



POSITION: Food Security and Livelihoods Project Officer

LOCATION: Pochalla

STARTING DATE: ASAP

Tearfund is a Christian international relief and development agency working globally to end poverty and injustice, and to restore dignity and hope in some of the world's poorest communities.

Our vision is to see all people freed from poverty, living transformed lives and reaching their God –given potential by:

- Envisioning churches to embrace their calling to address poverty and injustice
- Developing communities and building resilience, sustainably and holistically
- Changing unjust policies and practices to deliver justice for poor communities
- Enabling communities affected by disaster and conflict to recover quickly and be better equipped to face future hazards.

We are committed to developing experts who are inspired, resourceful, courageous, compassionate and equipped. If you are interested in working with us, take time to look around our website and discover more about our unique organisation.

Tearfund South Sudan Programme is looking for a suitable **South Sudanese** candidate to fill in the position of **Food Security and Livelihoods Project Officer** to be based in **Pochalla**.

JOB OVERVIEW

The purpose of this position is to support the implementation of the BMZ Project. Food Security and Livelihoods (FSL) Officer will work under the direct supervision of the Programme Manager and will provide support in the implementation of all FSL related activities. The Food security and Livelihoods Officer will contribute to the successful design and implementation of interventions, assisting the Programme Manager in the implementation of the various components of the project such as Distribution of livelihood inputs, and training in resilience building activities in improved agricultural, vegetable and fishing practices, including basic post-harvest and cooking techniques. He/she is responsible for the direct supervision of the FSL Assistants/Extension workers and focal point person in community liaison with greater focus on resilience building.

POSITION IN ORGANISATION

- Grade: B1
- Reports to the Programme Manager
- Direct reports: Extension Workers
- Dotted line management responsibilities to the Resilience & Livelihood Advisor
- Liaise closely with officials of organisations working in Pochalla, including State Ministry of Agriculture other INGOs, NNGOs and UN agencies such as FAO and WFP.
- This Position is non-Relocatable

ORGANISATIONAL REQUIREMENTS

- All staff are expected to live out Tearfund's values as they represent Tearfund externally



- All post-holders are expected to fulfil their personal objectives set by their line manager, contribute to their team's overall objectives, take responsibility for reviewing their ongoing personal development and maintain an awareness of Tearfund's strategy.
- All Tearfund staff share responsibility to promote and maintain a strong safeguarding culture, including identifying the key actions they should take given their role and responsibilities.

KEY RESPONSIBILITIES

• Programme Strategy

- Assist in the Provision of information to the Programme Manager as part of the programme's strategy development process.
- In liaison with the teams, He/she will support in the development of the FAO ERLP project implementation strategy, linking to the location and Performance Measurement Framework for ERLP.
- Within the context and the FSL project components he/she identifies possible opportunities for further programming in protection including Accountability to the Affected Persons, Gender and protection mainstreaming in Food security and Livelihoods.
- Ensure that Tearfund's purpose, values and the programme objectives are communicated amongst staff to create mutual understanding and ownership and facilitate input from staff in the strategic planning process

• Project / Support function management

- Responsible for all aspects of project implementation at the community level; ensure that all project activities are completed in a timely, efficient and accurate manner according to schedule and to the highest standards.
- In coordination with the Area coordinator/Program Manager, participates in field assessments, market price monitoring and other required data collection, analysis and reporting.
- Assess and support the local community to identify their needs and purpose ways to develop their capacity, which encompasses the project cycle.
- Provide support in the selection of project implementation sites and beneficiaries in target areas.
- He/she will be responsible for the identification and registration of beneficiary households for receiving livelihoods related support.
- Support implementation of project baseline and end line data collections
- Implement and/or provide a full contribution to training activities for different beneficiary groups.
- The FSL project officer will support in filling the purchase requests as per the procurement plan for livelihood relevant procurements.
- The FSL project officer will be responsible for daily and weekly reporting to the Area Coordinator/Program Manager
- Coordinate with the respective community members and relevant stakeholders (government departments, UN agencies and other existing and relevant INGOs) for the implementation of project activities.
- Assists in joint monitoring visits with the government officials (Provincial/district relevant authorities) to the project sites.
- In collaboration with the project coordinator and finance department, ensure all the necessary project documentations of technical activities are including beneficiary registration, verification, and are properly filled and maintained.
- Conduct regular meetings with beneficiaries, community management committees, local authorities and partners on the cash distribution arrangements and other relevant issues.
- Responsible for managing specific project budget lines, monitoring expenditure to budget, identify and propose required corrective actions to the project coordinator.
- Support the Area coordinator by developing specific action plans for the food security project activities in line with the Tearfund Strategy and the funding requirements and in line with the GoSS Policies.



- Participate in payam and county level sector meetings and evaluations with other agencies and government departments working in the Food Security sector and advocate to ensure integration between water, sanitation and health sectors in accordance with Food Security Strategy.
- Assist the Programme Manager to ensure the timely compilation of situation updates project and monthly narrative reports for field and Head Office management, in accordance with required reporting formats, both internal monitoring and for funding reporting purposes.
- Ensure compliance with Food Security strategy, tools, handbooks, guidelines and standards.
- Contribute in the identification of new projects by assessing, promoting and documenting ideas for technical improvement and further program development options.
- Establish record keeping and reporting procedures for all Food Security activities (Including specific logistical and financial aspects) in liaison with the Area Coordinator.
- Responsible for ensuring incidents are timely reported.
- Provide supervision and support for field extension workers.
- Conduct technical training to staff and TOT courses for staff, Extension workers and volunteers.
- Ensure Tearfund purposes, values, and the programme objectives are understood and communicated amongst staff, Extension workers and local community.
- Corporate policy and compliance

- **Team management**

- Responsible for consolidation of beneficiary data as needed;
- Keep project staff updated on latest guidelines, and any information provided by the organisation and the sector;
- Carry out regular supervision of the input distributions, Trainings, monitoring and Extension services are carried in line with the specific guidelines and making sure that the programme activities comply with the appropriate standards
- Regular one-to-one supervision of the project staff (Assistant FSL officers and Extension workers), providing advice, coaching, mentoring and training where required
- Where relevant ensure mainstream other sectors and into the project e.g. hygiene and sanitation and crosscutting themes such as gender and protection, COVID-19 SoPs amongst staff and beneficiaries.
- Provide leadership and support to staff to ensure effective management and timely implementation of work plans.
- Ensure that staff understand their individual and collective responsibilities for safety and wellbeing, and ensure detailed records are kept and analysis made of work-related injuries, accidents, security incidents and fatalities.
- Where appropriate provide pastoral support to members of the team

- **External Representation**

- Build positive working relationships with local communities, community leaders and other authorities including relevant Ministries Chamber of Commerce, UN agencies and INGO/ NNGO/CBO representatives.
- Make sure that project activities comply with Ministry Agriculture and other Food Security Response guidelines including SPHERE standards.
- Represent the organisation in relevant inter-agency workshops, conferences and sector coordination meetings as required at state or county level.
- Host occasional visits to project sites by interested personnel and /or donors.
- Coordinate the exit process and ensure finalisation of all procedures within 2 weeks to a month.

PERSON SPECIFICATION

JOB TITLE: Food Security and Livelihoods Project Officer



	ESSENTIAL	DESIRABLE
QUALIFICATIONS	<ul style="list-style-type: none"> Degree in food security, Agronomy or any social/development studies, Bach. Agric and Rural Development/Innovation, Bsc Agric. 	<ul style="list-style-type: none"> Master's Degree in the relevant field
EXPERIENCE	<ul style="list-style-type: none"> At least 2-3 years relevant working experience preferably in an INGO. Experience in Food Security and Livelihoods Sector activities and/or community development/social programming and mainstreaming with other related sectors. Proven experience in supervising and coordinating field teams Experience of Facilitating trainings in a wider and Multi facet contexts Experience of leading and facilitating prayer and Bible study groups Experience in complex and dynamic environments, suitable to the South Sudan context Experience in working closely with the government and other partners 	<ul style="list-style-type: none"> Previous work in Food Security / WASH, Livelihoods or nutrition projects. Experience in protection and gender mainstreaming Experience in livelihoods related research Experience of working with youth and Women groups
SKILLS/ ABILITIES	<ul style="list-style-type: none"> Leadership skills Problem solving skills Training skills Excellent written and verbal communication skills (including ability to communicate effectively in a particular language other than English in certain locations) Ability to learn fast Computer literate (Word & Excel) Ability to communicate confidently and comfortably about own personal faith Ability to lead and facilitate team in project implementation and pray and Bible study Ability and commitment to apply biblical principles prayerfully within all aspects of the role 	<ul style="list-style-type: none"> Report writing skills Fluency in Local language
PERSONAL QUALITIES	<ul style="list-style-type: none"> Committed Christian who recognises Jesus Christ as their Lord and Saviour Committed to Tearfund's Mission, Values and Beliefs 	<ul style="list-style-type: none"> Understanding the local context, culture and practices.
<p>OTHER COMMENTS:</p> <ul style="list-style-type: none"> All roles require a DBS/Police check Tearfund is a member of the SCHR Misconduct Disclosure Scheme Personal identification information will be submitted against a Watchlist database to check against criminal convictions as a counter-terror measure 		



How to Apply:

If you are the candidate we are looking for, please submit your CV and cover letter **only in English in any Tearfund Office** as well as Tearfund application form- which can be collected from the HR Department at Tearfund office or find attached with the advert, Located in **Pochalla** detailing your experience for the post and include your daytime telephone contact. Applications online can be submitted to southsudan-recruitment@tearfund.org. The subject matter of your email should be the title of the job you are applying for.

Closing date for receiving applications is **09th November 2022 at 5:00pm.**

NB:

- Applications once received are not returnable
- Female Candidates are encouraged to Apply
- Due to the urgency of the position, applications submitted will be shortlisted on a rolling basis, should there be suitable candidates, and the position may be filled before the deadline for applications.
- Only short-listed candidates will be notified.

