



Vacancy Announcement

Job Title: Program Officer - Education

Band /Level/ Grade: 8B

Department: Education

Location: Juba/ Central Equatoria

Overtime Eligible: Exempt
(per local law)



BACKGROUND:

- The International Rescue Committee (IRC) responds to the world’s worst humanitarian crises and helps people to survive and rebuild their lives. Founded in 1933 at the request of Albert Einstein, the IRC offers lifesaving care and life-changing assistance to refugees forced to flee from war or disaster. At work today in over 40 countries and 22 U.S. cities, we restore safety, dignity and hope to millions who are uprooted and struggling to endure. The IRC leads the way from harm to home. IRC has operated in South Sudan for over 30 years now delivering humanitarian relief, post-conflict assistance, and development programs in both refugees, internally displaced and host community settings. IRC operates in 9 field offices including in Juba with program portfolio covering health, nutrition, child protection, economic recovery and development (ERD)/livelihoods, women’s protection and empowerment and general protection. IRC continues to provide life-saving assistance and humanitarian aid to vulnerable South Sudanese, trying to rebuild their lives and restore peace. The IRC's new strategy in South Sudan will prioritize improving health, safety, and economic well-being, targeting women, children, and other vulnerable groups.
- In partnership with the LEGO Foundation, the IRC is implementing an 18-month project (beginning in October 2021) aimed at bringing play-based learning activities to children whose education and wellbeing have been disrupted and damaged by the COVID-19 pandemic. The project will target marginalized communities in the DRC, Ethiopia, and South Sudan. It will build on play-based social-emotional learning materials and approaches already developed in the region through the LEGO Foundation-supported Play Well and PlayMatters projects, led by the IRC in Ethiopia, Uganda, and Tanzania. The project aims to work closely with the full range of education stakeholders, including Ministry of General Education & Instruction (State & County Level), to build capacity to incorporate learning through play activities into formal and non-formal education activities, into distance and home-based learning responses to school closures, and into district emergency preparedness and COVID-19 response plans.

Position Summary:

The Program officer- education will work closely with students, teachers, administrators, and other stakeholders to implement and evaluate educational programs and initiatives. The Primary objective will be to facilitate a conducive learning environment and enhance educational outcomes through teachers’ capacity building and another relevant intervention developed. S/he will work closely with the M&E department to share evidence about the content delivery and provide data and analytics. The incumbent will ensure effective use of the system by closely coordinating with the education technology team.



The Education officer will report to the Senior Education Manager while working closely with the State/County General Education and Instruction Ministry team and other implementing partners to ensure a smooth implementation of the project.

Major Responsibility

Content Development, Adaptation and Dissemination

- Assist in mapping of existing teaching and learning materials being used in the schools against a framework to identify areas of integration, adaptation, and development of content.
- Based on behavioral insights mapping and human centered design research, assist to identify prototypes of content and delivery of content for teachers.
- Report and prototype samples of different content areas and delivery mechanisms for teachers.
- Extend the project activities beyond the intervention group to compare the results.
- Participate in the roll out, piloting and testing the developed and/or adopted contents.
- Develop/adapt training content for teachers through participatory and consultative processes involving local teacher education colleges and other education stakeholders.
- Providing input to the development of orientation and training materials for teachers.
- Promote community understanding on the importance of Learning-through-Play.

Teachers Professional Development

- Provide guidance and support to teachers in implementing effective instructional strategies.
- Conduct professional development workshops and training sessions for teachers.
- Observe classroom instruction and provide constructive feedback to enhance teaching practices.
- Facilitate the sharing of best practices among teachers and encourage a collaborative learning culture.
- Design and implement strategies to improve teaching methodologies, curriculum development, and learning resources.
- Ensuring that teachers have ongoing support and opportunities to practice what they have learnt; support with initiatives to strengthen their practice.
- Work with facilitators and teachers to form VTLC group and host the VTLC session, review the session data, develop insights, and recommend improvements for the next session.

Data Analysis and Reporting

- Collect and analyze data related to educational outcomes and program effectiveness.
- Prepare reports and presentations on educational initiatives, progress, and challenges.
- Use data to identify areas for improvement and develop strategies to address them.
- Ensure compliance with educational standards, policies, and regulations.
- Monitor and evaluate the effectiveness of educational programs, making necessary adjustments as needed.
- Participate in conducting teacher's needs assessments, to ensure that scope and sequence of the training is relevant and responsive to teachers' needs.
- Support preparation of activity reports, monthly, and donor reports based on the prescribed template.
- Lead in planning and conducting the baseline and endline activities in selected schools.
- Develop surveys and feedback for bite-size content.

Common Duties

- Collaborate with education department and educators in the selected schools.
- Attend and participate in trainings identified/organized by the supervisor.

September 2016



- Follow any new procedures and guidelines designated in circulars from Country Director
- Assist where necessary in undertaking activities that aim to prevent the occurrence of sexual abuse and exploitation of beneficiaries by IRC and other humanitarian workers.
- Working closely with HR and Safeguarding leads to ensure all violations of the Safeguarding policy and Prevention of Sexual Exploitation and Abuse are properly reported.
- Represent Education on External engagement as advised by supervisor.

PREFERRED SKILLS/QUALIFICATIONS: -

- Bachelor's degree in education, curriculum development, psychology, or related field of studies from an accredited university
- At least 3 years relevant experience in education program, teacher training, content development and Monitoring and Evaluation.
- Consistent track record and knowledge of engaging with government, and other key education stakeholders.
- Demonstrated success in developing education training content and delivery.
- Strong language skills, both oral and written.
- Proficiency in English required, Arabic speaking is an added advantage.

Working environment:

Position Reports to: Senior Education Manager

Position directly supervises: N/A

Other Internal and/or external contacts:

Internal: Country Team- South Sudan

External: South Sudan Ministry of General Education and Instruction both at national and state level (Central Equatoria State), National and State Education Cluster, other key education development actors (INGOs, LNGOs).



Compliance: Ensure that all activities respect the principle of confidentiality and that all incidents reported to IRC are handled with due regard to protection principles.

Ensure adherence to IRC-South Sudan specific finance, logistics, IT, security, communications and human resource/administration policies and procedures.

Incorporate and comply with any new procedures and guidelines designated in circulars from Country Director

Ensure any violations of the IRC Sexual Abuse and Exploitation Code of Conduct are reported to the supervisor, the Country Director, or through the anonymous reporting mechanism. The reporting of violations is an obligation on the part of all staff members.

Assist where necessary in undertaking activities that aim to prevent the occurrence of sexual abuse and exploitation of beneficiaries by IRC and other humanitarian workers.

September 2016



Ensure compliance of IRC's Child Safeguarding policy in all IRC activities and report any violations observed or reported through the necessary channels immediately.

Confidentiality: Ensuring the non-disclosure of any information whatsoever relating to the practices and business of IRC acquired in the course of duty, to any other person or organization without authority, except in the normal execution of duty

Monitoring & Reporting

- Prepare and submit report on the accomplishment of work as requested and incorporate manager feedback.
- Complete any other duties as required by supervisor/management.
- IRC's finance, logistics, IT, security, communications and human resource/administration policies and procedures.
- Any new procedures and guidelines designated in circulars by the Country Director or other members of the IRC senior management team.

Fluency in oral and written English language is required.

Policy compliance – Mandatory Reporting Policy (MRP):

- Ensure any violations of the IRC Sexual Abuse and Exploitation Code of Conduct are reported to the Country Director. The reporting of violations is an obligation on the part of all staff members.
- Assist where necessary in undertaking activities that aim to prevent the occurrence of sexual abuse and exploitation of beneficiaries by IRC and other humanitarian workers.
- Play a key role in planning and rolling out training of and adherence to MRP in coordination with the MRP focal team/person within the country program.

Standards of Professional Conduct:

- The IRC and IRC workers must adhere to the values and principles outlined in IRC Way - Standards for Professional Conduct. These are Integrity, Service, and Accountability. In accordance with these values, the IRC operates and enforces policies on Beneficiary Protection from Exploitation and Abuse, Child Safeguarding, Anti Workplace Harassment, Fiscal Integrity, and Anti-Retaliation.

Gender Equality:

- IRC is committed to narrowing the gender gap in leadership positions. We offer benefits that provide an enabling environment for women to participate in our workforce including parental leave, gender-sensitive security protocols and other supportive benefits and allowances.

Equal Opportunity Employer:

- IRC is an Equal Opportunity Employer. IRC considers all applicants based on merit without regard to race, sex, color, national origin, religion, sexual orientation, age, marital status, veteran status, disability or any other.

September 2016



How to apply:

Interested Candidates should submit a CV with three (3) references with a copy of their National ID through Email to SS-HR@Rescue.org Not later than 21st December 2023.

NOTE: this position is for south Sudanese national and Only shortlisted Candidate will be contacted and attach photocopies only while original will be asked at the interview panel.

CLEARLY LABEL YOUR ENVELOP/SUBJECT INDICATING THE POSITION YOU ARE APPLYING FOR.

FEMALE APPLICANTS ARE HIGHLY ENCOURAGED TO APPLY

