



INVITATION FOR BIDS Competitive Bidding

UNIVERSAL NETWORK FOR KNOWLEDGE & EMPOWERMENT AGENCY (UNKEA)

4th December, 2021

Development of Online Procurement System

1. This Invitation for Bids follows various implementation Program in Greater upper Nile Region, Jongolei state, Eastern Equatorial state, Barrel Gazal Region in South Sudan and to be funded by Various Donors
2. UNKEA invites sealed bids from eligible and qualified bidders to SUBMIT their bids for supply of the following project supplies under Invitation to Tender No:013

LOG REF NO: RFQ/UNKEA/0012-Online Procurement System

3.

S/No	Item Description
1	Online Procurement System that comprises of Online Purchase Request, Online Approvals, Inventory Management report, generate Procurement Tracking Report, Asset Register

4. *Qualification Requirement Includes:*

a. *Eligibility:* the bidder must provide company legal documents e.g.

- Tax clearance
- VAT registration certificate
- Membership of Chamber of commerce
- Incorporation Certificate
- Operation License
- Company Profile
- Article of Association
- References /Recommendations

b. *Experience:* the bidder must provide evidence of participating as a main supplier in at least one (1) contract within the last five (2) years, like the proposed supply.

5. Interested bidders may obtain further information or clarification from UNKEA South Sudan Attention - Chairman, Tender Committee through logm@unkea.net or mariaka@unkea.org, from 09.00 to 16.00 hours at the address given below (Monday to Friday).

6. **Deadline for submission is 14th December,2021 before 17:00 Hours CAT**

Only tenders submitted in the prescribed form from legally registered institutions with recognized establishments (physically visible with name branding) will be considered.

All tenders should be submitted through the below emails:

Email1: simon@unkea.org

Email2: mariaka@unkea.org