



Tender Advertisement

Tender for Financial Service Provider - Secure Cash Disbursement to Designated Field Personnel

Reference No.: YAH/FSP/2026/01

Issue Date: 3rd March 2026

Closing Date: 24th March 2026 - 11:59 PM CAT

1. Background

YOUR AID FOR HEALTH (YAH), a registered not-for-profit national organization headquartered in Maridi County, South Sudan, with coordination office in Juba, hereby invites qualified and reputable Financial Service Providers (FSPs) to submit bids for the provision of secure cash disbursement services.

YAH implements multi-sectoral projects across health, education, WASH, protection, and livelihoods, often in remote and conflict-affected counties. To ensure smooth operations and timely delivery of project activities, YAH requires a reliable Financial Service Provider capable of securely transporting and disbursing cash to designated field personnel.

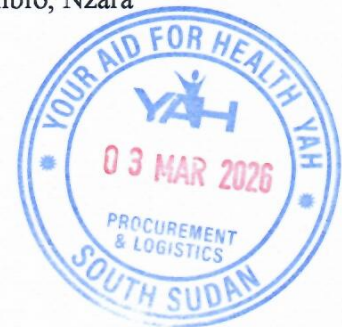
The selected FSP will be entrusted with delivering cash to YAH's designated staff across multiple counties in South Sudan. This service must be carried out with the highest standards of security, accountability, and efficiency, ensuring that funds reach the intended recipients without delay or risk. The provider will be reimbursed only upon verified safe delivery, in line with YAH's operational procedures and donor compliance frameworks.

This tender therefore seeks a partner with proven experience in cash-in-transit services, strong logistical capacity, and robust financial management systems. The engagement will contribute directly to YAH's mission of empowering communities and sustaining humanitarian interventions across South Sudan.

2. Scope of Services

The contracted Financial Service Provider (FSP) will be required to deliver secure cash disbursement services to designated YAH personnel across multiple counties in South Sudan. The scope of services will include, but is not limited to, the following:

- **Cash Delivery Locations**
 - **Western Equatoria:** Maridi, Ibba, Mundri West, Yambio, Nzara
 - **Central Equatoria:** Kajo Keji, Yei, Terekeka
 - **Eastern Equatoria:** Torit, Magwi
 - **Jonglei:** Bor South, Uror, Nyirol
 - **Upper Nile:** Renk, Maban
 - **Unity State:** Leer, Mayendit
- **Secure Transportation & Custody**
 - Ensure safe custody and transportation of funds from point of origin to designated field locations.
 - Employ appropriate security measures, including cash-in-transit protocols, armored transport (where applicable), and trained personnel.
 - Maintain strict confidentiality and risk management procedures throughout the delivery process.
- **Delivery & Verification**
 - Deliver cash directly to YAH's designated personnel in each location.
 - Obtain signed receipts and delivery confirmations from authorized YAH representatives.
 - Provide YAH with timely reconciliation reports for each disbursement.
- **Payment & Reimbursement**
 - The FSP will be reimbursed only upon verified safe delivery of cash to designated personnel.
 - All reimbursements will be processed in accordance with YAH's financial accountability framework and donor compliance requirements.
- **Reporting & Accountability**
 - Submit detailed delivery reports, including dates, amounts, recipients, and confirmation of receipt.



- Provide incident reports in case of delays, security breaches, or other operational challenges.
- Maintain transparent records to facilitate audits and donor verification.
- **Compliance & Standards**
 - Adhere to YAH's financial accountability policies, donor compliance frameworks, and applicable national financial regulations.
 - Ensure compliance with anti-money laundering (AML) and counter-terrorism financing (CTF) standards.
 - Uphold ethical standards and confidentiality in all transactions.

3. Contract Duration

The contract will cover a period of **twelve (12) months**, commencing from the date of award.

4. Eligibility Criteria

Interested and eligible Financial Service Providers must demonstrate capacity and compliance in the following areas:

- **Legal Registration & Licensing**
 - Valid certificate of incorporation and registration in South Sudan.
 - Current operating license from the relevant financial regulatory authority.
 - Valid tax clearance certificate.
- **Operational Capacity**
 - Demonstrated ability to deliver cash securely across multiple counties, including remote and hard-to-reach areas listed in the scope.
 - Adequate logistical infrastructure, including branch networks, agents, or mobile units.
 - Established security protocols for cash-in-transit and delivery.
- **Financial & Technical Competence**
 - Strong financial management systems with internal controls to prevent fraud, diversion, or misuse.
 - Documented experience in handling large-scale cash disbursement contracts with NGOs, UN agencies, or government institutions.
 - Ability to provide timely reconciliations, receipts, and delivery confirmations.



- **Human Resources & Compliance**
 - Qualified staff with experience in cash handling, financial services, and compliance.
 - Commitment to anti-money laundering (AML) and counter-terrorism financing (CTF) standards.
 - Adherence to donor compliance frameworks and YAH's financial accountability policies.
- **Past Performance & References**
 - Evidence of similar assignments completed within the last three (3) years.
 - At least three (3) verifiable references from reputable organizations.
 - Positive track record in reliability, timeliness, and security of cash delivery.

5. Submission Requirements

Bidders must submit:

- Company profile and certificate of incorporation.
- Valid operating license and tax clearance certificate.
- Evidence of similar past assignments (contracts, references).
- Technical proposal outlining methodology, security measures, and delivery capacity.
- Financial proposal with clear fee structure.



6. Submission Deadline

Completed bids must be submitted in sealed envelopes clearly marked “**Tender for Financial Service Provider – Secure Cash Disbursement to Designated Field Personnel**” to the YAH offices at:

- **Headquarters:** Hai Ghabat II, Maridi County, South Sudan
- **Juba Coordination Office:** Atlabara, opposite Juba University, next to ECO Bus Booking Office
- **Email:** procurement@yahssd.org, copy info@yahssd.org and finanace@yahssd.org

7. Evaluation and Award

Evaluation will be conducted based on technical capacity, security arrangements, past performance, and cost-effectiveness. YAH reserves the right to accept or reject any bid, and to annul the tender process at any time without incurring any liability.

8. Contact Information

For clarifications, please contact: **Procurement Unit YOUR AID FOR HEALTH (YAH)**

Email: procurement@yahssd.org Phone: +211 923 818 300

