



PO Box 144, Juba,
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ANNOUNCEMENT

Solidarity with South Sudan is currently taking applications for the position of:

Assistant Finance Officer

Status of Solidarity with South Sudan: Solidarity with South Sudan is a Catholic institution which operates under the provisions of the South Sudan Catholic Bishops Conference. Solidarity with South Sudan is an equal opportunity employer.

The Mission of Solidarity with South Sudan: Guided by Catholic Social Teaching, Solidarity with South Sudan aims to create self-sustainable teacher training, health and pastoral institutions and programmes that will help to empower South Sudanese people to build a just and peaceful society.

Key aspects of the position:

- Working under the supervision of, and reporting to the Chief Finance Officer (CFO),
- The Assistant Finance Officer (AFO) will assist in developing and maintaining the financial reporting structures of Solidarity with South Sudan, both in the central office and in the projects.
- He/she will assist in preparing periodic reports, both consolidated and project reports.
- He/she will liaison with the project officers, the fundraising office and with donors.
- He/she will assist in drawing up and monitoring annual budgets for the organisation.
- He/she will work as part of a team and will demonstrate good communication and collaboration skills.

The position is based in Juba but will require periodic visits to Solidarity project sites.

Basic Requirements:

- B.A. in accounting and finance from a reputable university.
- A minimum of three years working experience in the field of finance and accounting.
- Fluent in both written and oral English
- Proven skills in QuickBooks, Microsoft Word and Excel.

Preference will be given to candidates who have worked for Faith Based Organisations.

Applications will be accepted at the Solidarity Office at Hai Jerusalem, Juba Market, next to CRS, from 9.00 – 15.00 hrs, Mon. To Fri.

Please submit: Application with current CV, contact details, proof of education qualification including documentation of certificates earned and references with contact numbers

Contact Person: The Executive Director, Solidarity with South Sudan, email: sssjuba@gmail.com

Application Deadline: Friday 7th August 2020 at 12.00 noon.

Only short listed candidates will be contacted for an interview at a date to be arranged.