

REQUEST FOR QUOTATIONS

INVITATION TO BID FOR STAFF MEDICAL INSURANCE SERVICE - FONDATION CARITAS LUXEMBOURG

Organisation	Fondation Caritas Luxembourg (FCL) is an international non-governmental organization operating in Torit Eastern Equatorial State. FCL-South Sudan (FCL SSD) is implementing its project at Obbo, Pajok, Lobone and Nimule Payams in Magwi County. The global objective is to Strengthening small farmers resilience through improve household food and nutrition security, increase market access and institutional capacity enhancing
Location	Magwi & Torit-Torit County, Eastern Equatorial State, South Sudan
Project	Food security, Health & Nutrition in Magwi County, Eastern Equatoria
Project No	P 30991/P 30969/P 30989/P 30992/P 30996
Currency	All the quotations should be in USD
Contract Period	1 month
Key tasks & responsibilities	<p>FCL is planning to Offer staff medical insurance cover to all FCL staff in Torit, Palotaka /Pajok/Lobone & Nimule in Magwi County-</p> <p>Quotations should be as per descriptions provided in Annex 1 below.</p> <p>The offer should include:</p> <ul style="list-style-type: none"> • Medical insurance for the employee +2 family members (M+2). (Both inpatient and outpatient) • The life insurance (amount: 10,000 USD). • The offer should be estimate for 55 employees. • The period is 1 full year.(15/04/2024 to 15/04/2025)
Selection criteria	<ul style="list-style-type: none"> • Registered companies authorised to offer medical insurance services in South Sudan and within East Africa region. • The company should behave of wide experience of Medical insurance services in South Sudan. • Highly qualified technical staff with enough medical Insurance technical knowhow. • References from other NGOs or recognised bodies available upon request • Shortest duration of implementation and immediate availability • Lowest price
Deadline of submission	<ul style="list-style-type: none"> • This is an urgent invitation to bid. The deadline for the submission of bids is April 8Th, 2024, at 11:00 am. Late submissions will be subjected to disqualification.
Contract services	<ul style="list-style-type: none"> • The contract should start from 15/04/2024-15/04/2025
Notification of the results	<ul style="list-style-type: none"> • Only a successful bidder will be contacted. If you do not receive any communication from FCL within next two (2) weeks, consider your bid unsuccessful. Only registered companies will be selected. No brokers.
Application	<p>If you feel your company fits the required profile, please let us know your qualifications and experience. Send your application at the latest by April 8, 2024, to the Resource Manager of Caritas Luxembourg South Sudan via email secretariat@caritasluxssd.lu or deliver your bid directly to the Caritas Luxembourg Office in Torit, located in the former NIRAS Compound, Mission area, Hai Katire road in Torit, Eastern Equatorial State.</p>
Disclaimer	<p>FCL-SSD reserves the right to either amend or cancel the bidding exercise at any time with or without notice and therefore FCL-SSD shall not accept any liability whosoever. The prospective bidder will be responsible for any cost incurred during preparations and submission of quotations/bids.</p>
Annex	

