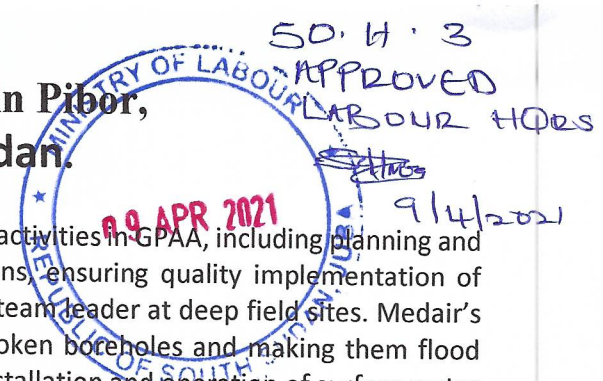


Job Advertisement

WASH Manager, Based in Pibor, Jonglei state, South Sudan.



Job Purpose: To provide leadership for sites and staff related to WASH activities in GPAA, including planning and conducting WASH assessments and interventions, creating work plans, ensuring quality implementation of WASH activities, line managing WASH staff as assigned, and acting as team leader at deep field sites. Medair's WASH project in Pibor is likely to include: rehabilitation/repair of broken boreholes and making them flood resilient, drilling of new boreholes using manual drilling equipment, installation and operation of surface water treatment system (SWAT), training of local pump mechanics and water user committee, hygiene promotion and provision of flood resilient latrines, waste management and handwashing facilities in clinics.

Key Responsibilities

Technical Design and Oversight

- Develop and manage work plans for WASH activities in consultation with WASH Project Manager.
- Prepare standard designs and BoQs of WASH infrastructures.
- Oversee the technical design and implementation of the projects – including water supply, sanitation and hygiene promotion activities – in liaison with the WASH PM and WASH Advisor.
- Support regular monitoring and evaluation assessments against project indicators, in liaison with the MEL team and WASH PM.
- Contribute to future plans for WASH activities and to related proposals and budgets.

Staff Management and Leadership

- Line manage WASH Officers and Assistant WASH officers.
- Conduct appraisals, manage leave days and schedules, manage contracts, provide development and training opportunities, and support the physical and spiritual wellbeing for WASH staff being line managed.
- Daily management and supervision of additional re-locatable staff, locally hired staff, casual labourers and contracted workers.
- Communicate additional HR needs to the WASH PM.
- Delegate tasks to WASH Officers as appropriate (finances, managing casual labourers, etc.), while ensuring that all key tasks are being covered.
- When requested, cover for the WASH PM position.

Coordination and Reporting

- Take part in WASH Coordination meetings (or delegate other team members to attend) as appropriate.
- Coordinate with relevant local WASH partners, UN agencies and government WASH offices (Rural and Urban Water) or other government agencies involved in WASH planning and intervention.
- Liaise with local authorities at the beginning of assessments and intervention, and throughout WASH activities as appropriate.
- Regularly feedback to WASH PM and work in line with received guidance, parameters and direction from WASH PM.
- Provide a weekly report to the WASH PM – detailing activity updates, work plan updates, materials and cash needed, challenges and other key information.
- Draft assessments and intervention ToRs and reports in a timely manner at the request of the WASH PM.
- Regularly liaise with the WASH PM regarding major issues and changing plans.
- Track all relevant project related data including disaggregated beneficiary numbers, target total population, and water supply, sanitation and hygiene related data and contribute for donor reporting.

Logistics

- Monitor stock levels, and submit stock and purchase requests to the WASH Project Manager in a timely manner. Ensure an accurate record of all assets and stocks at field sites are maintained and circulated.
- Manage local procurement for all WASH items. Support in completing logistics packs for all purchases over \$1,000 in the field with the logistics team.
- Manage WASH team movements at field sites – including completing flight requests and assigning vehicle movements.
- Liaise closely with logistics team in WASH stock warehousing, and vehicle movements.

Finance

- Supervise the management of field team budget and cash, including the payment of casual labour payments within the agreed salary/incentive scales.
- Manage submission of all stock requests, PDFs and purchase requests.
- Ensure cash and stock requests are submitted in a timely manner, and cash needs forecasts are passed onto the PM. Ensure that receipts are obtained for local purchases and are in good order.

Security Management

- When the most senior person in the deep field sites, act as security focal point, following Standard Operating Procedures relating to security, informing security focal point (PC) at Pibor base, of all updates using communication equipment such as Thuraya, mobile phone, VHF/HF radio.
- Contribute to development of security assessments for new ERT locations before field teams travel

Person Specifications

Essential

- University degree in a WASH-related field (e.g. civil engineering, hydraulic engineering, water resource engineering, mechanical engineering, hydrogeology/hydrology)
- 2-year post-qualification professional experience in a relevant field as a Manager
- Good English (spoken and written) and good Arabic (spoken).
- Computer literate and good working knowledge of Microsoft Word, Excel and Outlook.
- Respectful, accountable, honest.

Desirable

- Additional studies (Masters' degree, or professional short-courses) in water engineering, environmental/ public health, international development/humanitarian context.
- Experience working in a WASH programme covering the three subsectors- Water supply, Sanitation and Hygiene promotion.
- Experience using mWater, ODK, and Sketchup
- Ability to communicate well with limited resources (satellite phones, etc.)
- Good knowledge of UN and other humanitarian actors and of current humanitarian debates and issues
- Knowledge of humanitarian context.

Applications deadline: 28th April 2021.



Please submit your application comprising (1) a comprehensive CV that includes contact details, education and training background, work experience and 3 referees, and (2) a Cover letter detailing how you qualify for this position to: **Recruitment Human Resources Department Medair South Sudan - Theo Road, Hai Tong Ping or : Medair office in Pibor inside Plan International Compound** or e-mail: recruitment-sds@medair.org. **Due to the Urgency of this role we will be shortlisting applicants on daily basis and might offer the role before the closing deadline.**

