**Scope of Work: Individual Consultant**

**LOSIH Partner’s Capacity Strengthening**

**Scope of Work:**

Since October 2019, IMA World Health has been implementing the Livelihoods Options Support to IDP Households (LOSIH) Project which aims to improve the nutritional status of children under five and pregnant and lactating women at the household level in Ayod County, South Sudan. These objectives are to be achieved through increased and diversified food production from kitchen gardens, poultry keeping and fishing, as well as improved food quality by focusing on processing, storage, preservation, and food preparation. The project also aims to improve access to food from local markets by creating market linkages, supporting Village saving and Loaning Associations (VSLAs) thereby increasing household income. During a recent monitoring visit to the project sites by the IMA LOSIH Project Officer, it was observed that the implementing partner was in need of technical support in order to effectively execute the project.

IMA seeks the service of an individual consultant to assess the capacity of the implementing partner to carry out the project and provide suggestions for improvement. Reporting to the IMA Director of Programs in Juba, the consultant will lead and support the efforts to strengthen the capacity of the partner to implement the LOSIH project in Jonglei, South Sudan.

The consultant will review the current IMA LOSIH project documents, training Manuals, reporting templates and monitoring tools to design training materials specific for LOSIH activities and appropriate for project trainers. The LOSIH training manual will need to consider the fact that many of the project beneficiaries are unable to read and write, and are in a remote, often inaccessible locations. The training should also address some specific issues that constitute barriers for women, youth, and marginalized farmers to access, use, and benefit from the activities of the project.

**Duration of Assignment,**

The Consultant will be deployed for 20 days (inclusive of holidays /weekend) from the 3rd week of July 2021 to 3rd week of September 2021.

An updated work plan, indicating locations/days to be visited will be shared with the selected consultant.

**Duty Station and Expected Places of Travel**

The working location will be in Juba, Central Equatoria State and will involve some travel to Jonglei State, Ayod County if access permits in Mogok, Pajiek, and Wau Payams/Bomas for project field site visits and stakeholder interview, and other relevant tasks of the assignment.

**Specific duties could include, but not be limited to:**

1. Meeting with IMA Director of Programs, IMA LOSIH Project Officer, Partner’s Technical manager, coordinator and field level staffs, LOSIH project beneficiaries to learn more about the project.
2. Conduct desk review of existing documentation on the project including:

Project proposal that highlights project objectives, training materials, and any handouts, if any, that are currently being used by trainers.

* 1. Based on document reviews and meetings with key stakeholders, identify partner’s capacity weaknesses and training needs to effectively implement the project.
  2. Provide recommendations for project implementation improvement to partner after approval from the IMA LOSIH Project Officer and IMA Director of Programs.
  3. Review or develop new training material for trainers and handouts for beneficiaries to address the identified weaknesses.
  4. Conduct a training of partner’s trainers on the topics identified as weaknesses.

**Deliverables:**

* A written report documenting specific partner’ strengths and weaknesses in project implementation and potential solutions to address the limitations.
* A training material for trainers that specifically focuses on different activities implemented under LOSIH project and appropriate methods of communication with beneficiaries. This will focus on nutrition-sensitive agriculture, as well as production, post-harvest processing, storage, and commercialization.
* A handout illustrating the steps of key project activities to be used as reference by project technical staff in the field, and
* If needed, a revised, IMA livelihoods training material.

**Deliverables and Reporting Deadline**

Approx. 1 week after the end of contract

**Qualification**

The position requires a competent and experienced person with the following attributes:

* Professional experience in agricultural and nutrition project implementation
* Experience in the development of training materials and handouts for agricultural or nutrition extension work, especially for illiterate audiences
* Experience working with farming or fishing communities in South Sudan.
* Ability to quickly identify organizational capacity strengthening needs in project implementation.
* Relevant experience in post-harvest processing, conservation, and commercialization (crops and/or fish) is a plus.
* University Degree in agriculture, nutrition, or other relevant fields
* Ability to communicate in English both verbally and in written form.

**Budget**

|  |  |  |  |
| --- | --- | --- | --- |
| **ESTIMATED BUDGET - LOCAL CONSULTANT** | | | |
| **Item** | **Unit Cost** | **Quantity** | **Total Cost (USD)** |
| *Consultancy fees* | | | |
| Consultant fees |  |  | Consultant to quote |
| Sub-total consultancy fees |  |  |  |
| *Accommodation, travel, and other expenses* | | | |
| Field accommodation |  |  | IMA to provide |
| Local flights to/from the field |  |  | IMA to provide |
| Car for hire/fuel |  |  | IMA to provide |
|  |  |  |  |
| Sub-total accommodation, travel, and other expenses |  |  |  |
| *Meeting/training expenses* | | | |
| Venue rental |  |  | IMA to provide |
| Stationary, printing, photocopy |  |  | IMA to provide |
| COVID-19 PPE |  |  | IMA to provide |
| Sub-total meeting/training expenses |  |  |  |
| Total | | |  |

NB: The consultancy fees are all-inclusive, and the selected consultant is responsible for the 15% income taxes.

Interested candidates who meet the above conditions should forward their CV and covering letter (which should include the contact details for at least three professional references from previous consultancy work. The Human Resource Office IMA World Health through e-mail [jubahr@imaworldhealth.org](mailto:jubahr@imaworldhealth.org), or hand delivered to the IMA World Health office located in Hai Cinema, opposite Juba Stadium. Deadline for submission is **Wednesday** **July 20th, 2021 by 5 pm South Sudan Local time.**

We will be reviewing applications on a rolling basis, so please apply at your earliest convenience through the above email contact.