



Catholic Medical Mission Board

HIV Case Finding Officers _ Job Advertisement



Position:	HIV Case Finding Officers (3)
Department	ADVANCING HIV & AIDS EPIDEMIC CONTROL (AHEC)
Duty Station:	Tambura Hospital (2), Source Yubu PHCC (1)
Reports To:	Health Facility ART In-Charge
Opening Date:	7 th October 2026
Closing Date	26 th October 2026

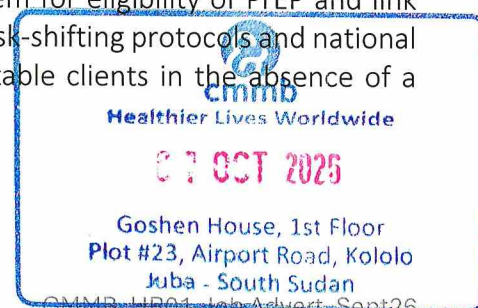
About CMMB

Catholic Medical Mission Board (CMMB) is an international developmental organization that believes in a world in which every human life is valued, and health and human dignity are shared by all. We believe that access to quality healthcare is a basic human right. For 110 years, we have worked with global partners to deliver locally sustainable, quality healthcare solutions to women, children, and their communities. For further information on CMMB South Sudan, visit our webpage at www.cmmb.org. CMMB has been working in South Sudan for over a decade providing a package of integrated health services to vulnerable populations, redressing issues that affect the health and wellbeing of mothers, children, and newborns. CMMB supports the Ministry of Health (MOH), working with other health partners, to provide: (a) a continuum of care through integrated health services (MNCH, nutrition, WASH, Child Protection and GBV) and health infrastructure strengthening at the community, facility, County and State levels; (b) health workforce capacity strengthening through on the job mentoring and training, as well as leveraging CMMB's international volunteer program; and (c) Health Information System strengthening through transitioning from paper based data collection and reporting to more accurate and timely electronic systems, reproducing and disseminating health registers and training of SMOH data clerks. CMMB also promotes equal access to basic essential medicine through its medical donation program.

Job Summary

The HIV Case Finding & Prevention Officer is responsible for identifying individuals at risk of HIV infection, conducting HIV testing services, strengthening linkage to treatment, supporting HIV prevention interventions, and improving early retention in care. The position plays a critical role in achieving the first and second UNAIDS 95 targets by ensuring that individuals living with HIV are identified, linked to care, initiated on treatment, and supported through the early stages of treatment.

The incumbent leads facility-based HIV testing services, index testing, partner notification services, HIV self-testing, risk screening, and linkage activities while working closely with clinical and community teams to strengthen case finding and treatment outcomes. Through the ANC and PNC, the incumbent shall identify at-risk pregnant and breastfeeding women, screen them for eligibility of PrEP and link them to the ART Clinician for prescription of PrEP. Under approved task-shifting protocols and national guidelines, the officer may initiate or prescribe ART for clinically stable clients in the absence of a clinician.



Key Responsibilities

1. HIV Testing, Case Finding and Partner Services

- Provide high-quality HIV testing and counseling services, including PITC, in accordance with the 3-test national HTS algorithm, while ensuring informed consent, confidentiality, and quality assurance.
- Lead implementation of index testing, partner notification services, partner elicitation, and confidential testing of eligible contacts and biological children.
- Strengthen HIV case-finding strategies through risk screening, targeted testing approaches, and identification of high-yield service delivery points and populations.
- Ensure accurate documentation of HIV testing activities and timely linkage of all HIV-positive clients to treatment services.

2. HIV Prevention, Linkage and Early Retention

- Provide HIV prevention education, risk-reduction counseling, condom promotion, HIV self-testing, and referral for PrEP and other prevention services available.
- Ensure immediate linkage of newly diagnosed clients to ART services and monitor same-day treatment initiation outcomes.
- Follow up clients who delay treatment initiation and support re-engagement of clients at risk of treatment interruption.
- Collaborate with community teams and treatment supporters to strengthen continuity of care and early retention on treatment.

3. Clinical Support and Community Collaboration

- Conduct basic clinical screening, ART readiness assessments, treatment literacy sessions, and routine support for clients initiating treatment.
- Under approved task-shifting protocols, initiate or prescribe ART and provide routine refills for clinically stable clients when authorized and a clinician is unavailable.
- Refer clinically unstable or complicated clients to the ART Clinician or appropriate healthcare provider and participate in multidisciplinary case reviews.
- Support community-based HIV testing, referrals, case conferencing, and bidirectional referral systems between facilities and communities.

4. Quality Improvement, Data Management and Reporting

- Participate in multidisciplinary team meetings, performance reviews, mentorship activities, and continuous quality improvement initiatives.
- Monitor HIV testing, case-finding, linkage, treatment initiation, and retention indicators; identify gaps and implement corrective actions.
- Ensure accurate, complete, and timely documentation, reporting, confidentiality, and secure management of client information.
- Review routine program data and support implementation of national HIV testing, prevention, and treatment guidelines to improve service delivery outcomes.

5. Commodity and Supply Management

- Monitor availability, utilization, and accountability of HIV test kits and related commodities.



- Ensure proper storage and handling of HIV testing commodities in accordance with established standards.
- Report stock shortages, expiries, and supply chain challenges promptly to relevant supervisors.
- Support forecasting, quantification, and redistribution of HIV testing commodities at facility level.
- Perform any other duty as maybe assigned by the supervisor for the benefit of the wider program

Qualifications and Experience

- Diploma or Degree in Nursing, Clinical Medicine, Public Health, Social Sciences, or related health field.
- Registered and licensed by the relevant professional regulatory body applicable. Evidence of such licensure and certified academic documents are required.
- Minimum of two (2) years of experience in HIV testing services, HIV prevention, or HIV care programs.
- Experience implementing index testing, partner notification services, or community HIV interventions is an added advantage.
- Experience working with donor-funded HIV programs is desirable.

Skills and Competencies

- Strong knowledge of HIV testing services, prevention interventions, and client-centered service delivery.
- Excellent counseling, communication, interpersonal, and multidisciplinary teamwork skills.
- Ability to maintain confidentiality, uphold professional ethics, and work effectively in resource-limited settings.
- Strong organizational, documentation, and data analysis skills for performance improvement.
- Basic computer skills in Microsoft Office package (Word, PowerPoint, and Excel) is required. A certificate of such training will be required

Languages

- Fluency in English required.
- Knowledge of Arabic and local languages spoken within the area of operation is an added advantage.

How to apply:

Please submit your CV and covering letter addressed to CMMB South Sudan at the following email address: CMMBSouthSudanjobs@cmmb.org by latest the **26th of October 2026**. Please note that due to the urgent nature of the position, evaluation of application will be on a rolling basis. We encourage qualified female candidates to apply.

Applications can also be **hand delivered** to the address below during working hours between 8.00am and 5.00pm:

CMMB South Sudan, Head Office Goshen House, 1st Floor, Plot #23 Airport Rd Kololo, Juba and Plot 98, Nakpangau, Stadium Road, Yambio



Please note: "CMMB has zero tolerance on Sexual Exploitation, Abuse and Harassment (SEAH), and therefore the successful candidate will be subject to a through SEAH reference check in accordance with CMMB policies. In that regard, please read, sign the self-declaration, and consent form on the last page and return with your application. Please note, your application will not be considered if your signed self-declaration and consent form is not received along with your application."

Catholic Medical Mission Board
Sexual Exploitation, Abuse & Harassment (SEAH)
Self-Declaration & Consent Form

CMMB has zero tolerance on Sexual Exploitation, Abuse and Harassment (SEAH), and therefore the successful candidate will be subject to a through SEAH reference check in accordance with CMMB policies. In that regard, please read and sign the attached self-declaration and consent form and return with your application. Please fill and sign this self-declaration and consent form and return it to CMMB HR with your application. Kindly note that your application will not be considered if your signed self-declaration and consent form is not received along with your application.

I..... hereby declare to the best of knowledge that I have not committed any act of Sexual Exploitation, Abuse and Harassment in my pass employment.

I hereby give my full consent for CMMB to conduct further background check related to SEAH.

Name : _____

Signature : _____

National ID/PP: _____

Date : _____

