

## THE LUTHERAN WORLD FEDERATION, WORLD SERVICE SOUTH SUDAN COUNTRY PROGRAM

<b>Position Type:</b>	Project Officer
<b>Number of Position:</b>	One
<b>Duty Station:</b>	MALAKAL
<b>Contract type:</b>	Fixed term
<b>Reporting to:</b>	Project Coordinator
<b>Employment start date:</b>	As soon as possible
<b>Advert Closing deadline:</b>	17 <sup>th</sup> September 2020


50-H-J

Approved by

Minister for

01/09/2020

01 SEP 2020



### POSITION ROLE

Under the guidance and direction of the Project Coordinator, the Project Officer substantially contributes to the effective implementation of LWF's COVID-19 Response Operation in South Sudan (CROSS) project in the geographical area he/she is assigned to.

### BACKGROUND

The Lutheran World Federation/ World Service (LWF/WS), South Sudan Programme strives to provide humanitarian assistance (emergency/relief, rehabilitation and development work) to vulnerable communities to enable them meet their basic human rights and needs in line with its vision and mission statements.

### KEY RESPONSIBILITIES:

- Takes overall responsibility for planning, implementation, monitoring and reporting of the project activities in **MALAKAL**, in close collaboration with the Project Coordinator and in coordination with other actors and the local government
- Ensure beneficiaries are identified in a transparent and participatory manner
- Organize and facilitate trainings for youth and women (vocational, business, etc.)
- Facilitate formation of groups and mutual support and accountability mechanisms
- Monitor and report on the community engagement component of the project implemented by the SSCC
- Participate and represent LWF in all relevant county/state level coordination meetings and share relevant project information with stakeholders as appropriate
- Lead capacity building of beneficiaries through training and awareness raising
- Ensure all activities implemented by contractors are completed to the standards expected
- Ensure delivery of timely and quality monthly, quarterly narrative reports in accordance with agreed LWF and donor requirements and formats
- Generate and submit project human interest stories, photographs and case studies to illustrate project impact



## Qualification and Experience

- Bachelor's degree in food security/agriculture, social work, public health, with minimum three years' of relevant experience in a related set up
- Demonstrated understanding of community engagement/participatory planning techniques.
- Good facilitation and listening skills.
- Ability to meet deadlines and if necessary work for long hours when deadlines are tight
- Excellent in written and spoken English. Knowledge of local language in the project area will be an added advantage
- Computer literacy (Ms Word, Ms Excel and Ms PowerPoint)
- Work well in a diverse team and remote area

## Application Process

- All applicants must send their application letter and updated CV and supporting documents to the Human Resource office in Juba [lwfssdrecruitment@gmail.com](mailto:lwfssdrecruitment@gmail.com).
- No hand delivery is accepted. Applications by email should come with the subject 'Application for Project Officer - CROSS Project'. Emails or applications that don't have that in the subject box will not be considered. Due to the agency of the position LWF shall shortlist application on a rolling base before the closing date.
- Please also mention for which duty station you apply.

Female candidates are encouraged to apply. Only shortlisted candidates will be called for interviews.

### Child Safeguarding:

*LWF is a child safe organization and is fully committed to promoting the realization of children's rights including the right to protection from violence and abuse. We therefore, have particular responsibilities to children we work and come into contact with to keep them safe from any harm or risk. In line with LWF policy, any appointment is contingent on thorough criminal record checks.*

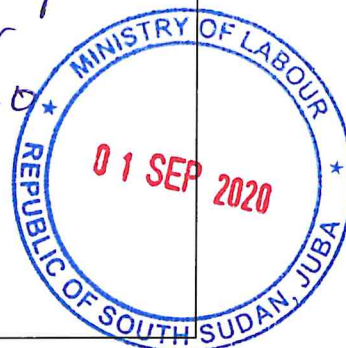




## THE LUTHERAN WORLD FEDERATION, WORLD SERVICE SOUTH SUDAN COUNTRY PROGRAM

<b>Position Type:</b>	Project Officer
<b>Number of Position:</b>	One
<b>Duty Station:</b>	WAU
<b>Contract type:</b>	Fixed term
<b>Reporting to:</b>	Project Coordinator
<b>Employment start date:</b>	As soon as possible
<b>Advert Closing deadline:</b>	17 <sup>th</sup> September 2020

50-14-3  
Approved by  
Inspector  
01/09/2020  
MTH



### POSITION ROLE

Under the guidance and direction of the Project Coordinator, the Project Officer substantially contributes to the effective implementation of LWF's COVID-19 Response Operation in South Sudan (CROSS) project in the geographical area he/she is assigned to.

### BACKGROUND

The Lutheran World Federation/ World Service (LWF/WS), South Sudan Programme strives to provide humanitarian assistance (emergency/relief, rehabilitation and development work) to vulnerable communities to enable them meet their basic human rights and needs in line with its vision and mission statements.

### KEY RESPONSIBILITIES:

- Takes overall responsibility for planning, implementation, monitoring and reporting of the project activities in WAU, in close collaboration with the Project Coordinator and in coordination with other actors and the local government
- Ensure beneficiaries are identified in a transparent and participatory manner
- Organize and facilitate trainings for youth and women (vocational, business, etc.)
- Facilitate formation of groups and mutual support and accountability mechanisms
- Monitor and report on the community engagement component of the project implemented by the SSCC
- Participate and represent LWF in all relevant county/state level coordination meetings and share relevant project information with stakeholders as appropriate
- Lead capacity building of beneficiaries through training and awareness raising
- Ensure all activities implemented by contractors are completed to the standards expected
- Ensure delivery of timely and quality monthly, quarterly narrative reports in accordance with agreed LWF and donor requirements and formats
- Generate and submit project human interest stories, photographs and case studies to illustrate project impact



## Qualification and Experience

- Bachelor's degree in food security/agriculture, social work, public health, with minimum three years' of relevant experience in a related set up
- Demonstrated understanding of community engagement/participatory planning techniques.
- Good facilitation and listening skills.
- Ability to meet deadlines and if necessary work for long hours when deadlines are tight
- Excellent in written and spoken English. Knowledge of local language in the project area will be an added advantage
- Computer literacy (Ms Word, Ms Excel and Ms PowerPoint)
- Work well in a diverse team and remote area

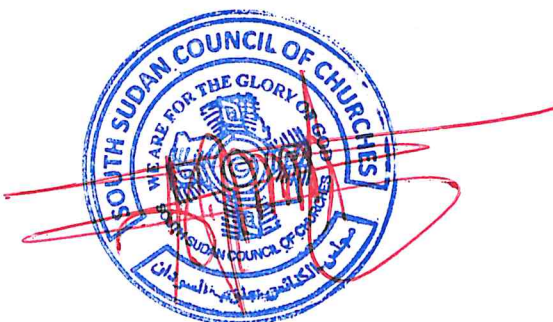
## Application Process

- All applicants must send their application letter and updated CV and supporting documents to the Human Resource office in Juba [lwfssdrecruitment@gmail.com](mailto:lwfssdrecruitment@gmail.com).
- No hand delivery is accepted. Applications by email should come with the subject 'Application for Project Officer - CROSS Project'. Emails or applications that don't have that in the subject box will not be considered. Due to the agency of the position LWF shall shortlist application on a rolling base before the closing date.
- Please also mention for which duty station you apply.

Female candidates are encouraged to apply. Only shortlisted candidates will be called for interviews.

### Child Safeguarding:

*LWF is a child safe organization and is fully committed to promoting the realization of children's rights including the right to protection from violence and abuse. We therefore, have particular responsibilities to children we work and come into contact with to keep them safe from any harm or risk. In line with LWF policy, any appointment is contingent on thorough criminal record checks.*





## THE LUTHERAN WORLD FEDERATION, WORLD SERVICE SOUTH SUDAN COUNTRY PROGRAM

<b>Position Type:</b>	Project Officer
<b>Number of Position:</b>	One
<b>Duty Station:</b>	TORIT
<b>Contract type:</b>	Fixed term
<b>Reporting to:</b>	Project Coordinator
<b>Employment start date:</b>	As soon as possible
<b>Advert Closing deadline:</b>	17 <sup>th</sup> September 2020

50-H-3  
Approved by  
A Inspector  
01/09/2020  
Httt  
S



### POSITION ROLE.

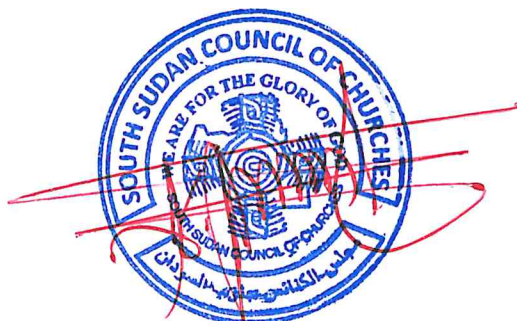
Under the guidance and direction of the Project Coordinator, the Project Officer substantially contributes to the effective implementation of LWF's COVID-19 Response Operation in South Sudan (CROSS) project in the geographical area he/she is assigned to.

### BACKGROUND.

The Lutheran World Federation/ World Service (LWF/WS), South Sudan Programme strives to provide humanitarian assistance (emergency/relief, rehabilitation and development work) to vulnerable communities to enable them meet their basic human rights and needs in line with its vision and mission statements.

### KEY RESPONSIBILITIES.

- Takes overall responsibility for planning, implementation, monitoring and reporting of the project activities in **TORIT** in close collaboration with the Project Coordinator and in coordination with other actors and the local government.
- Ensure beneficiaries are identified in a transparent and participatory manner.
- Organize and facilitate trainings for youth and women (vocational, business, etc.)
- Facilitate formation of groups and mutual support and accountability mechanisms.
- Monitor and report on the community engagement component of the project implemented by the SSCC.
- Participate and represent LWF in all relevant county/state level coordination meetings and share relevant project information with stakeholders as appropriate.
- Lead capacity building of beneficiaries through training and awareness raising.
- Ensure all activities implemented by contractors are completed to the standards expected.
- Ensure delivery of timely and quality monthly, quarterly narrative reports in accordance with agreed LWF and donor requirements and formats.
- Generate and submit project human interest stories, photographs and case studies to illustrate project impact.



### **Qualification and Experience.**

- Bachelor's degree in food security/agriculture, social work, public health, with minimum three years' of relevant experience in a related set up.
- Demonstrated understanding of community engagement/participatory planning techniques.
- Good facilitation and listening skills.
- Ability to meet deadlines and if necessary work for long hours when deadlines are tight.
- Excellent in written and spoken English. Knowledge of local language in the project area will be an added advantage.
- Computer literacy (Ms Word, Ms Excel and Ms PowerPoint).
- Work well in a diverse team and remote area.

### **Application Process.**

- All applicants must send their application letter and updated CV and supporting documents to the Human Resource office in Juba [lwfssdrecruitment@gmail.com](mailto:lwfssdrecruitment@gmail.com).
- No hand delivery is accepted. Applications by email should come with the subject 'Application for Project Officer - CROSS Project'. Emails or applications that don't have that in the subject box will not be considered. Due to the agency of the position LWF shall shortlist application on a rolling base before the closing date.
- Please also mention for which duty station you apply.

**Female candidates are encouraged to apply. Only shortlisted candidates will be called for interviews.**

### **Child Safeguarding:**

*LWF is a child safe organization and is fully committed to promoting the realization of children's rights including the right to protection from violence and abuse. We therefore, have particular responsibilities to children we work and come into contact with to keep them safe from any harm or risk. In line with LWF policy, any appointment is contingent on thorough criminal record checks.*





## THE LUTHERAN WORLD FEDERATION, WORLD SERVICE SOUTH SUDAN COUNTRY PROGRAM

<b>Position Type:</b>	<b>Project Officer</b>
<b>Number of Position:</b>	<b>One</b>
<b>Duty Station:</b>	<b>BOR</b>
<b>Contract type:</b>	<b>Fixed term</b>
<b>Reporting to:</b>	<b>Project Coordinator</b>
<b>Employment start date:</b>	<b>As soon as possible</b>
<b>Advert Closing deadline:</b>	<b>17<sup>th</sup> September 2020</b>

50-H-3  
Approved by  
A/Inspector  
01/09/2020  
[Signature]



### POSITION ROLE

Under the guidance and direction of the Project Coordinator, the Project Officer substantially contributes to the effective implementation of LWF's COVID-19 Response Operation in South Sudan (CROSS) project in the geographical area he/she is assigned to.

### BACKGROUND

The Lutheran World Federation/ World Service (LWF/WS), South Sudan Programme strives to provide humanitarian assistance (emergency/relief, rehabilitation and development work) to vulnerable communities to enable them meet their basic human rights and needs in line with its vision and mission statements.

### KEY RESPONSIBILITIES:

- Takes overall responsibility for planning, implementation, monitoring and reporting of the project activities in **BOR**, in close collaboration with the Project Coordinator and in coordination with other actors and the local government
- Ensure beneficiaries are identified in a transparent and participatory manner
- Organize and facilitate trainings for youth and women (vocational, business, etc.)
- Facilitate formation of groups and mutual support and accountability mechanisms
- Monitor and report on the community engagement component of the project implemented by the SSCC
- Participate and represent LWF in all relevant county/state level coordination meetings and share relevant project information with stakeholders as appropriate
- Lead capacity building of beneficiaries through training and awareness raising
- Ensure all activities implemented by contractors are completed to the standards expected
- Ensure delivery of timely and quality monthly, quarterly narrative reports in accordance with agreed LWF and donor requirements and formats
- Generate and submit project human interest stories, photographs and case studies to illustrate project impact



## Qualification and Experience

- Bachelor's degree in food security/agriculture, social work, public health, with minimum three years' of relevant experience in a related set up
- Demonstrated understanding of community engagement/participatory planning techniques.
- Good facilitation and listening skills.
- Ability to meet deadlines and if necessary work for long hours when deadlines are tight
- Excellent in written and spoken English. Knowledge of local language in the project area will be an added advantage
- Computer literacy (Ms Word, Ms Excel and Ms PowerPoint)
- Work well in a diverse team and remote area

## Application Process

- All applicants must send their application letter and updated CV and supporting documents to the Human Resource office in Juba [lwfsdrecruitment@gmail.com](mailto:lwfsdrecruitment@gmail.com).
- No hand delivery is accepted. Applications by email should come with the subject 'Application for Project Officer - CROSS Project'. Emails or applications that don't have that in the subject box will not be considered. Due to the agency of the position LWF shall shortlist application on a rolling base before the closing date.
- Please also mention for which duty station you apply.

Female candidates are encouraged to apply. Only shortlisted candidates will be called for interviews.

### *Child Safeguarding:*

*LWF is a child safe organization and is fully committed to promoting the realization of children's rights including the right to protection from violence and abuse. We therefore, have particular responsibilities to children we work and come into contact with to keep them safe from any harm or risk. In line with LWF policy, any appointment is contingent on thorough criminal record checks.*

