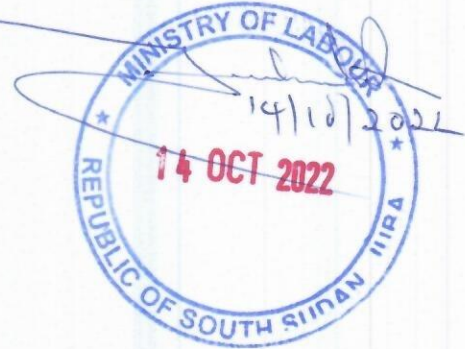


Rolling Adverts.

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Background

MEDICAIR is South Sudanese Non-Governmental Organization founded by South Sudanese Medical Doctors who come up with the idea of rendering services to the dire community needs. MEDICAIR is officially registered by Relief and Rehabilitation Commission, under Laws of South Sudan, as a non-governmental organization according to NGO Act 2016 Reg. No: 588. Our work so far has been in South Sudan where we have continued to offer emergency humanitarian services to the affected communities. We approach every aspect of our work with the highest standard of integrity and honesty. The organization working focus is of providing Health, Nutrition, WASH, Protection and Food Security and Livelihoods. **Medicaair is seeking for a qualified South Sudanese National to fill in the position of HR and Administrative Officer to be based in Panyinjar County, Unity State.**

IDENTIFICATION	(EXTERNAL ADERT)
Position	Field HR & Admin Officer
Location	Panyinjar County, Unity State
Reports To	Field Coordinator
Supervision To	Support staff
Start Date	5 th Oct 2022
Contract Duration	(10) Months
Level	Only South Sudanese Nationals

Job Responsibilities/Duties

- Maintaining employee records, soft and hard copies
- Arrange organizational Filing system
- Updating HR databases, e.g. new hires, separation vacation and sick leaves
- Assisting in payroll preparation by providing relevant data, like absence, bonus and leaves
- Prepare paperwork for HR policies and Procedures
- Process employees request and provide relevant information
- Coordinate HR projects, meetings and training seminar
- Collaborate with the recruiter to post job and process incoming resumes/CVs

- Prepare reports and presentation for internal communication
- Provide orientation for new employees and explain the organization policies
- Received review performance evaluation report to analyze and file them
- Comply with all relevant Save the children UK policies, staff code of conduct, child safeguarding policy, whistle blowing, Fraud and dishonesty Policies

Requirement/qualifications

- BS degree in HR, Business, Commerce or Diploma in HR, Business Administration or relevant
- Proven work experience as an HR Administrative Assistant
- Hand an experience with HR software, e.g. HRIS or HRMS
- Computer literacy and experiences MS office applications
- Knowledge of labor legislations
- Excellent organizational and time-management skills
- Teamwork skills



Languages:

- English, Nuer and Arabic would be added advantage.
- Ability to provide translation and interpretation services as requested.

Application:	<p>How to apply: Interested Candidates Should Submit Their Application Marked "Field HR & Admin Officer" At Medicair Field Office. Panyinjar County.</p> <p>What Requires: Updated CV, Motivation Letter, Certificates Etc.</p> <p>Deadline: 02 /Nov/2022 At 5:00PM hradm@medicair-ssd.org</p> <p>NB: Female candidates are strongly encourage to apply</p>
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Background

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IDENTIFICATION	
Job Title	Clinical officers
Positions	Two (2)
Project	SSHF
Reports to	Emergency Health Coordinator
Duty Station	Panyinjar County , Unity State
Start Date	5 Oct 2022
Contract type	Temporal
Contract duration	10 months
Level	Only South Sudanese Nationals



JOB PURPOSE:

Provide general healthcare medical consultations to all the beneficiaries both IDPs and Host community

PRINCIPLE RESPONSIBILITIES

Roles & Responsibilities:

Diagnosis and medical care for the beneficiaries in the mobile clinic

Give medical care in the mobile clinic

Give health education to beneficiaries

Organise referral and follow up of the clients to referral health centers or hospital where necessary.

Participate in other research related activities as may be assigned by the Project coordinator/supervisor

Assist in any other duty as assigned by Project Leader/Supervisor

prepare weekly medical reports and submit to the programme coordinator.

Rational use of medical supplies Lead the team through organising weekly activity plans and schedules.



REQUIRED QUALIFICATIONS

Minimum Education - (academic and professional)

Diploma in Clinical Medicine and Surgery

Registered with relevant professional body

Valid current practicing license

Experience

Over 3 years working experience.

At least 2 year experience in working with humanitarian organisations particularly mobile clinics

Experience in working in IDPs in a similar position will be an added advantage

Active team player with good interpersonal skills

Good analytical skills

Self-initiative



Languages:

English, Nuer and Arabic would be added advantage.

Ability to provide translation and interpretation services as requested.

Application:	How to apply: Interested Candidates Should Submit Their Application Marked "Clinical Officer" At Medicaid Field Office. Panyinjar County. What Requires: Updated CV, Motivation Letter, Certificates Etc. Deadline: 02 /Nov/2022 At 5:00PM hradm@medicaid-ssd.org NB: Female candidates are strongly encourage to apply
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Background

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IDENTIFICATION (EXTERNAL)	
Job Title	Nurses
Positions	Two (2)
Project	SSHF
Reports to	Clinical Officer
Duty Station	Panyinjar County, Unity State
Start Date	5 th Oct 2022
Contract type	Temporal
Contract duration	10 Months
Level	Only South Sudanese Nationals

Registered Nurse Responsibilities:

- Maintaining accurate, complete health care records and reports.
- Administering medications to patients and monitoring them for side effects and reactions and Prescribing assistive medical devices and related treatments.
- Recording patient vital signs, medical information and ordering medical diagnostic and clinical tests.
- Monitoring, reporting, and recording symptoms or changes in patient conditions.
- Administering non-intravenous medications.

- Assessing, implementing, planning, or evaluating patient nursing care plans by working with healthcare team members.
- Modifying patient health treatment plans as indicated by patient conditions and responses.
- Administer medications, provide vaccinations and render treatment to pediatric patients
- Communicate with physicians, LPNs, radiologists and other medical professionals
- Collaborate with physicians to create a Plan of Care for each patient
- Consider the age of the patient and his or her emotional stability when determining appropriate treatment
- Create and contribute to patients' medical records as needed
- Respond to inquiries, concerns and complaints from patients and their parents or guardians
- Track and maintain medical supply inventory along with other staff members
- Counsel patients and family members before, during and after treatment as well as Performs miscellaneous job-related duties as assigned
-

Required Qualifications

- Diploma in Nursing, Mid-wifery, Social Work, Community Development and Public Health
- Advance certificate in the relevant field
- High School diploma with more years' experience
- over 3 year experience
- At least 2 year experience in humanitarian organization
- Experience with work environment or locality
- Active team player with good interpersonal skills
- Good analytical skills
- Self-initiative
- Ability to work under minimum supervision
- Honesty/integrity
- Respect for diversity
- Work ethic
- Sound-minded
- Fluent in English and Oral Arabic would be added advantage.
- Ability to provide translation and interpretation services as requested.



Languages:

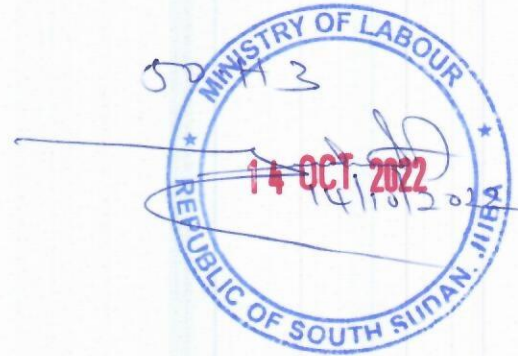


- English, Nuer and Arabic would be added advantage.
- Ability to provide translation and interpretation services as requested.

Application:	How to apply: Interested Candidates Should Submit Their Application Marked “Registered Nurse At Medicaire Field Office. Panyinjar County. What Requires: Updated CV, Motivation Letter, Certificates Etc. Deadline: 02 /Nov/2022 At 5:00PM hradm@medicaire-ssd.org NB: Female candidates are strongly encourage to apply
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Background

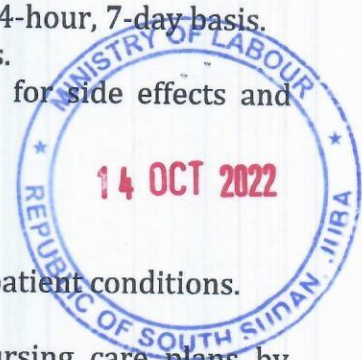
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IDENTIFICATION	
Job Title	Mid-wife
Positions	Two (2)
Project	SSHF
Reports to	Clinical Officer
Duty Station	Panyinjar County, Unity State
Start Date	5 th Oct 2022
Contract type	Temporal
Contract duration	10 Months
Level	Only South Sudanese Nationals

Certified Midwife Responsibilities:

- Working with Gynecologists and Obstetricians to diagnose and treat reproductive health issues.
- Performing routine screenings for male and female patients.
- Ordering, performing, and interpreting diagnostic tests, and prescribing treatments.
- Assisting mothers and families through attempts to conceive, pregnancy, and post-pregnancy care.
- Preparing women for labor and delivery and assisting with the birthing process.
- Monitoring the health of expectant mothers and their infants.

- Counseling and educating male and female patients on contraceptives, reproductive health, and family planning.
- Performing administrative duties, such as taking patient histories, handling appointments, and processing payments.
- Provides direct prenatal, intrapartum, postpartum and/or well women patient services and primary care to low-to-moderate risk obstetrical and gynecological patients.
- Participates in the education of medical, midwifery, nursing students, clinical staff, residents, fellows, peers and others.
- Participates in Division and/or other research and on-going Quality Assurance or Improvement activities.
- Participates in Divisional activities, professional organizations, and community outreach/service activities.
- Follows established departmental policies, procedures, and objectives, continuous quality improvement objectives, and safety, environmental, and/or infection control standards.
- May be required to work on-call or on continuous roster on a 24-hour, 7-day basis.
- Maintaining accurate, complete health care records and reports.
- Administering medications to patients and monitoring them for side effects and reactions.
- Prescribing assistive medical devices and related treatments.
- Recording patient vital signs and medical information.
- Ordering medical diagnostic and clinical tests.
- Monitoring, reporting, and recording symptoms or changes in patient conditions.
- Administering non-intravenous medications.
- Assessing, implementing, planning, or evaluating patient nursing care plans by working with healthcare team members.
- Modifying patient health treatment plans as indicated by patient conditions and responses.
- Administer medications, provide vaccinations and render treatment to pediatric patients
- Communicate with physicians, LPNs, radiologists and other medical professionals
- Collaborate with physicians to create a Plan of Care for each patient
- Consider the age of the patient and his or her emotional stability when determining appropriate treatment
- Create and contribute to patients' medical records as needed
- Respond to inquiries, concerns and complaints from patients and their parents or guardians
- Track and maintain medical supply inventory along with other staff members
- Counsel patients and family members before, during and after treatment
- Performs miscellaneous job-related duties as assigned



Required Qualifications

- Diploma in Social Work, Community Development and Public Health



- Advance certificate in the relevant field
- High School diploma with more years' experience

Experiences

- Over 3 year experience
- At least 2 year experience in humanitarian organization
- Experience with work environment or locality
- Active team player with good interpersonal skills
- Good analytical skills
- Self-initiative
- Ability to work under minimum supervision
- Honesty/integrity
- Respect for diversity
- Work ethic
- Sound-minded
- Fluent in English and Oral Arabic would be added advantage.
- Ability to provide translation and interpretation services as requested.



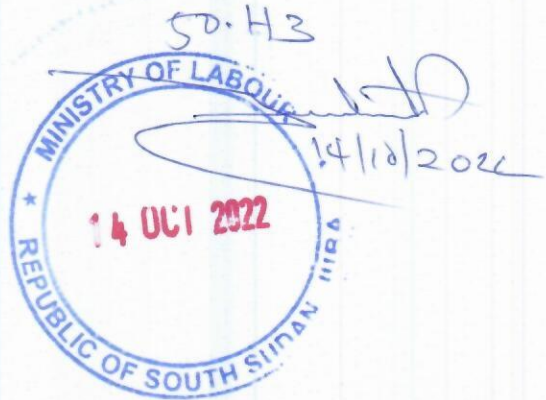
Languages:

- English, Nuer and Arabic would be added advantage.
- Ability to provide translation and interpretation services as requested.

Application:	<p>How to apply: Interested Candidates Should Submit Their Application Marked “Certified Midwife” At Medicare Field Office. Panyinjar County.</p> <p>What Requires: Updated CV, Motivation Letter, Certificates Etc.</p> <p>Deadline: 02 /Nov/2022 At 5:00PM hradm@medicair-ssd.org</p> <p>NB: Female candidates are strongly encourage to apply</p>
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IDENTIFICATION	
Job Title	Data Clerk
Positions	Two (2)
Project	SSHF
Reports to	EHC
Duty Station	Panyinjar County, Unity State
Start Date	5 th Oct 2022
Contract type	Temporal
Contract duration	10 Months
Level	Only South Sudanese Nationals

JOB DESCRIPTIONS

- Maintains database by entering new and updated client account information.
- Prepares source data for computer entry by compiling and sorting information.
- Establishes entry priorities.
- Processes health facility and account source documents by reviewing data for deficiencies.
- Resolves deficiencies by using standard procedures or returning incomplete documents to the top management for resolution.
- Maintains data entry requirements by following data program techniques and procedures.
- Verifies entered health facility and account data by reviewing, correcting, deleting, or reentering data.

- Combines data from both systems when account information is incomplete.
- Purges files to eliminate duplication of data.
- Tests health care system and account system changes and upgrades by inputting new data.
- Secures information by completing data base backups.
- Maintains operations by following policies and procedures and reporting needed changes in relation with ministry of health.
- Maintains health data confidence and protects operations by keeping information confidential.
- Contributes to team effort by accomplishing related results as needed.
- Performs miscellaneous job-related duties as assigned

Required Qualifications

- Higher Diploma in Business, Statistic, economic and Mathematic,
- Advanced Certificate in above subjects
- High School diploma with more years' experience
- Over 3 year experience
- At least 2 year experience in humanitarian organization
- Experience with work environment or locality
- Active team player with good interpersonal skills
- Good analytical skills
- Self-initiative
- Ability to work under minimum supervision
- Honesty/integrity
- Respect for diversity
- Work ethic
- Sound-minded
- Fluent in English and Oral Arabic would be added advantage.

Ability to provide translation and interpretation services as requested

Languages:

- English, Nuer and Arabic would be added advantage.
- Ability to provide translation and interpretation services as requested.



Application:	<p>How to apply: Interested Candidates Should Submit Their Application Marked "Data Clerk" At Medicaire Field Office. Panyinjar County.</p> <p>What Requires: Updated CV, Motivation Letter, Certificates Etc.</p> <p>Deadline: 02 /Nov/2022 At 5:00PM hrcadm@medicaire-ss.com</p> <p>NB: Female candidates are strongly encourage to apply</p>
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Background

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IDENTIFICATION (EXTERNAL ADVERT)	
Job Title	Laboratory Assistant
Positions	Two (2)
Project	SSHF
Reports to	Clinical Officer
Duty Station	Panyinjar County, Unity State
Start Date	5 th Oct 2022
Contract type	Temporal
Contract duration	10 Months
Level	Only South Sudanese Nationals



JOB PURPOSE: Lab Assistants should be responsible for highly-analytical professionals' possess in-depth knowledge of basic laboratory techniques and equipment ready to deliver to both beneficiaries in the a signed duty

PRINCIPLE RESPONSIBILITIES

Roles & Responsibilities:

- Prepare samples for testing using various laboratory equipment.
- Maintain all laboratory records.
- Comply with the correct procedures, policies, and health and safety regulations.
- Conduct laboratory tests, analyze results, and document your findings.
- Stay informed with the latest industry trends, techniques, and best practices.
- Document all activities, results and report back to management.
- Clean and sterilize equipment and work area.
- Collect and prepare research and information needed for studies.
- Classify and label samples.
- Undertake basic administrative tasks such as filing and answering telephones.

1. REQUIRED QUALIFICATIONS

Minimum Education - (academic and professional)

- Diploma in Laboratory Technician- Recognised institution

a. Experience

- Over 3 years working experience.
- At least 2 year experience in working with humanitarian organisations particularly mobile clinics
- Experience in working in IDPs in a similar position will be an added advantage

b. Skills

- Active team player with good interpersonal skills
- Good analytical skills
- Self-initiative
- Ability to work under minimum supervision

c. Competencies

- Honesty / integrity
- Respect for diversity
- Work ethics



- Document all activities, results and report back to management.
- Clean and sterilize equipment and work area.
- Collect and prepare research and information needed for studies.
- Classify and label samples.
- Undertake basic administrative tasks such as filing and answering telephones.

3. REQUIRED QUALIFICATIONS

Minimum Education - (academic and professional)

- Diploma in Laboratory Technician- Recognised institution

a. Experience

- Over 3 years working experience.
- At least 2 year experience in working with humanitarian organisations particularly mobile clinics
- Experience in working in IDPs in a similar position will be an added advantage

b. Skills

- Active team player with good interpersonal skills
- Good analytical skills
- Self-initiative
- Ability to work under minimum supervision

c. Competencies

- Honesty / integrity
- Respect for diversity
- Work ethics
- Mature



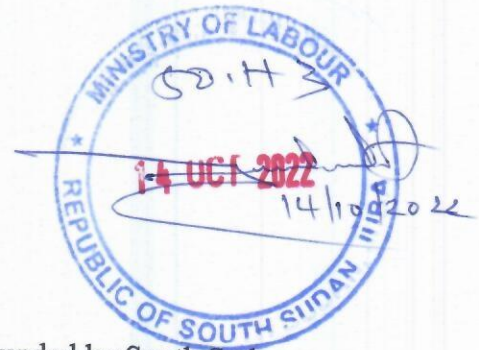
Languages:

- English, Nuer and Arabic would be added advantage.
- Ability to provide translation and interpretation services as requested.

Application:	<p>How to apply: Interested Candidates Should Submit Their Application Marked "Lab Assistant" At Medicaire Field Office. Panyinjar County.</p> <p>What Requires: Updated CV, Motivation Letter, Certificates Etc.</p> <p>Deadline: 02 /Nov/2022 At 5:00PM hradm@medicaire-ssd.org</p> <p>NB: Female candidates are strongly encourage to apply</p>
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IDENTIFICATION	
Job Title	Dispenser
Positions	Two (2)
Project	SSHF
Reports to	Clinical Officer
Duty Station	Panyinjar County, Unity State
Start Date	^{5h} Oct 2022
Contract type	Temporal
Contract duration	10 Months
Level	Only South Sudanese Nationals

Main purpose of post: To dispense effectively for the registered population.

Job Descriptions:

- Issuing stock items and prepared prescriptions
- Collection of prescription charges/checking patient exemption statements.
- Operation of efficient stock control appropriate to the needs of the dispensary with the objective of ensuring continuity of supply for patients and minimizing wastage
- Ensuring that drugs are received and stored in an appropriate manner in accordance with the Manufacturers' instructions.
- Ensuring that refrigerated items are stored at the appropriate temperature and maintaining the temperature control record/logbook.
- Cleaning work surfaces and shelving on a regular basis and ensuring that that all dispensary equipment is kept clean and kept in good working order.
- Maintaining full and accurate records of all dispensing transactions.
- Undertaking other reasonable duties within the framework of the post as directed by the senior dispenser.
- Dispensing and checking repeat prescriptions.
- Taking orders for repeats and dealing with enquiries

- Checking with gap's or in patient records if concerned about the appropriateness of requests for medication.
- Dealing with queries from patients regarding their prescriptions.
- Ordering drugs using the modem link to the wholesalers.
- Handling controlled drugs (and keeping register).
- Handling prescription money.
- Assisting when required to meet targets in relation to dispensing doctors scheme
- Assisting in stock checks
- Providing cover for annual leave/sickness.

Required Qualifications

- Diploma in Social Work, Community Development and Public Health
- Advance certificate in the relevant field
- High School diploma with more years' experience

Experiences

- Over 3 year experience
- At least 2 year experience in humanitarian organization
- Experience with work environment or locality
- Active team player with good interpersonal skills
- Good analytical skills
- Self-initiative
- Ability to work under minimum supervision
- Honesty/integrity
- Respect for diversity
- Work ethic
- Sound-minded
- Fluent in English and Oral Arabic would be added advantage.
- Ability to provide translation and interpretation services as requested.



Languages:

- English, Nuer and Arabic would be added advantage.
- Ability to provide translation and interpretation services as requested.

Application:	<p>How to apply: Interested Candidates Should Submit Their Application Marked "Dispenser" At Medicare Field Office. Panyinjar County.</p> <p>What Requires: Updated CV, Motivation Letter, Certificates Etc.</p> <p>Deadline: 02 /Nov/2022 At 5:00PM hrcadm@medicair-ssd.org</p> <p>NB: Female candidates are strongly encourage to apply</p>
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Background

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IDENTIFICATION	
Job Title	Community Mobilizer
Positions	Four (2)
Project	SSHF
Reports to	EHC
Duty Station	Panyinjar County, Unity State
Start Date	5 th Oct 2022
Contract type	Temporal
Contract duration	10 Months
Level	Only South Sudanese Nationals

Job Description

1. Implementation and reporting of planned activities

- Participate in planning and budgeting, preparation of work plans, implementation of planned activities and monitoring/ reporting of progress.
- Facilitate and monitor the implementation of planned activities and community level engagements.
- Mobilize and facilitate the engagements of stakeholders during planning and development meetings, workshops and seminars.
- Identify local level partners, support and facilitate the partnership in the implementation of planned activities.
- Facilitate stakeholders and partners in supervision and monitoring of programmatic activities.

2. Community engagement and advocacy

- In collaboration with particular community Management, sensitize community empowerment through TEAM approach by organizing and formation of community working groups.
- Mobilize and facilitate active participation of children and their communities to participate in planning, monitoring and implementation and evaluation of community development initiatives.
- Build the capacity of families and community to collectively engage local leaders on identified issues.
- Follow-up on commitments by leaders on improvement of the wellbeing of community hygiene situations in support of hygiene promoters.

3. Support the Communities and partners in adoption of new hew health strategies

- Facilitate the communities to set apart and regenerate community forest areas, and social service areas like schools and along roads through FMNR
- Train communities and partners on implementation and bridge connection between health services.
- Support communities to identify income generation opportunities that are environmental friendly.
- In collaboration with CHD and capacity building of communities on formulation and implementation of health services.
- Participate in fund raising strategies for projects and do mobilization when outreach activities planned

4. Monitoring of the performance of environmental conservation groups

- Support development of integrated monitoring plan in assigned area with area stakeholders
- Organize reflection meetings at the local level to assess progress for implementation
- Facilitate communities to identify barriers to effective and propose community solution for them.
- Identify, train community volunteers/monitor, partners and train on hygiene approach and partnership standard.
- Provide support to Area Development Programmes on project adoption.

5. Health services and Wellbeing

Monitor the wellbeing of communities arising cases and report any accordance in line with health policy and guidelines.

- Mobilize and, Sensitize, and other stakeholders about health services and responsibilities with a view to identify issues related to health for further interpretation.

6. Networking:

- Facilitate networking relationships and participation with wide stakeholders such as government, church, faith based organization leaders and other key partners at local level such as NGOs, CBOs groups
- Foster partnership with local institution in environmental conservation monitoring



Required Qualifications

- Higher Diploma in Social Work, Community Development and Public Health
- BSc in Public Health, Social Work and Community Development are added advantages
- High School diploma with more years' experience

Over 3 year experience

- At least 2 year experience in humanitarian organization
- Experience with work environment or locality
- Active team player with good interpersonal skills
- Good analytical skills
- Self-initiative
- Ability to work under minimum supervision

Competencies

- Honesty/integrity
- Respect for diversity
- Work ethic
- Sound-minded
- Fluent in English and Oral Arabic would be added advantage.
- Ability to provide translation and interpretation services as requested



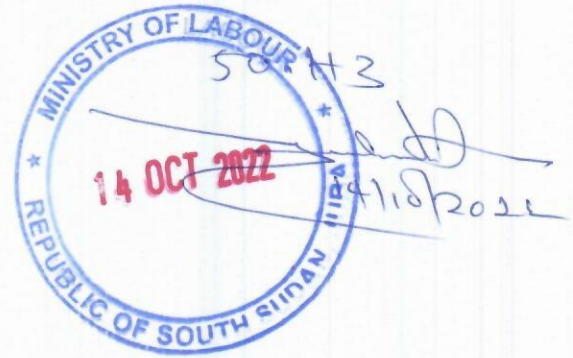
Languages:

- English, Nuer and Arabic would be added advantage.
- Ability to provide translation and interpretation services as requested.

Application:	How to apply: Interested Candidates Should Submit Their Application Marked “ Community Mobilizer ” At Medicare Field Office. Panyinjar County. What Requires: Updated CV, Motivation Letter, Certificates Etc. Deadline: 02 /Nov/2022 At 5:00PM hrcadm@medicair-ssd.org NB: Female candidates are strongly encourage to apply
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IDENTIFICATION	
Job Title	Expandable Program and Immunization (EPI)
Positions	Two (2)
Project	SSHF
Reports to	Operation Manager/EHC
Duty Station	Panyinjar County, Unity State
Start Date	5th Oct 2022
Contract type	Temporal
Contract duration	10 Months
Level	Only South Sudanese Nationals

Detailed Job Descriptions:

- EPI officer will manage local Health programs in her/his assigned worded by monitoring and coaching of routine immunization and diseases surveillance activities at health posts and community levels, implementation of BCC strategy, overseeing workshops & trainings.
- Support based government officers on community engagements activities.
- Make sure Health program falling in line with protocols, policies & guidelines and donor requirements.

- Provide technical assistance for government staff (HP based nurses, and health program officers) to have quality program implementation.
- Draft EPI weekly, monthly, quarterly and support on final reports of Health programs for review for submission by the health Mangers.
- Analyze monthly and quarterly report submitted by health officers for data quality and presentation of data for use and she/he will be responsible to submit quality report to health manager.
- She/he is responsible in managing EPI in her/ his assigned duties
- She/he is responsible to ensure all activities are implemented according to the work plan and that targets are met
- She/he is responsible to Monitor and appropriately spend the EPI budget at the field level.
- She/he is responsible for developing spending plan and procurement plans for the assigned activities in his/ her assigned activities and needs to monitor budget spending.
- Monitor and evaluate EPI activities of Health within local communities for operations.
- Support to Develop donor reports in collaboration with the health Manager.
- Participate in project evaluation
- Assure data quality and data audit
- Ready to take any other duties assigned

Required Qualifications

- BSc in Public Health, Medicine or Higher Diploma in Social Work, Community Development and Public Health
- Master Degree is added advantage
- High School diploma with more years' experience

Experiences

- Over 3 year experience
- At least 2 year experience in humanitarian organization
- Experience with work environment or locality
- Active team player with good interpersonal skills



- Good analytical skills
 - Self-initiative
 - Ability to work under minimum supervision
 - Honesty/integrity
 - Respect for diversity
 - Work ethic
 - Sound-minded
 - Fluent in English and Oral Arabic would be added advantage.
- Ability to provide translation and interpretation services as requested



Languages:

- English, Nuer and Arabic would be added advantage.
- Ability to provide translation and interpretation services as requested.

Application:	<p>How to apply: Interested Candidates Should Submit Their Application Marked "EPI" At Medicaid Field Office. Panyinjar County.</p> <p>What Requires: Updated CV, Motivation Letter, Certificates Etc.</p> <p>Deadline: 02 /Nov/2022 At 5:00PM hrcadm@medicaid-ssd.org</p> <p>NB: Female candidates are strongly encourage to apply</p>
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Rolling Adverts



Background

MEDICAIR is South Sudanese Non-Governmental Organization founded by South Sudanese Medical Doctors who come up with the idea of rendering services to the dire community needs. MEDICAIR is officially registered by Relief and Rehabilitation Commission, under Laws of South Sudan, as a non-governmental organization according to NGO Act 2016 Reg. No: 588. Our work so far has been in South Sudan where we have continued to offer emergency humanitarian services to the affected communities. We approach every aspect of our work with the highest standard of integrity and honesty. The organization working focus is of providing Health, Nutrition, WASH, Protection and Food Security and Livelihoods. **Medicaire is seeking for a qualified South Sudanese National to fill in the position of Security Guard to be based in Panyinjar County, Unity State.**

IDENTIFICATION	
Job Title	Security Guard
Positions	Two (2)
Project	SSHF
Reports to	HR/Admin Officer
Duty Station	Panyinjar County, Unity State
Start Date	5 th Oct 2022
Contract type	Temporal
Contract duration	10 Months
Level	Only South Sudanese Nationals

Job Summary

Employee conducts regular patrols and inspections of buildings and facilities to identify and report damage and potential security risks. Work involves identifying items requiring repair, investigating items reported by other sources, and performing or referring repairs as appropriate. Work also involves ensuring that buildings are secure and that unauthorized personnel are prevented from accessing restricted areas.

Reporting Relationships

Employee reports directly to HR officer

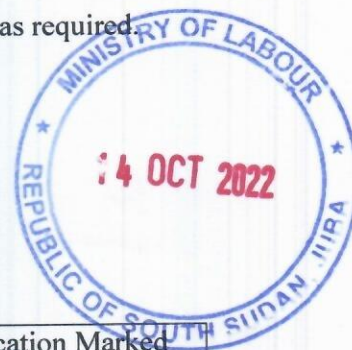
Essential Duties and Responsibilities

- Maintains a post or security checkpoint;
- He is responsible for the keys to the gate and makes sure that the gate is under close watch during working hours.
- Ensures that attendance is signed by every staff.
- Responsible for the operation of generator.
- Ensures that any visitor coming to Medicaire signs in the visitor's form/register and confirms with the staff if he/she has appointment with such visitor before letting him/her in.

- Greets members of the public and ascertains their business in the building or section of the building;
- Provides directions to members of the public;
- Provides a security presence for a building or section of a building;
- Prevents damage to property;
- Provide advice to staff and clients on security and safety issues.
- May screen individuals with a hand-held metal detector or have them pass through a metal detection device;
- May hold or confiscate weapons (i.e., knives, box cutters, guns, etc.);
- Attend all responses to alarms, medical emergencies, fires and other similar matters, evacuating premises and contacting appropriate emergency services if required.
- May maintain simple log or record of weapons found.
- Provide protection to self and others including administration of First Aid as required.
- Carry out any other duties assigned by staffs.

Languages:

- English, Nuer and Arabic would be added advantage.
- Ability to provide translation and interpretation services as requested.



Application:	<p>How to apply: Interested Candidates Should Submit Their Application Marked "Security Guard" At Medicare Field Office. Panyinjar County.</p> <p>What Requires: Updated CV, Motivation Letter, Certificates Etc.</p> <p>Deadline: 02 /Nov/2022 At 5:00PM <i>hradmedicair-ssd.org</i></p> <p>NB: Female candidates are strongly encourage to apply</p>
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Rolling Advert



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IDENTIFICATION	
Job Title	Cleaners
Positions	Two (2)
Project	SSHF
Reports to	HR & Admin Officer
Duty Station	Panyinjar County, Unity State
Start Date	5 th Oct 2022
Contract type	Temporal
Contract duration	10 Months
Level	Only South Sudanese Nationals

OVERALL PURPOSE: to keep the facility in clean and orderly .

Duties and responsibilities

- ✓ Clean, stock and supply designated areas(dusting, sweeping, mopping, cleaning ceiling, restroom etc.)
- ✓ Direct employees and customers to maintain the work place clean by putting their rubbish in the dust bins .
- ✓ Follow all health and safety procedures
- ✓ Make orders for all the necessary items required to keep the facility clean e.g. dust bins, cleaning brush, etc.
- ✓ Corporate with the rest of the team at king's medical Centre .



- ✓ Proven working experience as a cleaner.
- ✓ Knowledge of cleaning chemicals and supplies.
- ✓ Integrity



Languages:

- English, Nuer and Arabic would be added advantage.
- Ability to provide translation and interpretation services as requested.

Application:	How to apply: Interested Candidates Should Submit Their Application Marked "Cleaner At Medicaire Field Office. Panyinjar County. What Requires: Updated CV, Motivation Letter, Certificates Etc. Deadline: 02 /Nov/2022 At 5:00PM <i>hradm@medicaire-ssd.org</i> NB: Female candidates are strongly encourage to apply
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Rolling Adverts.



Background

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IDENTIFICATION	
Job Title	Community Health Worker
Positions	Two (2)
Project	SSHF
Reports to	EHC
Duty Station	Panyinjar
Start Date	5 Oct 2022
Contract type	Temporal
Contract duration	10 Months
Level	Only South Sudanese Nationals

Job Descriptions

- CHW will responsible for setting up and build trusting relationships with clients and to connect those clients to care, eliminating barriers and advocating for systemic changes along the way.
- Create connections between vulnerable populations and the health care system
- Care coordination and care transitions for clients
- Assist clients with enrollment in programs and benefits for which they are eligible
- Encourage cultural competence among health care professionals serving vulnerable populations
- Advocate for vulnerable populations within the health care system and the community at large

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- Care coordination and care transitions for clients
- Assist clients with enrollment in programs and benefits for which they are eligible
- Encourage cultural competence among health care professionals serving vulnerable populations
- Advocate for vulnerable populations within the health care system and the community at large
- CHWs amplify the voices of the community within their HCH clinics thereby informing health professionals of the evolving needs and conditions of their target population.
- Build capacity within the clinic and the community at large to address health issues
- To support the community on the matters related to health
- To play the community linkage to the health facility
- Support and contribute on other assigned duties by the clinical officer
- Advocate for vulnerable populations within the health care system and the community at large
- Encourage cultural competence among health care professionals serving vulnerable populations
- Ready to take any miscellaneous duties assigned

Required Qualifications

- Diploma in Social Work, Community Development and Public Health
- Advance certificate in the relevant field
- High School diploma with more years' experience

Experiences

- Over 3 year experience
- At least 2 year experience in humanitarian organization
- Experience with work environment or locality



Skills

- Active team player with good interpersonal skills
- Good analytical skills
- Self-initiative
- Ability to work under minimum supervision

Competencies

- Honesty/integrity
- Respect for diversity
- Work ethic
- Sound-minded

Languages:

- English, Nuer and Arabic would be added advantage.
- Ability to provide translation and interpretation services as requested.

Application:	How to apply: Interested Candidates Should Submit Their Application Marked "CHW" At Medcair Field Office. Panyinjar County. What Requires: Updated CV, Motivation Letter, Certificates Etc. Deadline: 02 /Nov/2022 At 5:00PM hrcadm@medcair-ssd.org NB: Female candidates are strongly encourage to apply
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NB: All the above mentioned position are non relocatable which means all the staff will be responsible for their accommodation costs.

