



Shabab Le Shabab

50-H-3
Approved by
MOL R SS
tuccat 10/6/2021



JOB ADVERTISEMENT.

JOB TITLE:	ASSISTANT NATIONAL HIV, TB AND MALARIA PROGRAM OFFICER
REPORTS TO:	NATIONAL HIV, TB AND MALARIA PROGRAM OFFICER
DURATION	6 MONTHS
DUTY STATION	JUBA.
EFFECTIVE JOB START DATE:	1 st JULY 2021

BACKGROUND.

Shabab – Le-Shabab, a youth health alliance works with young people with a special focus on Sexual Reproductive Health and Rights, Sexually Transmitted Infections including HIV/AIDS, Hepatitis and Syphilis, and Gender Equality. Shabab Le Shabab Health Alliance comprises of 15 registered national non-profit organizations in Juba and in all the ten states of South Sudan.

Formed in 2019 as an outcome of the 2nd national youth conference, Shabab Le Shabab combines face to face and online interaction with youth all over the country and in the diaspora to establish an enabling environment for the youth by the youth with the youth of South Sudan. The Alliance seeks to work with both youth led-organizations and enthusiastic youth who are passionate about advancing the fight against HIV/TB, promoting Sexual Reproductive Health and Rights and Gender Equality services at grass root, national and regional levels. To achieve this, the organization is looking for a suitable person to fill the below role.

OVERALL RESPONSIBILITY.

With guidance from the National HIV/AIDS, TB and malaria Program Officer, assistant national HIV, TB and malaria program officer will ensure proper implementation, coordination and management of all HIV/AIDS, Sexual reproductive Health, Malaria and TB programs of the Shabab Le Shabab Health Alliance at all levels with strict supervision of all the project activities under this department to realise high performance and quality of the Alliance programs.

DUTY AND RESPONSIBILITIES

Technical

1. To support the coordination of Shabab Le Shabab Health Alliance strategies for integrated health service delivery on SRH, HIV, Malaria and TB in seven states



DUTY AND RESPONSIBILITIES

Technical

1. To support the coordination of Shabab Le Shabab Health Alliance strategies for integrated health service delivery on SRH, HIV, Malaria and TB in seven states
2. **Support the focal point staff of HIV/AIDS/STIs of Alliance Member Organizations to strengthen their departments to plan and coordinate the delivery of integrated TB and HIV/AIDS and SRHR services at all levels.**
3. Support the development and implementation of plans to strengthen the capacity of the Alliance member Organizations in implementing HIV/AIDS, SRHR, malaria and TB programs with support from the PRs, SRs and other partners.
4. **Implement in coordination with the Member Organizations of the Alliance all the SRHR, HIV/AIDS and TB programs in line with the Alliance strategies and UNFPA workplan.**
5. Monitor and follow-up the mainstreaming of gender in delivery of SRH/HIV and TB services throughout the seven states
6. **Organise regular staff meetings with all the staff under your departments including staff of member Organisations performing similar programs to keep all the staff on track as expected and meet the target.**
7. Render monthly progressive activity reports and the performances of programs under this department.
8. **Represent the Alliance in coordination meetings, with stakeholders and donors when assigned by the national Coordinator.**

Linkages and Coordination responsibilities:

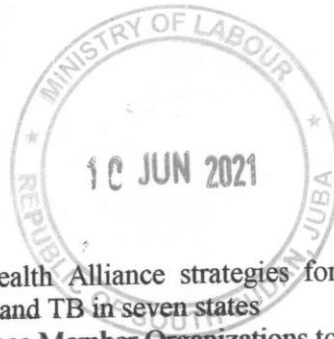
1. Coordinate with MOH and SMOH TB/HIV Coordinators to provide regular orientation and onsite mentorship for field staff during supportive supervision
2. **Coordinate with the SMOH the development of ToRs for engagement and coordination with other partners at the states levels.**
3. Organize Coordination meetings for the member Organizations in the areas of HIV/AIDS and SRHR.
4. Develop and implement a reporting mechanism across the members of Shabab Le Shabab Health Alliance on service delivery on TB and HIV and SRHR.

Communication and reporting.

- ❖ Submit reports regularly as required and report any information to supervisors on program related activities.
- ❖ **Submit weekly, monthly and quarterly reports to supervisors.**
- ❖ Maintain proper records for all correspondences of the program.
- ❖ Responsible for sharing minutes of all official meetings held in the field.

Monitoring evaluation and budgeting.

- ❖ Provide regular feedback to the supervisors on project implementation
- ❖ Assist in preparation of donor reports and project reports.
- ❖ Participate in development of program workplans and reviewing them on a monthly basis.
- ❖ Ensure and maintain accurate use of budget lines according to donor regulations



Education and Experience:

- Minimum qualification of a Diploma in Clinical Medicine, Nursing, or relevant social sciences with at least 3 years of professional experience in a similar position of which 1 previous experience with an NGO
- Ability to plan, design and implement quality training;
- Relevant qualifications in HIV/TB programing with a good track record of achievement;
- Ability to create tools and monitoring process;

Application procedure:

Interested and qualified persons who meet the person specifications should submit their applications with an updated CV, indicating their salary expectations, copies of relevant Academic Documents and South Sudan Nationality Identity certificates to Shabab Le Shabab Offices in Juba off Bilpam Road after Munuki-Equity Bank Bridge or through email to shabableshabab@gmail.com before 30th of June 2021.

Qualified Female candidates are strongly encouraged to apply.

NOTE: Due to the urgency of the need for this role, interviews will be held on a rolling basis and the recruitment team reserves the right to fill the position as soon as a suitable person is found.

