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Approved by
ISPRSP

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Vacancy Announcement

Driver - (1 Position)

Location: (Juba Based)

ICAP at Columbia University seeks highly qualified and experienced candidates to fill the position of **Driver** to be based in Juba South Sudan. The position is for a period of 12 months subject to renewal on availability of funding and very good performance.

ICAP at Columbia University, is a global health leader situated within the Columbia University Mailman School of Public Health in New York City. ICAP's global team supports programs and research that address major health issues, HIV, Covid -19 response, malaria, tuberculosis, maternal and child health and non-communicable diseases. Headquartered at Columbia University's Mailman School of Public Health in New York City, has offices in over 20 countries. Our multidisciplinary team includes staff with technical, clinical, implementation, research, operations, program, and financial management expertise.

ICAP ensures the wellness of families and communities by strengthening health systems around the world.

The **Driver** to safely transport ICAP staff, visitors, equipment, and other materials as required, and to ensure the vehicle is clean, well maintained and fit for travel. The position is based in Juba with travel to the field on a need basis and as such the applicant must therefore be willing to travel to other parts of South Sudan when required.

The **Driver** under the direct supervision of the **Logistics Officer** will.

- Drive ICAP staff members safely to various destinations as required
- Ensure that yourself and passengers always use available seatbelts
- Ensure that the vehicle is ready for use (fueled, clean, always maintained)
- Discuss necessary fueling, maintenance and servicing activities with Logistic/transport officer or other appropriate ICAP staff in good time
- Drive in a manner that respects the other road users and ensures maximum life span of the vehicle
- Record details of each journey, any refueling and repairs or maintenance in the vehicle logbook daily
- Ensure that the vehicle and its contents are kept secure (i.e., locked doors, closed windows)
- Ensure that the necessary documentation, in addition to emergency and repair equipment is carried in the vehicles at all time
- Ensure that the assigned vehicle is kept in a good mechanical condition.
- Performs other related duties as required.

ICAP is looking for a candidate with the below required skills & experiences:

- Secondary/High school complete certificate.
- Basic mechanic skills or Certificate in automotive is preferred.
- Proficiency in Computer applications.
- A valid driver's license and at least on five years of driving experience to perform the job safely.
- Excellent navigation skills and proficiency in using navigation applications to find delivery locations.
- Time management and organizational skills to keep track of deliveries and stay on schedule
- Exceptional communication and interpersonal skills to interact with clients
- Physical stamina and good body strength to lift luggage, packages, and objects, as well as be able to load and unload them from their vehicle.
- INGO experience is preferred.
- Female candidates are highly encouraged to apply and must be South Sudanese.

Note: This is a national hire position, and the successful candidate will be an employee of ICAP in South Sudan subject to the local terms and conditions of employment which includes a competitive salary and benefits package.

How to apply:

Click on the link to apply

[Global Careers - ICAP at Columbia University](#)

Application Deadline is June 21, 2024.

[Columbia University](#) is an equal opportunity and affirmative action employer. It does not discriminate against employees or applicants for employment based on race, color, sex, gender, religion, creed, national and ethnic origin, age, and citizenship, status as a perceived or actual victim of domestic violence, disability, marital status, sexual orientation, status as a Vietnam era or disabled veteran, or any other legally protected status.

