



Approved  
26 JUN 2020  
OFFICE OF THE DIRECTOR  
GENERAL SECRETARIAT

*Our Vision for every Child, Life in all its Fullness; Our Prayer for every heart, the will to make it so  
Building Brighter Futures for Vulnerable Children*

## **JOB OPPORTUNITY AT WORLD VISION INTERNATIONAL - SOUTH SUDAN**

World Vision is a Christian Relief, Development and Advocacy Organization dedicated to working with Children, Families and Communities to overcome poverty and injustice. World Vision serves all people, regardless of religion, race, ethnicity or gender. All employment in World Vision is conditioned upon successful completion of all applicable background checks, including criminal record checks where possible.

World Vision South Sudan is now seeking for a qualified and dynamic Individuals (**Man or Woman**) who are willing to share in our vision and promise to Children, to join us in the role below:

**Job title:** Commodity Officer  
**Reporting to:** Communication Coordinator  
**Location:** Juba  
**Availability:** As soon as possible

### **Purpose of the position:**

To provide integral strategic communications support to CORE Group Polio Project and ensure the project achieves its goal, mission and objectives in line with the broader World Vision South Sudan's Communication Strategy for 2020-2021.

### **Major Roles and Responsibilities:**

- Work within the guidance of the WVSS Communications Strategy for 2020-2021 to support and contribute in the review and updating of the strategy.
- As guided by the Communications Manager, set-up a communications and risk management plan for COVID-19 and other priority diseases under surveillance in the Project.
- Guided by the Communications Manager, support in building and enhancing media relations to boost World Vision's & the project reputation with partners, donors and local population.
- In coo. ,nation with the project lead and team, travel regularly to the project sites for resource gathering to provide compelling resources for Partnership's public engagement needs.
- Participate in project activities, meetings and other community events to be able to monitor developments that will be interesting to the project, World Vision, donors and partners.
- Conduct interviews, write and produce weekly communications content such as stories, photo-features and take video footage
- Participate and contribute in the CGPP Global communication and community engagement monthly calls to update the teams on South Sudan communication plans.
- Supports the project and WV-SS social media campaigns and various events linking the project, WV-SS and WV global with the beneficiaries for visibility and advocacy.
- Conduct photography, video making trainings and workshop for the staff, maintains, organize project photos and video documentaries, edit and abstract project documents



- Spearhead the preparation of donor reports (bi-weekly, monthly, quarterly and annual reports) detailing project implementation progress, achievements, lessons learnt, challenges and way forward.
- Support the programme staff to develop information outputs such as newsletters, newspaper articles, flyers, briefing notes, short videos.
- Support the project team in capacity building of communications skills to help improve report writing and building relations with communities and partners.
- Work in close coordination with Deputy Director and M&E Coordinator to develop quarterly news bulletin for the project.
- Improve internal and external communication ensuring effective information flow among all staff, members and partners and stakeholders involved
- Reports regularly to supervisor.
- Perform other duties as assigned by the supervisor.

### **Qualifications: Education/Knowledge/Technical Skills and Experience**

Bachelor Degree in Mass Communication, public relations and other related disciplines from a recognized university or institution of learning.

Demonstrate at least two years of experience in producing content across all print and digital media

Strongly accountable and pays special attention to details

Intermediate user of Microsoft office software including word, power point, excel and publishers. Knowledge of other graphic design soft wares such adobe illustrator, in design and movie editing software is an added advantage.

Strong writing and reporting skills

Ability to work with minimum supervision

The candidate must have the ability of using photoshop, publisher is required, other graphic design software's and skills in movie editing software will be an added advantage.

Strong command of English both written and spoken. Knowledge of other languages such as classical Arabic, Juba Arabic and other local languages is an added advantage

**World Vision South Sudan is willing to pay a competitive salary and benefits to the right candidate.**

### **HOW TO APPLY**

Interested candidates (**South Sudanese Nationals**) who meet the above criteria should submit their application, cover letter and an updated CV with at least three referees with their telephone and email contacts. Address your application to: **The Human Resource Manager, World Vision South Sudan**

**Qualified female candidates are strongly encouraged to apply.**

**Indicate the position you're applying for in the subject line.**

Applications should be submitted to this email [recruitsdno@wvi.org](mailto:recruitsdno@wvi.org) or drop hard copy application to Juba Office and any other World Vision offices.

**Closing date for receiving applications is: 10<sup>th</sup> July 2020.**

Please note that only shortlisted candidates shall be contacted and documents once submitted will not be returned to the candidates.

