

AAH-I South Sudan Country Programme  
Hai Gabat, Opp. JIT Supermarket (behind SSD Customs)  
Juba Town, Republic of South Sudan



## PARTNERSHIP OFFICERS

Position Pending Approval of Donor Funds

### Background:

Action Africa Help International (AAH-I), an African-led non-governmental organization that supports livelihood-challenged communities and bridges the humanitarian–development divide to sustainably improve their well-being and standards of living. With Country Programmes in South Sudan, Kenya, Somalia, Uganda, Zambia and Ethiopia, AAH-I has over 30 years' experience working with communities in conflict and post-conflict situations, including refugees, internally displaced persons and host communities.

In South Sudan, AAH-I works in Greater Equatoria, Greater Jonglei, Greater Upper Nile and Greater Unity State, with field offices in Juba, Yei, Maridi, Yambio, Mundri, Bor, Wau, Ajong Thok, Maban and Malakal.

### JOB TITLE: Partnership Officers - 03 positions

**Reports to:** Project Manager

**Liaises with:** Logistics, Warehouse team, Workshop, Finance and Administration staff

**Duty Station:** Juba, Maban/Pariyang and Another Location)

**Contract:** Fixed term

### Duties & Responsibilities

- The Partnerships Officer will be in charge of liaising with partner institutions and SNSOP stakeholders on project implementation.
- In particular, the Partnerships Officer will liaise with UNHCR, Commission for Refugee Affairs and other relevant stakeholders to coordinate the implementation of Component 2 in the select Refugee/Host Community.
- She/he will also ensure that the implementation of Component 2 responds to the situation and needs of refugee and host communities.
- In addition, the Partnerships Specialist will be in charge of coordinating with UNOPS and other selected implementing partners on project implementation to ensure synergy of systems (i.e. grievance redress, monitoring, etc.)
- Support the development of relevant project documentation such as training material, reports, briefs, community stories, and others;





- Monitor the project's community development activities and provide timely feedback and reports on project performance.
- Closely coordinate with other project stakeholders at the locality level;
- Perform other related duties as required.

### Qualifications

She/he should be a holder of a master's degree in social sciences, political science, Project Management or other related field with at least five (5) years of work experience on partnerships and coordination. Extensive experience working with UNHCR on refugee or host community issues is essential. Experience working with government agencies, particularly in South Sudan, is highly preferred. Field experience working in refugee and with host communities' areas, particularly in South Sudan, is preferred

### Desirable

- Commitment to and understanding of AAH-I's vision, mission and values as well as AAHI South Sudan strategic plan
- Appreciation of the aims and objectives of AAHI.
- Willingness to travel and work in remote areas of South Sudan.
- Knowledge and experience of working in South Sudan will be an added advantage.
- Very enthusiastic and able to work extra hours to achieve the objectives of the programme.



**Language Requirement:** Fluency in English and Arabic.

### Safeguarding

- Children and vulnerable adults who come into contact with AAHI as a result of our activities must be safeguarded to the maximum possible extent from deliberate or inadvertent actions and failings that place them at risk of abuse, sexual exploitation, injury and any other harm. One of the ways that AAHI shows this on-going commitment to safeguarding is to include rigorous background and reference checks in the selection process for all candidates.

### Accountability within AAHI

- Alongside our safeguarding policy, AAHI is an equal opportunities employer and has a set of integrity policies.
- Any candidate offered a job with AAHI will be expected to adhere to AAHI's policies and procedures with respect to safeguarding, code of conduct, health and safety, confidentiality, do no harm principles and unacceptable behavior protocols.
- Report any concerns about the welfare of a child or vulnerable adult or any wrongdoings within our programming area.  
Report any concerns about inappropriate behavior of AAHI staff or partner



**APPLICATION INSTRUCTIONS**

AAH-I is an equal-opportunity employer.

Interested candidates should address their application letters, resumes (CVs, Academic documents, Recommendation letters & National ID) to the HR Manager AAHI South Sudan and position clearly indicated on the envelope and Email Subject line the location and the position you're applying for.

[recruitss@actionafricahelp.org](mailto:recruitss@actionafricahelp.org)

Deadline: All applications must be submitted latest by Thursday 29<sup>th</sup> January 2024 COB (4.00PM).

**KEY CONSIDERATIONS.**

Please take note of the following considerations

- **This position is for Sudanese Nationals Only.**
- **Female candidates are highly encouraged to apply.**

AAH-I  
Interested candidate  
Recommendation



**HR/Administration Manager**  
AAHI South Sudan Programme  
Juba, South Sudan



AAH-I  
Interested candidate  
Recommendation

AAH-I  
Interested candidate  
Recommendation

AAH-I  
Interested candidate  
Recommendation