



## Vacancy Announcement

|                               |                                                 |
|-------------------------------|-------------------------------------------------|
| <b>Job Title:</b>             | <b>Education Officer (2)</b>                    |
| <b>Band / Level / Grade:</b>  | <b>8B</b>                                       |
| <b>Department:</b>            | <b>Education</b>                                |
| <b>Location:</b>              | <b>Aweil South &amp; Malualkon, South Sudan</b> |
| <b>Overtime Eligible:</b>     | <b>Opening Date: 6<sup>th</sup> July 2026</b>   |
| <b>(per local law) Exempt</b> | <b>Closing Date: 24<sup>th</sup> July 2026</b>  |



**BACKGROUND:** The International Rescue Committee, IRC, is a leading humanitarian and development organization working in more than 40 countries and 26 U.S. cities to help people whose lives and livelihoods are shattered by conflict and disaster to survive, recover, and gain control of their future.

The IRC has been operating in South Sudan since 1989 and is registered as an international NGO. IRC currently delivers multi-sectoral programming directly and through partners across seven states and two administrative areas. These include Northern Bahr el Ghazal, covering Aweil East, Aweil West, and Aweil South counties, Unity State, covering Rubkona, Koch, and Panyijiar counties, Upper Nile State, covering Maban, Renk, Panyikang, Nasir, Ulang, and Panyikang counties, Lakes State, covering Rumbek Centre, Rumbek East, and Yirol West counties, Central Equatoria, covering Juba, Yei, and Kajokeji counties, Eastern Equatoria, covering Kapoeta East, Jonglei, covering Ayod, Twic East, Uror, and Akobo counties, as well as Abyei Administrative Area and Ruweng Administrative Area, including Pariang County and Ajoung Thok and Pamir refugee camps.

### Background and Objectives of EFASS

The Education for All in South Sudan, EFASS, project aims to improve access to quality, responsive education for vulnerable children and strengthen the systems required to sustain equitable education service delivery. IRC will directly implement education activities in Aweil South and Aweil East under the project.

The Education Officer will support IRC's direct implementation of education activities in Aweil East/Aweil South through day-to-day field coordination, activity delivery, monitoring, and follow-up with schools, communities, and local stakeholders.

### Scope of Work

The Education Officer will support day-to-day direct implementation of education activities in the assigned county under EFASS. The role will work closely with schools, PTAs/SMCs, communities, teachers, facilitators, and local education authorities to support delivery of activities related to **learner enrolment and retention, foundational learning recovery, teacher support, learner monitoring, and community mobilization.**

The post holder will provide practical field-level coordination and follow-up to ensure that activities are implemented on time, documented properly, and aligned with project standards.

### Key Responsibilities

#### 1. Field Implementation of Education Activities

- Support direct implementation of education activities in assigned schools and communities.
- Assist with community mapping, household outreach, enrolment and re-enrolment mobilisation, back-to-school campaigns, and learner follow-up.
- Support implementation of TaRL, remedial learning, catch-up classes, transition support sessions, radio listening groups, and other learning recovery activities as assigned.
- Assist with distribution and tracking of teaching and learning materials, worksheets, lesson guides, and classroom support materials.



## 2. School and Community Follow-Up

- Conduct regular visits to schools and communities to follow up on implementation progress.
- Support schools, PTAs/SMCs, and community leaders to improve **learner attendance, retention, transition, and participation**.
- Follow up on children at risk of dropout and support community-based actions to keep learners engaged in education.
- Support implementation of community engagement activities related to **girls' participation, inclusion of children with disabilities, and learner retention**.

## 3. Teacher and Facilitator Support

- Support organization of teacher and facilitator activities, including training follow-up, school visits, and implementation support.
- Assist with **classroom observation, mentoring follow-up, and monitoring of teacher/facilitator attendance and performance**.
- Support teachers and facilitators to use agreed tools, lesson plans, and learner grouping approaches.

## 4. Monitoring, Documentation, and Reporting

- Collect and organize routine field records, including **attendance, activity implementation records, learner participation data, and school visit notes**.
- Support routine monitoring visits and provide implementation updates to supervisors.
- Assist with collection of assessment, progression, and transition data where required.
- Prepare field notes, activity summaries, and implementation reports in a timely manner.

## 5. Safeguarding, Accountability, and Inclusion

- Promote safe programming and uphold safeguarding standards during all field activities.
- Support community awareness of project objectives, eligibility criteria, and feedback channels.
- Ensure activities are implemented in ways that are inclusive of **girls, children with disabilities, over-age learners, and other vulnerable children**.
- Identify and report safeguarding, accountability, attendance, or implementation concerns in a timely manner.

**Confidentiality:** Ensuring the non-disclosure of any information whatsoever relating to the practices and business of IRC acquired in the course of duty, to any other person or organization without authority, except in the normal execution of duty.

## Key Working Relationships

- **Internal:** Education Manager, Senior Education Officer, Education and Child Protection Coordinator, RMEAL team, County Education Officer, field teams, safeguarding staff
- **External:** Aweil East/Aweil South County Education Department, schools, PTAs/SMCs, communities, local leaders, and other education stakeholders

## Job Requirements

### Education

- Bachelor's degree in education, Social Sciences, Development Studies, or a related field required.

### Work Experience

- Minimum of 3 years of relevant professional experience in education programming or related field implementation roles.
- Experience working with schools, communities, and local authorities is strongly preferred.



- Experience in fragile, conflict-affected, or low-capacity settings required, preferably in South Sudan or similar contexts.

### Technical Skills and Competencies

- Strong field coordination, implementation follow-up, and reporting skills.
- Understanding of school- and community-based education programming.
- Ability to work closely with diverse stakeholders in rural field settings.
- Strong communication, organization, and problem-solving skills.

### Language Skills

- Fluency in spoken and written English is required.

### Safety and Security Situation

All staff must comply with all IRC South Sudan security policies and procedures



### The IRC Core Values and Commitments:

**Standards of Professional Conduct:** The IRC and IRC workers must adhere to the values and principles outlined in IRC Way Standards for Professional Conduct. These are Integrity, Service, Accountability and Equality. In accordance with these values, the IRC operates and enforces policies on Beneficiary Protection from Exploitation and Abuse, Child Safeguarding, Anti Workplace Harassment, Fiscal Integrity, and Anti-Retaliation the IRC operates and enforces policies on Beneficiary Protection from Exploitation and Abuse, Child Safeguarding, Anti Workplace Harassment, Fiscal Integrity, and Anti-Retaliation.

**Safeguarding and PSEA policy:** The IRC has a zero-tolerance policy for safeguarding/PSEA violations by staff, incentive workers, visitors, sub-grantees, suppliers/sub-contractors, and implementing partners. Safeguarding/PSEA at the IRC is an integral to organizational values and ethics, and staff and associates are expected to take all reasonable steps to prevent the sexual exploitation, abuse, and harassment of any person linked to the program by both its employees and any downstream partner. The successful candidate will be subject to a thorough background check and satisfactory references.

Promote and actively participate in initiatives and efforts to build team engagement, inclusion and cohesion in IRC. Foster ongoing learning, honest dialogue and reflection to strengthen safeguarding and to promote IRC values and adherence to IRC policies. IRC strives to build a diverse and inclusive team at all levels who as individuals, and as a group, embody our culture statement creating a working environment characterized by critical reflection, power sharing, debate, and objectivity for us to achieve our aspirations as a team and deliver the best possible services to our clients

**Narrowing the Gender Gap:** The International Rescue Committee is committed to narrowing the gender gap in leadership positions. We offer benefits that provide an enabling environment for women to participate in our workforce including a flexible hour (when possible), maternity leave, transportation support, and gender-sensitive security protocols.

**Equal Opportunity Employer:** IRC is an Equal Opportunity Employer. IRC considers all applicants because of merit without regard to race, sex, color, national origin, religion, sexual orientation, age, marital status, veteran status, disability, or any other characteristic protected by applicable laws.

### How to apply:

Interested applicants should submit a CV with 3 references and a copy of their national ID to Human Resources Juba IRC Country Head Office-Located in APTECH Africa Office Building 3rd Floor, Plot 63 Block AXIII Hai Malakal, Juba, South Sudan or you can e-mail applications to [https://theirc.wd1.myworkdayjobs.com/External\\_Careers/job/Malualkon-South-Sudan/Education-Officer\\_JR00004071](https://theirc.wd1.myworkdayjobs.com/External_Careers/job/Malualkon-South-Sudan/Education-Officer_JR00004071) not later than 24<sup>th</sup> July 2026 @ 4:30pm.

**NOTE:** Only shortlisted candidates will be contacted and attached photocopies only while originals will be asked at the



interview panel and all the photocopies will remain the property of IRC.

**CLEARLY LABEL YOUR APPLICATION, Education Officers – Aweil South & Malualkon, South Sudan**

**“WOMEN, MINORTITIES AND PEOPLE LIVINING WITH DISABILITIES ARE ENCOURAGED TO APPLY”.**

