



## **Terms of Reference (ToR) for conducting Intra action review for Hepatitis E outbreak response in Bentiu IDP camp.**

### **Background**

World Relief is the South Sudanese branch of World Relief, an international non-governmental organization dedicated to partnering with the local Church, to see the most vulnerable people transformed economically, socially, and spiritually. Since 1998 World Relief has been working with the local Church to address humanitarian and development needs related to Health, Nutrition, Food Security & Livelihoods (FSL), Education, WASH (Water, Sanitation & Hygiene), Protection, Disaster Risk Reduction (DRR), and Church Empowerment.

World Relief South Sudan is a key health actor in Bentiu IDP Camp. World Relief South Sudan has maintained its presence since 2015 by providing emergency health and nutrition services to residents within and exterior to the camp. WORLD RELIEF is operating health interventions that have contributed in improving access and maintaining quality of basic services through PHCCs and PHCU in Bentiu IDP camp, South Sudan.

Currently in Bentiu IDP camp there is an HEV outbreak response being implemented by different stakeholders launched on December ,2021. The 6-month HEV outbreak response is being funded by SSHF and is being implemented in collaboration with other health partners (IRC, MSF) and UN agencies (WHO, IOM). The outbreak response focuses on strengthening surveillance system in place in identifying, detecting and supporting early HEV cases to prevent outbreak.

In Bentiu IDP camp there has been an active repose for HEV cases since 2015 where higher number of cases were recorded, since then, caseloads have continued to present in health facilities. Therefore, there is a strong need to conduct an Intra action review (IAR) on the outbreak response that is ongoing currently in the IDP camp to be focused on the public health response to HEV response. This action will actively seek to identify best practice and lessons learned, while applying these insights in a tighter time-scale to improve the outcome of an ongoing response in the camp.

It is against that this background that this ToR is therefore to procure a consultancy service to conduct IAR

- in order to reflect on actions undertaken to prepare for and respond to the HEV outbreak at the state level
- in order to identify current best practices, gaps and lessons learned,
- and Propose corrective actions to improve and strengthen the continued response.

### **General Objective**

To identify best practices and challenges encountered during the response to the hepatitis outbreak, and to provide opportunities to validate existing mechanisms and identify areas for enhancement.

### **Specific Objectives**



- To provide an opportunity to share experiences and collectively analyze the ongoing response to HEV outbreak by identifying challenges and best practices;
- To facilitate consensus building among and the compiling of lessons learned by various stakeholders during the response to improve the current response by sustaining best practices that have had demonstrated success and by preventing recurrent errors
- To document the lessons learned from the response efforts to date to enable health system strengthening;
- To provide a basis for updating and validating the HEV outbreak response strategy preparedness and response plan and other strategic plans accordingly.

### **Methods**

The Intra Action Review involves an interactive, structured methodology with user-friendly material, group discussion and interactive facilitation techniques

### **Consultant Deliverables**

- Review the ongoing HEV outbreak response in Benitu IDP camp
- Organize a workshop to orient key stakeholders on methodology on conducting IAR as per WHO standard.
- Prepare and organize FGD, Key Informant Interview to be held with major stakeholders and partners including World Health Organization (WHO) involved in the HEV outbreak response.
- Prepare and develop a HEV response intra action review (IAR) report working in close consultation with WHO, health cluster, health partners and technical team,

### **Qualifications of Successful Candidate**

- Degree on any relevant health or public health. Master's in field epidemiology is mandatory.
- Three years' related professional experience, managing or providing technical advice in both clinical and public health programs in an emergency setting.
- Three years' experience in hardship postings or complex emergencies, with proven leadership experience.
- Able to work in a fluid and insecure area
- Mature and able to adjust to harsh living conditions.
- A team leader with relevant academic qualification as per the job assigned.
- Solid understanding of and documented work experience in conducting studies and researches.
- Good facilitating, negotiating, communication and advocacy skills.

### **Duration and Condition of Consultancy**

The total duration of the consultancy will be 3-4 weeks. The consultant will be expected to prepare an inception report within 5 days after signing of the contract: covering methodology and work plan for review and approval by World Relief.



| Task  | Approximate number of working days* |
|---|-------------------------------------|
| Submit inception report covering methodology and work plan for review and approval                      | 1 <sup>st</sup> week                |
| Organize a workshop to orient key stakeholders on methodology on conducting IAR as per WHO standard.    | 1 <sup>st</sup> week                |
| Organize FGD, key informant interview and data collection.  | 2 <sup>nd</sup> week                |
| Prepare presentation on first draft of IAR report on HEV outbreak for WORLD RELIEF and key stakeholders | 3 <sup>rd</sup> week                |
| Submit final IAR report on HEV outbreak response  | 4 <sup>th</sup> week                |

### Logistics:

While undertaking this assignment, World Relief will facilitate flight from Juba to Bentiu, arrange vehicle transport at project sites in South Sudan., reasonable and mandatory work-related telephone calls. The consultant will be responsible for their own visa applications, use their own laptops and cell phones. The Consultant(s) will be responsible for their own Insurance during the subsistence of the contract and World Relief will not be responsible for any injuries or damages incurred during the assignment.

### Consultation fee

Payment is subjected to taxation according to the laws of South Sudan.

### Essential Criteria:

- Technical proposal including detailed tasks, recommended methodology summary and your relevant experience, how you meet the profile required, details of time required,
- Provide at least 2 recommendation letters
- CVs of key personnel involved in undertaking the activity.

### Key Notes

- The consultant should be able to demonstrate that they can carry out the work as stated in the TOR in South Sudan
- The results and end ownership of the consultancy report will be exclusively under World Relief ownership, including any data produced during the consultant stay.



**Application Process:**

All interested/qualified venders/companies are requested to submit their applications by **8<sup>th</sup> February 2022** during office hours in tender box or [sstenders@wr.org](mailto:sstenders@wr.org). **World Relief Office Hai Cinema Next to MAF office and Ministry of Water and Irrigation.** The tender documents **MUST** be submitted on company letterhead and signed, stamped by the bidder and sealed envelope **Do NOT WRITE OR INDICATED YOUR COMPANY NAME ON THE ENVELOP ONLY THE RFQ No. (RFQ: WR-SSPT-2022-16) on Envelop and Subject**