>th</sup> floor ,Office # 60, Email: <a href="mailto:activecitizensouthsudan@gmail.com">activecitizensouthsudan@gmail.com</a> <a href="mailto:michael.thot@activecitizensouthsudan.org">michael.thot@activecitizensouthsudan.org</a> Tel: 0925227766/0915599153	Duty Station: Juba

**TERM OF REFERENCES**

**1. BACKGROUND**

Active Citizen South Sudan (ACSS) is a right-based, nonviolence youth-led national organization that engages citizens to participate in governance and decision-making process on national issues such as peace, human rights, democratic governance and development process to address socio-economic inequality in communities. Founded in 2011 and registered at the Relief and Rehabilitation Commission (RRC), Active Citizen South Sudan works with young people to empower them to claim their political, social and economic rights in South Sudan, using three prolonged approaches; a). engaging and providing youth with skills to demand their rights and civic space through nonviolent actions by influencing community gatekeepers and other decision-makers, and advocate for accountability and legislative reforms, b). creating livelihood opportunities for youth to gain skills for self-reliance and providing alternatives ways of living, and be productive and c). increasing capacity of youth to use civic education methods to promote peace, reconciliation, healing and access to social justice in their communities.

**2. OBJECTIVES THE CONSULTANCY**

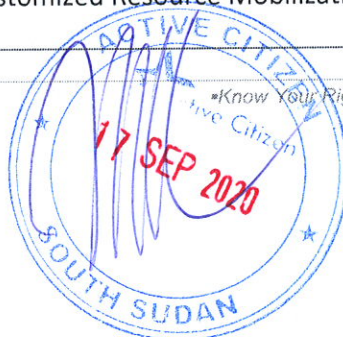
The main objective of this consultancy is to facilitate Resource Mobilization and Fundraising training skills and support development of a customized resource mobilization and fundraising strategy that will guide ACSS to operationalize strategic plan.

**3. THE SCOPE OF WORK**

The consultant will provide customized capacity strengthening support to ACSS through training, one-on-one mentorship and coaching on creative ways of resource mobilization and fundraising techniques in line with the current strategic plan.

To achieve these objectives, the consultant will:

- Develop a realistic outline of the capacity support methodology and work plan in coordination with the ACSS's team.
- Engage ACSS on specific areas of needs and agreed on training to be to be provided.
- Develop specific training materials based on the agreed areas with ACSS.
- Provide training and develop customized Resource Mobilization and Fundraising strategy as agreed with ACSS' team.



#### 4. DELIVERABLES

Following are the deliverables for the consultancy:

- Inception report outlining review of capacity development findings, plan and methodology
- Developed training manual on Resource Mobilization and Fundraising
- Facilitate training of key staff (6) and development of Resource Mobilization and Fundraising strategy
- Presentation of draft conclusion report at the end of consultancy
- Final report including strategy developed, training materials and action plan.

#### 5. DURATION

The anticipated duration of this consultancy is one-month period and must be completed by November 7<sup>th</sup>, 2020.

#### 6. SUPERVISION AND REPORTING

The consultant will report to the Programme Manager. In addition, He/she is expected to work closely with ACSS staff.

#### 7. DUTY STATION

This consultancy will be carried out in Juba.

#### 8. EXPERIENCES AND QUALIFICATIONS

- Must have at least 5 years' experience in NGO capacity development, training, and facilitation in South Sudan or similar context.
- Expertise in development policy most preferably Resource Mobilization and Fundraising knowledge and skills
- Must have sound understanding of South Sudan context, especially in relation to civil society.
- Familiarity with a wide range of capacity building techniques.
- Proven ability to work collaboratively and build consensus across diverse sets of stakeholders
- Excellent oral and written English skills
- If the applicant is an organization/ firm/company it must be legally registered.

#### 9. APPLICATION PROCEDURES

Interested applicants should submit the following documents:

- 1) Technical Proposal; and
- 2) Cost Proposal.
- 3) Legal documents (*registration certificate, Tax Identification Number (TIN) -This is only applicable to consulting firms*).

Applicants should submit these documents to: [activecitizensouthsudan@gmail.com](mailto:activecitizensouthsudan@gmail.com)  
[michael.thot@activecitizensouthsudan.org](mailto:michael.thot@activecitizensouthsudan.org)

**Hand delivered applications should be addressed to:**

The Bid Committee,

Active Citizen South Sudan, Mahatta Yei , LCB Buidling 5<sup>th</sup> floor ,Office # 60

