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Approved
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REACH AFRICA ORGANIZATION

Transforming Communities into Better life and self reliance

ADVERTISEMENT FOR BAKERY AND BREAD MAKING TUTOR

Reach Africa Organization is a women youth led National Nonprofit, Non-Governmental Organization providing both lifesaving and long-term support that supplements the efforts of government and other humanitarian agencies by working with rural, impoverished and vulnerable groups at the community level. **RAO** is registered and mandated under Relief and Rehabilitation Commission (RRC). RAO was founded in 2017 purposely to respond to the dire basic social, economic, livelihoods and health conditions experienced by South Sudanese citizens across the ten greater regions. RAO's current focus and mandate addresses both emergency and developmental interventions of basic lifesaving including Food Security and Livelihoods, Protection, Water Sanitation and Hygiene, Social Development of Youth and Women, Shelter/ NFI, Access to Justice, Peace Building, Nutrition and Health. RAO Social Development of Youth and Women Program wishes to recruit a highly competent, proactive and self-driven person to fill the position of a **Bakery and bread making Tutor** to facilitate a Group Vocational tailoring training in **Kapoeta North County (Riwoto)**

OBJECTIVES OF THE CONSULTANCY WORK

The main Objective of this consultancy work is to provide practical Bakery and bread making training for one group of young women and women and equip them with the skills.

SPECIFIC OBJECTIVES

- To provide Bakery and bread making skill training to one group of young men and women for 60 days
- To provide Bakery and bread making skill training for one group of young men and women for 60 days
- To provide training inputs (materials) that help for Bakery and bread making Management during training period



SCOPE OF WORK

Type and number of trainees

1 Group of 10 young men and women from Kapoeta North County (Riwoto). Most of them are not educated

OUTLINE OF THE ASSIGNMENT

- Prepare training guideline for Bakery and bread making
- Practical skill development on different breads, biscuits, cookies and cakes that are common in South Sudan.
- Provision of Bakery and bread making skill theoretically and practically
- Follow up to provide monitoring and mentoring of trainees

DELIVERABLES

Key deliverables anticipated from this assignment:

- Submit technical and financial expectations with training outline indicating internalization of the Terms of Reference and lay out of methodology to be used and a clear timed work plan for executing the assignment
- Prepare a training curriculum; content covering in detail both theory and practical sessions which will be covered during the training
- Training inputs preparation and delivery
- A draft and final training report to be submitted to RAO TVET consultant upon completion of the training.

DUTIES AND RESPONSIBILITIES

- Prepare and deliver lesson exercises and related training materials on various Bakery and bread making programs to trainees in accordance with the Curriculum.
- Participate in preparation and or updating of Bakery and bread making training modules and manuals.
- Conduct follow-up visits after the training to mentor and support the trainees.
- Publicize The RAO Social Development of Youth and Women program and its projects through the media and by display of the training schedules on local public notice/bill boards/Facebook, etc.
- Submission of regular assessments and reports on the progress, achievements, challenges and lessons learnt and make appropriate recommendations.
- Timely preparation of continuing and end of training program report for the TVET consultant



- Maintain and archive training records of all mentees from the Bakery and bread making department of the TVET project.
- Conduct the daily management of the Bakery and bread making and general control of the usage of its equipment/materials.
- Participating in the program performance management.
- Ensuring compliance with all Health and Safety regulation, regular checking of equipment, and ensuring that safe working practices are adopted and that all equipment are operated safely and records maintained

TUTOR EXPERIENCE

Open towards qualified individuals, the tutor should meet the following criteria:

- Technical training, diploma or Bachelor's degree on catering/Baking and Pastry or hotel management or related.
- Knowledge and proofed experience in Baking and Pastry
- Clear, effective writer in English
- Knowledge of Toposa language is desired
- Previous experience providing participatory training in cooking and catering to young adults, women and men.
- Previous experience teaching in a vocational school as catering and cooking tutor.
- Ability to train and impart knowledge to trainees of various levels of formal education.
- Previous report writing and resource mobilizations experience.
- Familiarity with the complexities of accountability, organizational growth and change, and the ethical dimensions of NGO work.
- Excellent interpersonal skills and ability to work in a multi-cultural/multi-national setting.
- Skills in and ability to exercise diplomacy in engagements with state and non-state partners.
- Good team player.
- Good writing skills and proficiency in the English language and Juba Arabic.
- Computer literate.
- Previous experience working in an insecure environment, particularly in South Sudan.
- Ability to exercise conscience and non-tolerance to corruption.



RAO is an **equal opportunity employer**. In making employment decisions it does not discriminate on the basis of gender, ethnicity, religion or political affiliation. RAO, is committed to **Zero Tolerance for Fraud and sexual Exploitation and Abuse (SEA)** while providing Humanitarian Responses. In case of such act kindly report immediately.

HOW TO APPLY

Submit soft copy of your C.V, Academic documents and Cover letter **ELECTRONICALLY** to raossrecruitment@gmail.com or Hand deliver to RAO Office Hai Thoura a long University of Juba Road Plot#60/61, addressing the recruitment team before 14th December 2023 at 5:00pm Local time.

Qualified women of South Sudan nationality are encouraged to apply.

Applications submitted after **5:00pm on 14th December 2023** will not be considered.

