

	<b>Job Title:</b>	Boma Health Initiative (BHI) Officer
	<b>Number of Positions:</b>	02
	<b>Reporting to:</b>	BHI/Health Manager and BHI coordinator
	<b>Department</b>	Health & Nutrition
	<b>Locations</b>	Fangak and Ayod

MINISTRY OF LABOUR  
 REPUBLIC OF SOUTH SUDAN, JUBA  
 09 FEB 2023  
 50.H.3  
 Approved  
 9/2/2023

**Back ground**

CAO is a National Non-Governmental, non-political and not-for-profit organization to address humanitarian needs, transition and development assistance. Our mandate is to build capacities of South Sudanese communities through socio-economic development, peace building, access to justice, promotion of human rights, good governance, formal and non-formal education, nutrition, WASH program, health services, poverty alleviation through initiatives such as agricultural capacity building programs and promotion of cultural tolerance.

CAO was established in 2014 with over 8 years of operations in Jonglei, Upper Nile, Central Equatoria and Warrap States of South Sudan with field offices in Ayod, Fangak, Akobo, Pigi/Canal, and Uror in Jonglei State and Nassir and Ulang in Upper Nile and Twic in Warrap state with a head office in Juba. Over 100 people, a mixture of South Sudanese and foreigners are employed by CAO South Sudan.

Through funding from World Bank, CAO is implementing a general health service provision in the Counties of Ayod and Fangak. It is in light of this that CAO would like to recruit two competent candidates for the above position one in each location.

**Job Summary**

The BHI officer is responsible for strengthening community engagement of the boma health component in the World Bank project. This will include working with county health departments, Boma health teams, community resource persons and community groups. In coordination with county health department, the BHI officer will work with community led groups/ and leaders to establish demand, uptake and utilization of integrated health services in Ayod and Fangak counties. She/he will lead and, enhance implementation of all BHI activities that enable referral linkages within the communities and health facilities.

**Main Responsibilities**

- Provide technical support in implementation of BHI activities in accordance to the South Sudan BHI guideline.



- Work closely with County Health Department, Boma Health Teams, Boma health committees and other health stakeholders to enhance community based structures that will create demand for primary health care services.
- Provide stewardship for the implementation of the project's core activities and strengthen community to increase access and utilization of available integrated health services (treatment in the community, family planning, and child care health services, safe motherhood, First Aid) in collaboration with the county health department.
- Orient and mentor Boma health teams, CHDs, and community leaders in the implementation of BHI activities and advocacy for their roles in the available health services at community level.
- Facilitate the collection of CHMIS data from the community intervention activities and health facilities, and its submission to the county health coordinator, CHD M&E officer.
- Prepare and submit quality weekly, monthly and quarterly reports on the BHI activities implementation.
- Review the monthly progress on BHI activities and provide feedback to the Boma health teams, Boma health committees, Facility level staff and CHD, and support in the development of the performance improvement plan.
- In collaboration with BHI coordinator, ensure that local authorities and mainly the county health department is fully involved in the planning, implementation, monitoring of the BHI program
- Supervise and provide clinical diagnosis and treatment of disease at community level, and at times in outpatient and inpatient settings.
- Ensure the integration of BHI and PHC activities, mainly health education, EPI, and other child health care activities including NIDS.
- Ensure that monthly activities for BHI supervisors are planned for and followed according to the schedule.
- Provide close supervision for the BHI committees and community mobilization officer, including on job trainings, and support as required ensuring that the county health department and BHI Coordinator are regularly updated and informed about the implementation and issues arising.
- Responsible for control and management of all drugs, diagnostic equipments and materials used in BHI activities including raising purchase requests for local/regional/international procurements of new items as necessary.
- Responsible for Identifying and ensuring health staff training and development needs are met
- Planning, Preparation and facilitation of BHI and BHWs training sessions using a variety of participatory teaching methods.
- Execute delegation roles from the BHI coordinator and Manager, County health coordinator including overall programme; work planning, attendance at national/state/county level meetings and workshops as may be required.



- Carry out any other work as may be assigned by the supervisor.

### **Key Working Relationships**

**Reports to:** BHI Coordinator

**Directly supervises:** Boma Health Workers and BHI supervisors

**Other Internal / or external contacts:** Health Manager, M&E officers and community mobilization officers.

### **Job Qualification**

**Education:** A degree/Diploma in Public Health, Nursing, Midwifery, and Clinical Medicine from a recognized medical school/training institution.

**Experience:** Working experience of at least one year in the same field of BHI. 2-3 years' experience in implementing integrated community health programs especially those related to MNCH, ICCM and CMAM. Experience in formation and supporting functionality of the community support groups for instance health facility committees, mother-to-mother support groups, Boma health committee. Experience in service training, mentorship and coaching/trainings (CNVs/CBDs/CHWs and EPI vaccinators)

**Demonstrated competencies and skills:** excellent written and verbal communication. Good analytical skills and ability to support a cross section of frontline Boma health workers. Remain productive when under pressure. Demonstrates a systematic and efficient approach to work. Works collaboratively with team members to achieve goals/results. Should be able to plan his/her work daily. Fluency in English. Ability to stay in remote places. Team player with very excellent communication skills and ability to write very good reports. A culture of self-drive and able to work with minimal supervision.

**Information on application:** Qualified and interested candidates can send their application letters and updated CVs to [commaction.org@gmail.com](mailto:commaction.org@gmail.com) or hand deliver to CAO Head office in Hai Tijaria along Kokora road **NOT later than 2/3/2023**.

**Please note that this position is urgent therefore, Applications will be reviewed in a rolling basis**

Applications must be clearly addressed to the Human Resources officer CAO with the position clearly indicated.

CAO is an equal opportunity employer however; Female candidates are strongly encouraged to apply.

Applications received after the deadline and the ones that are not properly addressed will not be considered. Only the successful candidates will be contacted.



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