



**IMA WORLD HEALTH**

50-H-3  
Approved by  
Inspector of  
Labour  
11/2/26

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**ADVERTISEMENT**

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**Post Title: Safety & Security Officer**

**Number of Vacancies: 01 (one)**

**Duty Station: Juba, South Sudan**



**Contract length: 8 Months - Renewable subject to Funding and performance**

**Reports to: Country Director with Dotted lines to the Chief of Party-MIHR**

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**Organizational background**

Interchurch Medical Assistance, Inc. (d/b/a IMA World Health) is a nonprofit organization dedicated to implementing health care programs in developing countries. Highly motivated and dedicated employees, committed to the mission, vision, goals and objectives of IMA World Health (IMA), make the accomplishment of its mission possible. Accordingly, IMA recognizes that its employees are responsible for its accomplishments and provide the foundation for continued future service to those in need. IMA is a donor-funded organization; therefore, terms and conditions of employment are subject to available project/program funding. An awareness of IMA's purpose and goals will enable employees to benefit from their employment, share a common purpose, and more effectively meet their work responsibilities.

**KEY RESPONSIBILITIES:**

**Duties and Responsibilities of the Safety & Security Officer**

- Develop and maintain relationships with diverse personnel who may impact security of MIHR personnel. These include, but are not limited to, local leaders, police, military, other NGOs, UN and government leaders as well as Liaising with other security managers of private companies, at the UN, the RSO, the PLSO, OSAC, NGO Security Forum, private and local security providers.
- Assist in the development of Security RFP's/RFQs for private security contracts.
- Analyse open source and confidential information to continually update the national and local threat levels.
- Maintain up to date information on political, economic, and social status on national, state, county and local levels and report to the Chief of Party and MIHR's Global Security Director.
- Serve as the owner of the Country Safety and Security Plan (CSSP) providing updates on a regular basis as well as updating the Emergency Action Plan (EAP) as needed and



maintaining the disaster response plan, evacuation plan and other contingency plans as required.

- Develop and maintain a Phone tree and Warden System to notify and track staff in cases of emergency.
- Conduct security risk assessments for MIHR's current and potential areas of operation.
- Provide security briefings and training to staff. Provide all staff with safety and awareness training. Recommend outside training as well as providing pre-departure and post arrival security briefings to MIHR in country and international staff and consultants.
- Provide journey management support, including possible tracking systems and welfare check-ins for staff on travel. Co-sign all travel authorization and institute regular check in (am/pm) when warranted.
- Develop an incident management system for tracking and reporting incidents.
- Ensure all project vehicles have requisite safety equipment, staff abide by standard safety rules (i.e. seatbelts, etc.), and drivers receive in-service and ongoing training in security protocols.

### **Required Qualifications**

Minimum Qualification required:

- Bachelor's degree in security management and related fields.
- 5 years of prior Security / Police / Military experience with at least 3 years working for an NGO (preferably a USAID funded program).
- Country Level - Security Management certification preferred.
- Experience working with senior management, drivers, radio operators, security guards, etc.
- Experience in providing briefings / training.
- Experience in the set-up, staffing and running of an operations center.
- Experience in assisting with the relocation and evacuation of staff during an emergency.
- Computer capable
- Able to read, write, speak English.
- Ability to coordinate activities with other agencies, build and maintain positive working relationships.
- Ability to understand complex security situations and advise program design accordingly.
- Possess the ability to analyze information to develop a complete picture of security situations.

### **Knowledge and professional experience:**

- The ability to be aware of his/her surroundings, being vigilant, and respond quickly to potential threats.
- The ability to analyze a situation, draw conclusions, and respond effectively.
- The ability to handle disputes and confrontations without escalation
- The ability to create a safe and welcoming environment while maintaining authority
- Patience, the ability to work well with others, the ability to accept criticism
- Others
- Concentration skills
- Integrity and ethics
- Adaptability



**APPLICATION INSTRUCTIONS:**

Interested candidates who meet the above conditions should forward their CV and covering letter (which should include the contact details for at least three professional references from previous employers through e-mail [jubahr@imaworldhealth.org](mailto:jubahr@imaworldhealth.org), or hand delivered to **IMA South Sudan Country Office: Goshen House, Gate 1 First Floor. Kololo Airport Road, – Juba, South Sudan.**

Deadline for submission is:

**Tuesday March 3<sup>rd</sup>, 2026, by 5 PM.**

**Include Name of the position and location in email subject line or on the envelope clearly marked**

Application documents once deposited will not be returned to applicants. Applicants are advised not to include any original documents in their application. IMA World Health will not be held responsible for the loss of such documents.

IMA World Health is an equal opportunity and affirmative action employer. IMA World Health prohibits discrimination and harassment of any type and affords equal employment opportunities to employees and applicants without regard to race, color, religion, sex, age, national origin, disability status, protected veteran status, or any other characteristic protected by US or International law.

***Open to South Sudanese nationals only***

