



50-H-3
Approved by
MOLRSS
Amirango
11/5/2021



JOB ADVERTISEMENT

PROGRAM MANAGER WASH FOR INFRASTRUCTURE CONSTRUCTION

Duty station: **Aburoc**

Number of positions: One (1)

Basic Salary: **1,759 USD.**

Date Issued: 10/03/2021

Category: National Staff Posting

I. Presentation of organisation:

SOLIDARITES INTERNATIONAL is an international humanitarian organization which provides aid and assistance to victims of war or natural disaster. For over 35 years in actions have focussed on meeting three vital needs; water, food and shelter. Solidarites International has been present in South Sudan since October 2006 and the mission currently consists of both emergency and post emergency programs.

Purpose / aim:

- The program manager WASH is responsible for implementing and achieving the objectives defined in the operation proposals.
- (S)he is responsible for overseeing operational teams assigned to the program.
- (S)he guarantees the good performance and the quality of the program(s) WASH implemented, and, where appropriate, proposes adjustments or developments to ensure relevance.

II. List of main activities:

Diagnosis and project design

- Participate in the preparation and implementation of diagnostics
- Participate in the design and the financial dimension of the human and logistical programs to implement
- Prepare the appendixes and technical chapters (of logical framework) of operation proposals
- Implement activities in compliance with the annual operational strategy, Solidarity International technical requirements, and donor criteria

Implementation and operational monitoring



- Plan and oversee the implementation of program WASH that (s)he is responsible for, both on-time and within the set technical specifications
- Plan the activity or activities WASH with the support Departments (administrative, logistics), according to objectives
- Propose and develop indicators for monitoring program activities WASH and context
- Use management, activity, results, and context monitoring tools
- Respect SI procedures
- Provide support and advice to the logistics base for the purchase of materials specific to activities WASH
- Assess the relevance of activities, the effectiveness of interventions, and their appropriateness in light of changing circumstances and the needs of populations
- Propose adjustments to programs if necessary
- Ensure the achievement of results of the programs (s)he is responsible for
- Anticipate the difficulties associated with conducting activities WASH and help solve problems related to programs WASH
- Propose program changes WASH according to the changing environment and indicators
- In collaboration with the administrative service, contribute to the development of program budgets, budget follow up and proposal budgets for the program parts
- Develop the state of needs and the Treasury requests with activity managers
- Report the state of decentralized inventory to the logistics department ("field" inventory)

Capitalization

- Write the capitalization documents in accordance with SI tools
- Prepare handover reports before the end of his/her employment contract and forward them to concerned parties in the mission and at headquarters
- Ensure diffusion of SI technical documentation

Human Resources Management (HRM)

- Participate in validating recruitment for the national technical staff WASH,
- With the administrative department, define the prerequisites for the WASH vacant positions and, if necessary, adapt the referent job profile.
- Welcome and brief new employees or volunteers working under his/her responsibility
- Implement training related to operational requirements WASH and the identified training needs
- Manage and support the team under his/her responsibility
- Conduct workshops and regular or ad hoc meetings
- Evaluate the performances of his/her team members
- Identify potential changes in members of his/her team(s) and provide feedback to the Program Manager / HR Desk Referent
- Make sure his/her team(s) follow the safety rules

Reporting / communications / representation



- Share with the appropriate authority any information on the security context and any event which may have consequences on SI activities and team safety
- Write reports and annexes concerning his/her activity(ies) for donor reports and/or amendment
- Ensure compliance with reporting deadlines and guidelines
- Maintain a local operational communication network and positive relations with the local/governmental authorities, donor representatives, UN and other international agencies in cooperation with the Program Manager and Program Coordinator
- Assure Solidarités International's representation in the meetings or forums concerning the program in his/her place of employment
- Represent SI on request and/or delegation
- Respond to the requirements of Headquarters concerning specific needs
- Write the administrative documents to be signed (MOU, handover...) jointly with governmental authorities, communities or partners.

The list here above is not exhaustive, and you could be requested to perform other tasks according to the need of your line manager.

III. Preferred Skills:

- A minimum Diploma in Water engineering, WASH, Civil Engineering, Public Health, or a related field.
- Good knowledge of water, sanitation, and hygiene
- Previous experience in community awareness, sensitization and mobilization on WASH
- Previous experience managing people and teams
- Two to three years practical working experience in a similar or related position
- Experience in WASH survey
- Strong humanitarian commitment
- Quality: dynamic, autonomous, flexible, initiative taker, leadership skills
- Good knowledge and experience of working with local communities, authorities and partner agencies.
- Previous experience liaising with other departments
- Good communication skills and the ability to work well in a team and with other departments.
- Good reporting and IT skills
- Must be flexible, hardworking and ready to travel to field locations from the base (often at short notice and living in basic conditions such as tents), in order to respond to emergencies.
- Previous experience in FSL projects would also be an advantage.

Under the hierarchical authority of: **Field Coordinator**

Hierarchical authority over: **WASH team**

Under the functional authority of: **Program Coordinator**

Functional authority over: -



Please submit your application (CV, cover letter, photocopies of diplomas, certificates of employment etc....) to **Solidarités International office** at Hai Cinema in Juba or Solidarités International's office in Raja and Aburoc.

You Can as well send your Application on the below email,

Juba.adm.recruitment@solidarites-southsudan.org

Please note that Solidarités International keeps all applications. Files will not be returned to applicants at the end of the recruitment process.

Deadline for submitting applications is: 29/03/2021. Due to the Emergency nature of the position, Applications will be checked on daily Basis. Any Application sent after this date will not be considered.

Women with the required skills are highly encouraged to Apply. Only qualified candidates will be contacted.

