



## JOB ADVERTISEMENT

VACANCY NUMBER: SPO/T/002

**Job Title:** Senior Project Officer-Agriculture and Livelihoods  
**Department:** Program / P2R  
**Reports To:** Program Manager: Livelihoods  
**Country/Location:** South Sudan/Torit

### About CRS

Catholic Relief Services is the official international humanitarian agency of the Catholic community in the United States. CRS works to *save, protect, and transform* lives in need in more than 100 countries, without regard to race, religion or nationality. CRS' relief and development work is accomplished through programs of emergency response, HIV, health, agriculture, education, microfinance and peacebuilding.

### Job Summary:

The Pathways to Resilience (P2R) program is a USAID/BHA funded food security and livelihoods program working with communities affected by conflict in Eastern Equatoria state (Budi and Kapoeta North County) and in Jonglei State (Duk and Akobo counties), South Sudan. The overall goal of P2R is to improve and sustain nutrition and food security in P2R operational counties by November 2023.

As a P2R Senior Project Officer for Agriculture and Livelihoods, you will facilitate the achievement of project objectives through coordinating and reporting on all project activities and providing technical guidance and advice to staff advancing Catholic Relief Services' (CRS) work serving the poor and vulnerable. Your coordination and relationship management skills will ensure that the project for which you are responsible applies best practices and constantly works towards improving the impact of its benefits to those we serve.

### Roles and Key Responsibilities.

- Organize and lead the implementation of all assigned Agriculture and livelihoods project activities as outlined in the detailed implementation plan in line with CRS program quality principles and standards, donor requirements, and good practices.
- Ensure learning properly accompanies project activities throughout the project cycle. Support accountability through coordinating project evaluation activities and guiding partners in their efforts to reflect on project experiences.
- Analyze implementation challenges and report any inconsistencies and/or gaps to inform adjustments to plans and implementation schedules.
- Coordinate and oversee working relationships with all local project stakeholders and serve as the liaison between them and the project team to mobilize local actors and promote project activities and impact.



- Supervise and perform ad-hoc supporting of various processes and resources at project sites to ensure timely project activities implementation and adherence to established process standards and procedures. Ensure proper tracking of resource use for project activities through periodic review of scopes of work and ensuring that liquidations are done on time.
- Lead efforts to ensure that Agriculture and Livelihoods interventions are integrated with other P2R sectors/interventions
- Support and coordinate capacity building and technical support activities to ensure assigned project activities are implemented per project guidelines and standards.
- Coordinate provision of any logistical and administrative support to staff in the assigned States.
- Ensure project documentation for assigned activities is complete with all required documents and is filed per agency and donor requirements. Assist with preparation of trends analysis reports and documentation of case studies and promising practices
- In coordination with the MEAL staff and sector leads, regularly track and monitor project progress against set objectives by updating the Indicator Performance Tracking Table (ITT/IPTT) for cash and market activities.
- Represent the P2R program in meetings with local authorities and other humanitarian agencies in the state and county for Agriculture and livelihoods activities to avoid effort duplication
- Submit periodic reports to meet the needs of various stakeholders
- Perform any other duties as may be assigned by supervisor

### **Typical Background, Experience & Requirements:**

- **Education and Experience.** Degree in the field of Agriculture and livelihoods studies. Master's Degree in agriculture would be a plus.
- Minimum of 4 years of work experience with INGOs in project support, in the field of Agriculture and Livelihoods in South Sudan.
- Additional experience may substitute for some education.
- Analysis and problem-solving skills with ability to make sound judgment
- Good relationship management skills and the ability to work closely with local partners
- Proactive, results-oriented and service-oriented
- Attention to details, accuracy and timeliness in executing assigned responsibilities

**Language requirements:** Excellent knowledge in both written and spoken English and knowledge in the local language Toposa-Didinga-Buya-Dinka & Nuer is an advantage

**Travel** - 50% of the time will be in the field.

### ***Knowledge, Skills and Abilities***

- Analysis and problem-solving skills with ability to make sound judgment.
- Good relationship management skills and the ability to work closely with local partners and communities.
- Proactive, results-oriented, and service-oriented.
- Attention to details, accuracy, and timeliness in executing assigned responsibilities.
- Knowledge in local language.



### Agency-wide Competencies (for all CRS Staff)

These are rooted in the mission, values, and guiding principles of CRS and used by each staff member to fulfill his or her responsibilities and achieve the desired results.

- Integrity
- Continuous Improvement & Innovation
- Builds Relationships
- Develops Talent
- Strategic Mindset
- Accountability & Stewardship

### Key Working Relationships:

**Internal** P2R Agriculture and Livelihoods officers, Field Extension Agents Livelihoods PM; Team Leader, Field Area Coordinator, MEAL Manager, and Area Manager.

**External;** Farmer Producer Groups, community and traditional leaders, State/ County authorities, local actors, partners, FSL cluster and other BHA partners

**Disclaimer:** This job description is not an exhaustive list of the skill, effort, duties, and responsibilities associated with the position.

*\*\*\*Our Catholic identity is at the heart of our mission and operations. Catholic Relief Services carries out the commitment of the Bishops of the United States to assist the poor and vulnerable overseas. We welcome as a part of our staff people of all faiths and secular traditions who share our values and our commitment to serving those in need. CRS' processes and policies reflect our commitment to protecting children and vulnerable adults from abuse and exploitation.*

CRS' talent acquisition procedures reflect our commitment to protecting children and vulnerable adults from abuse and exploitation.

CRS is an Equal Opportunity Employer

- ❖ **By accepting this job, I understand and acknowledge that CRS requires its staff to treat all people with dignity and respect and to actively prevent harassment, abuse, exploitation, and human trafficking. Further, I understand that if I am a successful candidate, I will be subject to a comprehensive background check, and my personal/professional references will be asked to evaluate my behaviors related to the above safeguarding-related topics.**
- ❖ **Female candidates are HIGHLY encouraged to apply.**
- ❖ **Only short-listed candidates will be contacted**

### Application Submission:

Interested Candidates should submit a **Non-refundable** application letter with CV together with the names of three professional referees with recent employer, Copies of Academic Certificate & National ID not later than **November 02<sup>nd</sup>, 2022**.

Address your application letter and CV to Human Resource Department, Catholic Relief Services South Sudan program, Torit office in a sealed envelope marked **"SPO/T/002"** OR by Email to [southsudancandidates@crs.org](mailto:southsudancandidates@crs.org) (Indicate vacancy No# **"SPO/T/002"** in the email subject line)

