



TERMS OF REFERENCE TO CONDUCT A STUDY TO DOCUMENT EVIDENCE ON THE CONTRIBUTION OF CASH AND VOUCHER ASSISTANCE TO GBV PREVENTION & RESPONSE. A CASE STUDY OF CVA IN PARIANG COUNTY OF UNITY STATE & TORIT COUNTY OF EASTERN EQUATORIA STATE

ORGANIZATION	CARE in South Sudan
SECTOR	Food Security & Livelihood
ASSIGNMENT TASK	To conduct a study to document evidence on the contribution of CVA to GBV Prevention & Response
ASSIGNMENT LOCATION	Pariang County of Unity State & Torit County of Eastern Equatoria State
REPORTING TO	FSL Manager & MEAL Manager
DURATION	22 Days
POSSIBLE START DATE	October 21 st 2019
POSSIBLE END DATE	November 8 th 2019

1. Background

CARE is a humanitarian nongovernmental organization committed to working with poor women, girls, men and boys, communities and institutions to have a significant impact on the underlying causes of poverty. CARE seeks to contribute to economic and social transformation, unleashing the power of the most vulnerable women and girls. CARE’s operation in South Sudan dates back to the early 1980s, focusing on emergency relief to the conflict affected populations.

Currently, CARE South Sudan works in five States; Unity, Jonglei, Eastern Equatoria, Bahr el Ghazal and Upper Nile States, addressing both humanitarian and recovery/development needs. In development/recovery programming, CARE South Sudan focuses on four broad areas namely Health, Nutrition, FSL, Gender and Protection and Peace building.

2. Study overview.

Launched in January 2018, CARE with funding from South Sudan Joint Response (SSJR4) supported 700 Households with small livestock (goats) in Torit County of Eastern Equatoria State to support resumption of livestock production and facilitate recovery of livelihoods for sections of the farming population engaged in livestock activities and also prevent beneficiaries from sliding further in to chronic poverty.

In pariang County of Unity State, through the FFA project launched in February, 2019, CARE South Sudan is implementing FFA as in-kind food assistance to 833 households with food items (300g/p/d of cereals, 50g/p/d of pulses, 30g/p/d of oil and 5g/p/d of salt) for 15 days a month for a six-month period (90 days of assistance) with over 173 metric tons of food over 12 months. The combination of conditional food assistance and asset creation work is intended to help food insecure communities to shift away from reliance on humanitarian assistance to achieve more sustainable food security. Most importantly, CARE takes into consideration accountability to affected populations including beneficiary choice, the different needs of women and men and the safety and dignity of all beneficiaries and also promote equal access and ownership of assets, increasing the availability of food for women and contributing to the prevention of negative coping strategies such as removing girls and boys from school to have them work.



CARE through support from LDS (Later Days Saint Charities) is implementing unconditional cash programs for households with children suffering acute malnutrition in Pariang County of Unity. The intended beneficiaries are caregivers of children recently discharged from the Targeted Supplementary Feeding Program. The provision of cash to caregivers and community capacity building will thus be transitional measures for children to family diets to prevent relapses. By targeting households with malnourished children, the extremely vulnerable and food insecure households will benefit from complementary foods available on the market.

3. Focus and objective of the study

To document evidence on the contribution of cash and voucher assistance to GBV prevention & response. The study will further contribute to an understanding of the gender and power relationships during CVA and also related GBV risks during CVA programming.

4. Purpose and scope of the study.

The purpose of the study is to gather information to clearly assess the contribution of CVA to GBV prevention and Response. Lessons learned in the course of the project will also be documented and shared including the best practices and key lessons in the technical aspect as well as the program management approach to facilitate continued learning and improvement of future project design and programmatic strategy.

Geographic Locations

<u>State</u>	<u>County</u>	<u>Payam</u>	<u>Boma</u>
Eastern Equatoria	Torit	Nyong	Enyif
Unity State	Pariang	Jamjang	Aruch
		Nyiel	Kamagon
		Yida	Yida
		Wunkur	Miaker
		Aliny	Anthony

5. Methodology

The study will use participatory and mixed methodological approach to allow for the triangulation of both quantitative and qualitative data. These include the quantitative primary and secondary data along with FGDs, KIIs, observation and desk review of internal and external documents. Data from all the methods will be triangulated and analyzed to draw conclusions and recommendations. Only a sample of the beneficiaries and key informants will participate in the study for cost efficiency.

The consultant will make extensive use of the primary and secondary information. The consultant is expected to review the above background documentation as part of the desk review phase of the study. A strong part of the information will come from the field data collection.

Aligning with the content of the scope of work shared for this study, the consultant will develop the methodology, the data collection tools and propose the team set up for data collection, to be validated by the MEAL Manager. The consultant and his/her team will collect primary data. CARE South Sudan will support in the selection and recruitment of enumerators.



Sample Size

The consultant will determine the appropriate sample sizes considering the geographical areas, targeted groups, and the homogeneity and heterogeneity of the target population.

Roles & Responsibilities

The consultant/s will be responsible for:

- Drafting inception report
- Leading the Desk Review
- Methodology and tools development/ finalization
- Field study process
- Writing and validation of the report.
- The Project Manager will help him/her to identify the relevant actors for interviews and field visits and will provide the consultant with available documentation.

Key Deliverables

- Inception report.
- Methodology used to conduct the evaluation.
- Data collection tools including FGD & KII guide.
- Data analysis and presentation of preliminary findings.
- Data sets & photos.
- Final Report (minimum of 15 pages and a maximum 20 pages, excluding executive summary table of contents and annexes)

Final Report Requirements

The consultant is accountable to maintain the requirements for the content, format, or length of the final report, overall quality and approved timelines. They will produce a comprehensive report that documents evidence of CVA contribution to GBV prevention and Response and also document key lessons learned and recommendations.

Study Report Template

The report must include:

- Title: A title that conveys the topic under study.
- An executive summary that focused both on process.
- A display of evidence on the contribution CVA to GBV prevention and response early in the report.
- Key lessons learned: these should be short, actionable and relevant.
- key recommendations for future project/programme initiatives.
- Sources of all evidence must be identified and conclusions must be based only on evidence presented in the report and recommendations must directly correspond to the conclusions.



Data Disclosure

- The consultant should deliver, at minimum, all files including: quantitative datasets (raw and refined products), transcripts of qualitative data and others in an easy to read format, and maintain naming conventions
- All the data generated from this survey and its associated materials shall remain the property of CARE South Sudan Country Office and shall be archived in accordance to its policies.
- The consultant will be responsible for obtaining all necessary permissions and consent to interview beneficiaries.

Timeline

This consultancy is expected to start on 21st October 2019 with approximately (22) days of consultancy. Consultant is requested to remain available for reviews and improvements until the piece of work is validated by CARE Team. A detailed work plan will be developed with the consultant

S#	Tasks	Week 1	Week 2	Week 3	Week 4
01	Desk review				
02	Inception report				
03	Travel to the field				
04	Training of enumerators				
05	Field data collection				
06	Data analysis				
07	Report writing				
08	Draft Report				
09	Final Report submission				

General conditions of the consultancy.

- CARE will provide accommodation for the consultant in the field.
- Logistical support (access to official facilities including internet, documentation, printing, photocopying of tools, mobile phones for data collection etc. shall be covered by CARE. Any cost needs to have prior approval from CARE.
- Meals and other incidentals will be responsibility of the consultant
- The consultant will conduct his/her work using his/her own computer.
- The movement of the consultant and team to and from the field will be facilitated by CARE.
- The cost related to travel from/ to field of the survey teams will be covered by CARE.

Required External Response to Terms of Reference

A technical and cost proposal based on this Terms of Reference (ToR) is requested from the consultant or consulting firm. The proposal should contain:

1. Detailed plan of action for field work indicating staff-days required.
2. Detailed survey methodology.



3. Specific roles and responsibilities of the team leader, supervisory chain and other core members of the evaluation team.
4. Schedule of key activities preferably in a format such as a Gantt chart.
5. Detailed budget with justification. The study proposal should include a reasonable detailed budget to cover all costs associated with the evaluation.
6. 5. Updated CV of Team Leader and other core members of the study Team.
7. A profile of the consulting firm (including a sample report if possible)

Minimum Qualifications

At the minimum, the consultant/s must possess the following:

- Relevant Master's degree in Development Studies, Economics or Any other relevant related field with significant experience in conducting similar studies.
- Over 5 years' proven experience in undertaking similar studies and familiar with South Sudan context.
- CaIP certified certificate and training.
- Have proven knowledge and practical experience in quantitative and qualitative research
- Excellent organizing, facilitating, presentation, communication and report writing skills.
- Experience working in emergency context. Experience working in South Sudan context is a plus.

Submission.

If you meet the required technical qualification and similar experience, send your CV, Technical Proposal detailing Survey Methodology, Work plan and budget to Betty.Gune@care.org and CC Patrick.andama@care.org and noah.tabule@care.org.

Deadline for expression of interest is on 18th October 2018 before 5PM.