



SUPPORT FOR PEACE & EDUCATION DEVELOPMENT PROGRAMME

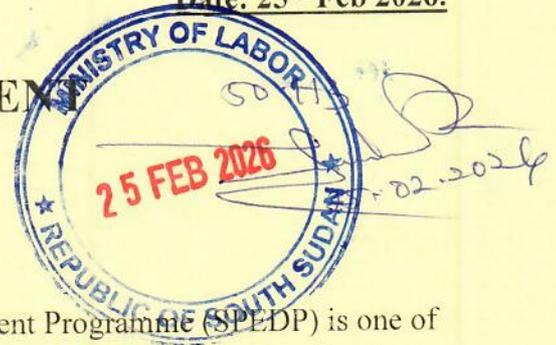
P.O Box, 414 JUBA - SOUTH SUDAN

+211 (0) 925 002 060

spedpngo@gmail.com

Date: 25th Feb 2026.

JOB ADVERTISEMENT



Organizational Background

Founded in 2007, Support for Peace and Education Development Programme (SPEDP) is one of the leading National NGOs in South Sudan. SPEDP believes in an Inclusive and Transforming Society and Lives in Peace and Dignity through building resilience and empowering communities towards finding durable solutions to their civic and social economic challenges. SPEDP support projects in Resilience Building (education, food security and livelihood, peace building, human rights and governance); Health and Nutrition, Humanitarian Response (WASH, NFI, Protection/GBV, Climate Change and Environmental Conservation) and Research and Innovative (MEAL, Communication and documentation) in three countries; South Sudan, Uganda and Democratic Republic of Congo (DRC).

Details for the position:

Job Title:	Audit, Compliance & Risk Manager
Duty Station:	Juba
Position Report To:	Chief Executive Director (CED)
Desired Start date	ASAP
Closing date for Applications	16 th March 2026.

Position Summary

SPEDP is seeking to recruit a competent and experienced South Sudanese for the position of Audit, Compliance & Risk Manager. The Audit, Compliance & Risk Manager serves as the organization's Internal Auditor and is responsible for providing independent and objective assurance on governance, risk management, internal controls and compliance within the organization. The role ensures compliance with donor regulations, national laws, and internal policies while promoting transparency, accountability and ethical conduct across programs and support functions.



Core Activities/Key Responsibilities:

1. Internal Audit & Assurance

- Develop and implement annual, risk-based internal audit plans covering programs, finance, logistics, procurement, HR, and field operations.
- Conduct internal audits and compliance reviews to assess adherence to donor agreements, grant conditions, budgets, and organizational policies.
- Support and coordinate external audits (donor audits, statutory audits, and special reviews), including preparation of documentation and management responses.
- Review financial transactions, procurement processes, asset management, payroll, and partner expenditures to ensure accuracy and compliance.
- Carry out investigations related to fraud, misuse of funds, or policy violations when required.

2. Donor & Regulatory Compliance

- Ensure compliance with donor rules and regulations (e.g. USAID, EU, UN agencies and other institutional donors).
- Monitor compliance with national laws, labor regulations, tax requirements and NGO statutory obligations.
- Review sub-granting and partner agreements to ensure compliance and proper risk controls.
- Track audit findings and ensure timely implementation of corrective and preventive actions.

3. Risk Management & Internal Controls

- Identify, assess, and document programmatic, financial, operational, safeguarding, and reputational risks.
- Strengthen internal control systems to prevent fraud, corruption, and financial mismanagement.
- Advise management on risk mitigation strategies and control improvements.
- Support development and implementation of risk registers and compliance monitoring tools.

4. Policies, Ethics & Accountability

- Develop, review and enforce organizational policies and procedures, including financial controls, procurement, safeguarding, code of conduct, and anti-fraud policies.
- Promote ethical behavior, accountability, and compliance culture across all departments and field locations.
- Serve as a focal point for whistleblowing, ethics, and compliance-related concerns, ensuring confidentiality and impartiality.



5. Capacity Building & Advisory Support

- Provide training and capacity building to staff and partners on internal controls, donor compliance, and audit requirements.
- Provide independent, value-adding advisory support to senior management and program teams.
- Support partners and field offices to improve compliance and audit readiness.

6. Reporting & Governance

- Prepare high-quality audit and compliance reports with clear findings, risk ratings, and practical recommendations.
- Present audit findings and risk updates to Senior Management, Executive Director, and Board/Audit Committee.
- Maintain audit documentation and working papers in line with professional auditing standards.

Education Qualification and Experience:

- Bachelor's degree in Accounting, Finance, Business Administration, Economics, Law, or related field.
- Professional certification such as Certified Internal Auditor (CIA), Association of Chartered Certified Accountants (ACCA), Certified Public Accountant (CPA) and Certified Information Systems Auditor (CISA), or equivalent is a strong advantage.

Experience

- Minimum of 4 years' experience in internal auditing, compliance, risk management, or external auditing, preferably within NGOs/INGOs.
- Demonstrated experience working with donor-funded humanitarian or development programs.
- Experience auditing field operations and working in complex or fragile contexts is an asset.
- Demonstrated proficiency in QuickBooks for donor-funded project accounting, including transaction testing, budget versus actual analysis, audit trail review, and supporting schedules for USAID and United Nations audits.
- Strong working knowledge of Enterprise Resource Planning (ERP) systems, particularly Odoo, to assess system-based internal controls across finance, procurement, HR, payroll, asset management and inventory modules.



Skills & Competencies

- Strong understanding of donor compliance frameworks and NGO financial management.
- Excellent analytical, investigative and problem-solving skills.
- High level of integrity, independence, and confidentiality.
- Strong report writing and communication skills.
- Ability to work independently and across multiple field locations.
- Cultural sensitivity and ability to work in diverse humanitarian settings.

Core Values

- Commitment to humanitarian principles, transparency, accountability and ethical conduct.
- Zero tolerance for fraud, corruption, sexual exploitation and abuse (PSEA), and misconduct.

Application procedures:

Interested candidates should drop their application Letter, Updated CV, academic documents, National ID and three referees addressed to Human Resources Department, SPEDP Head Office- Juba, located at Hai Seminary, Gudele Road Behind Furniture World Co. Ltd. P.O. Box Number: 414, Juba, South Sudan not later **than 16th March 2026 at 4:00PM Central African Time**. For online applications you can use through the following email address; recruitment@spedp.org

NB: Due to the urgency of the position, applications will be reviewed on a rolling basis and only shortlisted candidates will be contacted.

"Female applicants are highly encouraged to apply"

