

Job Opportunity (Grants Accountant) 2020

Amref Health Africa is the largest indigenous health development non-governmental organization based in Africa. Working with and through African communities, health systems and governments, Amref Health Africa aims to close the gap that prevents people from accessing their basic right to health. Amref Health Africa is headquartered in Nairobi, and has programmes in Kenya, Uganda, Tanzania, Ethiopia, South Sudan, Southern Africa and West Africa. For more information visit our website www.amref.org

Purpose of the Job:

To provide leadership for the effective management of the grants in the Health Pooled Fund Lot 9 Project to ensure development of grant management systems, contract management, budgeting processes, mentoring & monitoring of grantees, compliance and reporting

Job location: Juba

Reporting relations: The incumbent will report to the Program Accountant.

Key Responsibilities:

- Setting grant management policies, and developing and enforcing procedures that assure transparency in the grants processes.
- Co-ordinate the project's grants accounting, reporting, compliance and risk management.
- Review and finalize sub recipient's budgets, prepare contracts/agreements and follow up on compliance.
- Handle correspondences and matters in regard to grant management in consultation with the Project Manager.
- Receive and review periodic grants reports for all sub recipients, liquidate the eligible costs and take relevant action on the expenses rendered ineligible.
- Provide feedback to all Sub recipients on grants performance.
- Assist in the preparation of ongoing progress update and disbursement of Subs Advances and reimbursements
- Technical support and supervise the sub recipients to ensure full compliance with the HPF requirements.
- Provide on-site mentorship to sub recipients and capacity development to them to plan, implement, monitor and report on grants awarded.
- Organize and facilitate training, workshops/seminars for the sub recipients, to facilitate understanding of the grants process, implementation, reporting and accounting

Job Requirements.

- First degree in B-Commerce or its equivalent and CPA(K) or its equivalent.
- At least three (3) years of relevant NGO work experience in CSOs grants management The candidate should have proven abilities in managing CSOs grants,



understanding of community development issues, proven capacity building and mentoring for grass-root CSOs, pre- funding assessment, contract design, compliance management, data analysis, budget and report review for CSOs

Other skills

- Networking and collaboration with GOK, NGOs, Managers, FBOs.
- Analytical, writing, and public speaking
- Training and mentoring others.
- Monitoring and evaluation.
- Budget management

Application

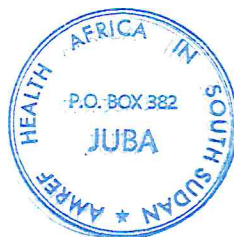
This is a challenging opportunity for south Sudanese candidates with a dedicated and highly motivated professional. If you would like to join this dynamic team and help bring lasting health change in Africa, please send your CV and application letter which should include remuneration requirements and contact details of three work-related referees, addressed to the Human Resources, ONLY by e-mail to Jobs.Southsudan@Amref.org quoting the position in the subject matter.

The closing date for submitting applications is 17th April 2020. We regret that only short-listed candidates will be contacted.

Please do not attach certificates and testimonials to your application.

Amref Health Africa is an equal opportunity employer and has a non-smoking environment policy.

Amref Health Africa is committed to the principles of safeguarding. Amref Health Africa will not tolerate any form of abuse, discrimination, and harassment, wherever it occurs or whoever.



JOB ADVERTISEMENT 2020

Position: Data tools and analysis Consultant
Job location: Juba
Reporting relations: Consortium Coordinator (Nodding Syndrome Alliance)
Closing Date: 17th April 2020



About Amref:

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Purpose of the Job:

The overall objective of the proposed consultancy is to support the establishment of a sound, efficient and functional data collection and reporting system for the NSA project.

Project Specific Objectives:

- 1) To develop data collection tools that respond to the reporting needs of the project;
- 2) To produce an analysis of the first set of data collected through the reviewed tools.

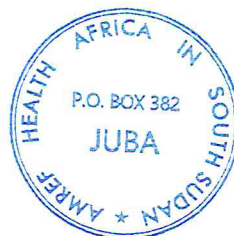
Expected Deliverables:

Phase 1:

- a. Revised assessment, referral and reporting tools to be used by Boma Health Workers / Household Health Promoters, compliant with existing BHI toolkit;
- b. Revised summary monthly report template to be used by Coordinators of Boma Health Workers / Household Health Promoters;
- c. Revised assessment tool used by Community-Based Rehabilitation workers;
- d. Revised referral tool used by Community-Based Rehabilitation workers;
- e. Revised monthly reporting format used by Community-Based Rehabilitation workers;
- f. Revised Epilepsy Clinic Register and patient recall system used at health facility-based epilepsy clinics;
- g. Final Report detailing:
 - The revisions recommended by the Consultant concerning all the above-listed tools;
 - The extent of alignment between the above-listed tools and the existing health data management infrastructure in South Sudan (i.e. DHIS2);
 - The matrix of the inter-operational coding system emerging from all the above-listed tools;

Phase 2:

- h. File containing Raw data set;



- i. File containing Clean data set;
- j. Stata Do File for both cleaning and Analysis syntaxes;
- k. Final Report detailing:
 - Data analysis conducted on the first set of data collected, in line with project indicators;
 - Recommendations on how to further improve data collection and reporting tools, in view of the data output that was generated by these tools and analysed by the Consultant.

Job Requirements

The Consultant can be either an individual, a team or an organization. In all cases, the Consultant shall be able to demonstrate:

- a. Public Health qualification (university level), with expertise in Mental Health and / or NTDs considered as an advantage;
- b. Significant experience in reviewing and developing data collection as well as reporting tools in healthcare field and in African settings;
- c. Significant experience and capacity in conducting health data analysis, especially secondary data;
- d. Knowledge of project monitoring & evaluation;
- e. Knowledge of South Sudan Health Management Information System;
- f. Strong interpersonal skills and capacity to work with people at all levels and with different cultural backgrounds;
- g. Committed to work and meet the deadline as agreed with the Consortium Coordinator;
- h. Excellent English communication and writing skills

Timeframe

The expected timeframe of the consultancy is the following:

- Phase 1: 27th April – 13th may (10 working Days)
Phase 2: 10th – 20th July (8 working Days)

Payment modalities

The proposed terms of payment are as follows:

- 25% upon contract signing;
- 25% upon successful and satisfactory completion of Phase 1;
- 50% upon successful and satisfactory completion of Phase 2.

Application

This is a challenging opportunity for dedicated and highly motivated South Sudanese professional(s). If you would like to join this dynamic team and help bring lasting health change in Africa, please send: detailed technical proposal; detailed Financial Proposal (including all expenses separated by cost category); evidence of past performance of similar work; Curriculum Vitae of professionals to be engaged in the Consultancy; detailed work schedule/plan; addressed to the **Human Resources**, ONLY by e-mail to Jobs.southsudan@Amref.org quoting the position in the subject matter. The closing date for submitting applications is **Friday 17th April 2020**. We regret that only short-listed candidates will be contacted.

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