

## **Tender advertisement**

Nonviolent Peaceforce (NP) South Sudan is calling for applications from qualified vendors/ service providers/ companies to apply for supply of the below goods/service for the year **2022-2023** in south Sudan

- 1. Supply of diesel and petrol in Juba and fieldsites**
- 2. Air transportation of cargo to and fro the various field locations**
- 3. Travel agents ( International travels)**

Vendors or companies who wish to take part in this process needs to complete NP forms available in NP director operations office or available in soft on South Sudan NGO Forum website.

The filled form should be supported by copies of below documents to verify entity/ies legal status in host country.

### **Mandatory documentation and information:**

1. Valid Operational/ Trading Licence.
2. NRA tax registration & valid tax clearance certificate.
3. Companies also needs to provide registration certificate with South Sudan Chamber of Commerce. Articles & Momorandum of Association is also mandatory for companies to be submitted.
4. Three years audit reports from external chartered accountant firm.
5. Bank Statement starting from **1<sup>st</sup> Jan 2021 till 30<sup>th</sup> November 2021**.
6. Proofs of business with National & International NGO's and with companies.
7. Physical address, phone number and email addresses of the entity.

### **Instructions for submission of documents.**

- 1) All envelop should be marked clearly.
- 2) All documents must be put in one envelop only.
- 3) Incomplete documents will lead to disqualification of vendors/companies.
- 4) Deadline for submission of documents is **21<sup>st</sup> December 2021**.
- 5) Documents should be submitted to below address only. If received by any other means will lead to disqualification of vendors/ companies.

Director OPS NPSS  
Nonviolent Peaceforce Country Office  
Plot:-27 , Block B, DDR Avenue  
Kololo - Juba, South Sudan  
Email: [friaz@nonviolentpeaceforce.org](mailto:friaz@nonviolentpeaceforce.org)

Note: This is only an invitation for tender and NP South Sudan has the right to cancel the process at any time without notice & NP South Sudan is not liable for any cost incurred by applicants at any level in this process.