



HOPE HEALTH ACTION

EXTERNAL VACANCY ANNOUNCEMENT AT HOPE HEALTH ACTION (HHA)- KAJOKEJI IN SOUTH SUDAN:

Hope Health Action (HHA) is a Christian NGO passionate about providing life-saving health and disability care to the world's most vulnerable without any discrimination. Founded in 2007, HHA now operates in Haiti, South Sudan and Uganda (the latter two under the umbrella of HHA East Africa).

Our work includes responding to the refugee crisis in Uganda through disability, health, nutrition, and education services and initiating a growing range of health and disability projects in South Sudan. This has included establishing one of the leading outpatient rehabilitation centres in Uganda and a new Health and Rehabilitation Clinic in the Kajo Keji county (South Sudan) in 2023, extensive livelihood projections for 1,100+ households and working with the UNHCR providing a life-saving therapeutic food to all refugee settlements to tackle severe and acute malnutrition.

We are a dynamic and fast-growing organization committed to creating a nurturing working environment, supporting growth, and working to the highest standards so we can provide the best support to the people we serve.

HHA East Africa is looking for a competent Physiotherapist to be based in South Sudan (New Hope Rehabilitation Centre-Kajo-Keji)

- **POSITION:** Physiotherapist (1)
- **REPORT TO:** Rehabilitation Centre Lead
- **LOCATION:** Kajo-Keji New Hope Rehabilitation Centre in South Sudan
- **WORKING HOURS:** 40 Hours per week

POSITION SUMMARY:

Physiotherapist will assess, diagnose, and treat physical conditions to resolve movement and function to individuals affected by injury, illness, or other impairments. He or She will utilize a variety of techniques, including exercises, manual therapy, and advice on lifestyle changes, to improve the physical well-being of patients.

SPECIFIC KEY ROLES AND RESPONSIBILITIES:

1. Project Planning and Implementation.

- Conduct assessment of persons with functional limitation in order to identify individual priorities, main rehabilitation problems and needs for rehabilitation care.
- Establishment of psychomotor stimulation activities for children with or at risk of developing development delays in close coordination with the multidisciplinary team within the geographic scope.
- Provide guidance, referral and follow-up services to persons with disability/injuries within the facility and during outreach activities.





HOPE HEALTH ACTION

- Travel to local communities in the intervention areas as part of the HHA mobile clinic
 - Work with other healthcare and rehabilitation professionals in delivering holistic functional rehabilitation services including Wheelchair and P&O specialists
 - Develop activity and treatment weekly and monthly plan for clients that require physiotherapy services.
 - Provide treatment to clients in accordance with the plan and HHA technical standard and monitor progress.
 - Work with persons/Children with Disabilities and their families, train/advise them on how to conduct home exercises and track progress.
- 2. Leadership and management.**
- Develop the overall implementation work plan of daily, weekly and monthly activities of the physiotherapy unit-aligned to the project targets.
 - Follow the CBR matrix and support the Community Based Rehabilitation team in delivery of services to the local community
 - Good time management and keeps good schedule for client appointments
 - Train and supervise support staff (where there's a need)
- 3. Documentation and Reporting**
- Accurately use HHA's tools (assessment, referral, follow up and discharge forms etc) and manages the data on work ethics and confidentiality.
 - Maintaining patient records at the clinic ensuring they are accurate, complete and well organized.
 - Provide weekly updates and write monthly report to your supervisor not exceeding 5th of every month.
 - Meet project targets to ensure the centre serves a high number of patients or clients.
 - Develop/write monthly case study and success story and submit to supervisor
 - Respond by providing required information to supervisor, co-workers/members of the team or subordinates by telephone, in written form, e-mail, or in person.
- 4. Technical Guidance and Capacity building**
- Research new ways to conduct physiotherapy
 - Update skills and knowledge by attending conferences and seminars.
 - Liaise with members of the multi-disciplinary team during orthopaedic appliance fitting and gait training.
- 5. Coordination and Representation.**
- Communicating with people outside the organization, representing HHA to clients, the public, government, and other external sources; this information can be exchanged in person, in writing, or by telephone or e-mail or through delegation to attend meeting.





HOPE HEALTH ACTION

Flexibility-adjusting actions in relation to others' actions in order to achieve a common

- Taking lead in the PT unit, show and explain physio equipment/treatment processes to healthcare workers and visitors during official visits.
 - Any other assigned or designated duty from your supervisor or line manager
6. **Logistics/procurement, safety and security**
- Ensure stocktaking and record keeping of all physiotherapy unit tools, devices and items.
 - Ensure all Physiotherapy equipment, tools, machines, examination beds and other items are kept safe and in good working conditions.
 - Instal all therapy equipment and tools in the Physiotherapy unit to ensure they are functional.
 - Plan/advise for procurement of new necessary machines and tools in the Physiotherapy unit

QUALIFICATIONS AND EXPERIENCE:

EDUCATION AND EXPERIENCE

- Ordinary/Advanced levels of education will be of added advantage.
- Physiotherapist Diploma from a highly recognized institution.
- Up-to-date registration with Uganda or South Sudan Ministry of Health.
- Minimum of 3 year working experience in the Physiotherapy field with an international NGO is an added advantage especially handling and treating children with different levels of impairments.
- Knowledge of general rehabilitation of people with disabilities especially children.

SKILLS

- Creativity and good decision making at all times.
- Fluency of the local language of the duty station.
- A good command of both written and spoken English is required.
- Excellent interpersonal and communication skills.
- Skilled at using Microsoft Office and Google applications.
- Team spirit building.

ABILITIES

- Ability to work under minimum supervision at all times and produce results.
- Ability to maintain confidentiality of patient information and adhere to professional code of conduct.
- Ability to multi task and should be able to share knowledge with colleagues
- Ability to treat all patients and staff with respect, without prejudice.
- Ability to provide attention to details
- Ability to maintain detailed records with high accuracy.



15 JUN 2026

MR. [Signature]
DU BOMA, KAJO-KEJI

HOPE HEALTH ACTION

Ability to be flexible.

- Ability to adhere to HHA Code of Conduct.
- Physical Conditions. This position requires work at health facilities located in remote areas with very basic living conditions.

HOW TO APPLY: Handwritten applications should be addressed to; East Africa Human Resource Manager, Hope Health Action, New Hope Rehabilitation Centre, Kajo-Keji, South Sudan.

Online applications to: eahr@hopehealthaction.org.

Submit your application along with the following requirements;

- Application Cover Letter with a clear salary expectation
- A valid National South Sudanese ID.
- CV & copies of academic documents.
- Recommendation letter from (professional reference or recent line manager, faith, and a community leader).
- Valid passport

Deadline for receiving applications is on 26th June 2026 at 5:00pm East Africa Time (EAT). Only shortlisted applicants will be contacted.

NOTE:

Due to the urgency of this role, applications will be reviewed on a rolling basis.

Hope Health Action (HHA) is an equal opportunity employer. We do not discriminate and therefore, females who meet the minimum requirements for the job are encouraged to apply.

The Organization does not charge any money at any stage of recruitment and does not act through recruitment agents. Any form of Canvasing will lead to automatic disqualification.

