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**MEDECINS SANS FRONTIERES
DOCTORS WITHOUT BORDERS**

Médecins sans Frontières - France
Republic of South Sudan, Juba

Hai Cinema 2nd class residential area,
Plot 73, Block AXII
Web: www.msf.org
E-Mail: msff-juba-recruitment@paris.msf.org



Aweil, 17th June 2026

MSF-FRANCE JOB ADVERTISEMENT

Médecins Sans Frontières/Doctors without Borders (MSF), founded in 1971, is an international humanitarian aid organization that provides emergency medical assistance to populations in danger in more than 70 Countries.

Médecins Sans Frontières – France (MSF-F) is looking for highly motivated and enthusiastic candidate for the below position in Aweil Office.

**To promote diversity and inclusion, we encourage female candidates to apply for this position.
Our organization is committed to gender balance and equal opportunities.**

POSITION: WATCHMAN -AWEIL

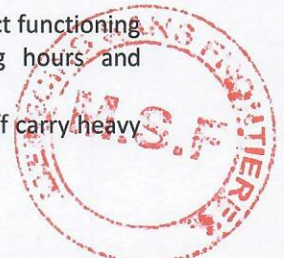
Purpose of position

Carrying out surveillance and guarding activities in MSF facilities, according to MSF protocols and security rules, in order to ensure the safety and security of all mission's personnel and premises.

MAIN ROLES AND RESPONSIBILITIES

Accountabilities

- Surveying the MSF premise's access and guides people to reception within authorized hours. Contacts administration team for authorizing people access.
- Watching MSF premises and property's perimeter fence through regular patrols. Remaining on duty until other watchman comes to do a handover, never leaving the post unattended.
- Organizing traffic of vehicles within the premises and directs them in and out.
- Checking that the doors and windows are locked and lights are off when people leave premises. Checking that security lights are working properly and informing line manager of any possible problems.
- Keeping area within MSF premises clean and tidy (ex. empty dustbins, sweep paths, etc.) and performs general maintenance activities of the garden (ex. cut grass, maintain flower beds, prune trees if necessary, etc.).
- Maintaining watchmen's torch and other lighting tools, returning used batteries and keeping the necessary supply of spare batteries. Maintaining communication equipment (radio) in working conditions and providing battery availability.
- Supervising diesel/petrol tank levels and providing spare can(s) of fuel. Ensuring the correct functioning of generator and water pumps (starting, switching off, record sheet of operating hours and maintenance) as well as the correct use of extinguishers (being aware of their location).
- Informing line manager of arrival of any materials before unloading and helping MSF staff carry heavy items, if necessary.



SECURITY AND CROWD CONTROL

Depending on the gate you are assigned to work in at the hospital (i.e. **Main Gate, Maternity Gate, Laundry Gate, Surgical Gate, Central Gate or general patrol**):



- Survey and control the movement of the people who go in and out of the MSF hospital area, especially for patients and their caretakers and visitors
- Make one round inside the compound or around his area assigned every hour during the night and day shift and on taking his duties.
- Switch on the security lights during the night and switch them off during the day
- Never leave his position during his duty before asking his supervisor
- Report any incidents to line/functional manager such as breach of entry or unrest outside the compound or hazards such as fire or flood etc
- Help in fire-fighting using fire extinguishers allocated at different parts of the hospital in case of any fire outbreak
- Never allow any kind of weapons (guns, spears, axes, machetes...) in the MSF area at any time. Reports to Line/functional manager if people try to enter this area with weapons
- Do not admit anybody except MSF staff, **when they are on duty**, without the authorization of the person that the person requires to meet. Guards must confirm Visitors in the Medical office area must have confirmation of meeting before guards allow them entry into the MSF office compound.
- Do not admit anybody except MSF staff out of the visiting time at the hospital. Ensure that people respect the visiting time in the different wards and control the flow of visitors. Contact his supervisors for further assistance if difficulties to manage.
- Make sure that no item is removed from the MSF facilities by staff or outsiders without necessary authorisation
- Check that the gates and the locks of the buildings that should remain closed are properly closes. If it's not the case, inform the supervisors
- In case of security problem, he should inform the supervisors immediately by radio or phone.
- Assist the MSF team if there is a need to load or offload a vehicle or a truck
- Wear a MSF identification during his duty,

MATERIAL MANAGEMENT

- He/she is responsible for the inventory of the materials belonging to his position, such as torch, boots, raincoats, radio etc. He/she is also responsible to check the batteries of torches at his working area.
- Is in charge to make a proper handover at the beginning and the end of his duty

OTHER RESPONSIBILITIES

- Call the Hospital Logistic Manager, by phone or radio, for support in case you cannot manage the power issue on the generator at night.
- Assist with minor electrical issues such as resetting circuit breakers, but inform hospital logistics manager if problem continues and can't be solved.
- Switch on the security lights during the night and switch them off during the day

BEHAVIOR AND RELIABILITY

- Using MSF items for personal use is strictly forbidden
- Perform duty in a responsible and professional manner, no sleeping whilst on duty
- Using MSF equipment and vehicles without authorisation from the supervisors
- I understand that I have to maintain patient confidentiality and that I cannot discuss patients outside of work.



Requirements

Education	Desirable: Literacy
Experience	Essential: at least 2 years previous experience working in security/watchman/crowd control Highly Desirable: previous experience working with MSF.
Languages	Essential: Arabic Language Essential: Dinka language Desirable: English Language
Competencies	<ul style="list-style-type: none">• Commitment to MSF Principles L1• Behavioural Flexibility L1• Stress Management L1• Results and Quality Orientation L1• Teamwork and Cooperation L1• Service Orientation L1

HOW TO APPLY

Applications to be submitted with recent resume, motivation letter, copy of education certificates, copy of employment certificates/recommendations, copy of South Sudanese Nationality ID and contact details (phone/email) as a single document through:

- Email: Msff-juba-recruitment@paris.msf.org (Please ensure that the position title is included in the subject line of the email.)
- CV Box: pls submitted your documents in a sealed envelope to CV BOX located at the MSF-F AWEIL OFFICE – Watchman (if you are MSF Staff add you ID number)

Please note:

- MSF does not accept any form of money, gift, or favour as part of its recruitment processes – if you are requested for any form of favour, please contact the HR Department on the email address above
- MSF will verify all applicant documents as part of the MSF recruitment process, and any proven fake documentation submitted will mean the applicant is removed from the recruitment process.

The closing date is 30th June 2026 at 5:00 PM

NB: We thank all applicants for their interest. Only short-listed candidates will be contacted for written test and interviews. Respective schedules for the shortlisted candidates will be posted on the gate outside the office.

