

# SUPPORT FOR PEACE & EDUCATION DEVELOPMENT PROGRAMME

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SD-H-3  
Approved by Senior Inspector  
MEAL IRASJT  
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**Date: June 27, 2024**

## JOB ADVERTISEMENT

### Organizational Background

Founded in 2007, Support for Peace and Education Development Programme (SPEDP) is one of the leading National NGOs in South Sudan. SPEDP believes in an Inclusive and Transforming Society and Lives in Peace and Dignity through building resilience and empowering communities towards finding durable solutions to their civic and social economic challenges. SPEDP support projects in Resilience Building (education, food security and livelihood, peace building, human rights and governance); Health and Nutrition, Humanitarian Response (WASH, NFI, Protection/GBV, Climate Change and Environmental Conservation) and Research and Innovative (MEAL, Communication and documentation) in three counties; South Sudan, Uganda and Democratic Republic of Congo (DRC).

### Details for the position:

Job Title:	<b>Reproductive/Public Health and Boma Health Initiative (RH/PH/BH Officer) 3 Positions</b>
Duty Station:	<b>Mundiri East, Mvolo and Mundiri West Counties (Apply to one location).</b>
Position Reports to:	<b>Project Manager.</b>
Desired Start Date:	<b>ASAP</b>
Closing Date for Applications:	<b>July 17, 2024</b>

### Position summary

SPEDP is seeking to recruit a dynamic, competent and experienced South Sudanese medical personnel who will be in charge of **Reproductive Health, Public Health and Boma Health Initiative (RH/PH/BHI)** Officer to be based in Greater Mundri (Mvolo, Mundri East and Mundri West) to support its Health Sector Transformation Project (HTSP) in LOT 30. The RH/PH/BH Officer will be responsible for developing and implementing capacity-building in the area of reproductive health, public health and Boma health initiative. He/She will establish a working relationship with the local authorities, partners and stakeholders such as facility managers, midwives and nursing officers, CHD, CHIEFS and community leadership. The HSTP project is supported with funding from World Bank/Government of South Sudan through UNICEF. The MEAL Officer will be conducting monitoring of activities in the 43 facilities (1 Hospital, 9 PHCC and 33 PHCUs) in Greater Mundri (Mundri West, East and Mvolo Counties) under the HSTP.



### **Core Activities/Responsibilities**

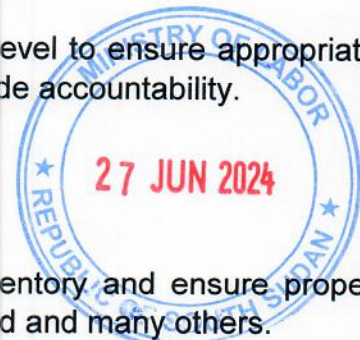
- Ensure correct implementation of the project deliverables at the CHD, all the health facilities and at the community level.
- Provide guidance to health facilities in establishing, maintaining a standard supply chain system at all levels and proper use of HMIS and supervision findings for consumption.
- Ensure the proper referral system is adhered to in the county following the right channel.
- Conduct mentorship at CHD, health facilities to build capacities of health worker in the supported families, strengthen service provisions in the areas of reproductive health, public health, and ensure proper implementation of the BHI.
- Ensure that there is proper delivery of services at the ANC, PNC and family planning methods.
- Ensure proper provision of health messages at the health facilities to ensure adherence to the proper standards are followed.
- Follow and verify health data from health facility accurately compiled and meeting quality at the HFs and ensure they are entered to the DHIS2 system at the CHD in coordination with M&E prior to supervision.
- Actively participate in direct supervision and ensuring adherence to MOH guidelines and treatment protocols.
- Develop detailed activities plan, manage implementation in line with project proposal activities, and follow up the project Log frame.
- Coordinate with Nursing officer, public health officer and Boma health officer to ensure active effective implementation of BHI program
- Identify, discuss and make recommendation to obstacles, challenges and anything/issues that may hinder project implementation
- Provide weekly, monthly and quarterly reports to the M&E and project manager for review and submission to UNICEF and SPEDP senior program officer and senior management team.
- Plan, request, manage and use project budget at county level to ensure appropriate spending in accordance with donor requirements and provide accountability.
- Ensure proper waste disposal following the standards.
- Have a proper incarnation of the medical waste

### **Logistics**

- Work with the logistic staff to conduct regular assert inventory and ensure proper maintamnce of existing assets on the ground like delivery bed and many others.
- Have updated assets register and proper use in the department.
- Close tracking of drugs consumption and other medical supplies, timely requisition and distribution in the reproductive health and Boma health infinitive.
- Ensure the ORS corners are set at the health facilities.

### **Staff management**

- Together with matron and nursing officers and facility in charges, he/she will ensure overall management of subordinate staff apprised are in place.
- Together with finance and admin, he/she will ensure staff pay role is properly managed
- Over role preparation of staff, pay role in consultation with CHDs and the finance team.



- Plan and join in supportive supervision jointly with the CHD.

#### **Monitoring and evaluation**

- Plan and implement monitoring and evaluation theory of change is achieved in project activities in consultation of with M&E and project manager.
- Ensure proper documentation of project response activities.

#### **Communication and documentation**

- Ensure accurate and timely communication among the field team and communication with the stakeholders at the counties in consultation with the project manager.

#### **Coordination**

- Develop and maintain transparent and honest communication and relationship with stakeholder's government, CHD and implementing partners.
- Present the organization in required meetings, at County or state level in consultation or on delegation by the project manager.

#### **Education Qualification and Experience**

- South Sudanese
- Diploma in Clinical Medicine, Degree in Public Health, Nursing, Midwifery, Postgraduate Diploma or Master in Public Health from a recognized institution.
- Experience of not less than three years in similar position preferably with NNGOs
- Knowledge of the DHIS2 and its application to generate information for program improvement.
- Proficiency on computer application.

#### **Application procedures:**

Interested candidates should drop their application Letter, Updated CV, academic documents National ID and three referees addressed to Human Resources Department, SPEDP Head Office – Juba, located at Hai Seminary, Gudele Road Behind Furniture World Co. Ltd.

P.O. Box Number: 414, Juba, South Sudan or must submitted to our Mundri Office, for Mvolo is located at CHD Office, for Mundri East is located at CHD office and Mundri West located at CHD Office please indicate the location you are applying in not later than **July 17, 2024 at 4:00 PM Central African Time**. For online applications you can use through the following email address; [recruitment@spedp.org](mailto:recruitment@spedp.org) . or visit our website: [www.spedp.org](http://www.spedp.org)

**NB:** Due to the urgency of the position, applications will be reviewed on a rolling basis and only shortlisted candidates will be contacted.

**"Female applicants are highly encouraged to apply"**

