



## SMILE AGAIN AFRICA DEVELOPMENT ORGANIZATION

Smile Again Africa Development Organization (SAADO) is a national non-profit humanitarian and development organization dedicated to working with the youth and their communities to reach their full potential. Founded in 2011, SAADO works across all the states of South Sudan promoting social cohesion and empowering communities to tackle the causes of poverty and injustice. We provide humanitarian assistance to families affected by disaster & conflict while partnering with communities for long-term solutions to alleviate poverty. Motivated by the potential in the youth, we optimize their role to foster peaceful co-existence and economic empowerment in South Sudan.

SAADO is looking for some qualified persons to fill the position of:

**Job Title:** Program Manager

**Line Manager:** Program Director

**Location:** Juba, with frequent visit to field location.



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Approved by

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06.2021

### Key Responsibilities:

Reporting to the Director Programs, the Program Manager Food Security oversees the development and delivery of food security and livelihood strategy and programs. The job holder guarantees the quality and suitability of proposed technical approaches, ensures the appropriateness of FSL activities and of SAADO's general objectives to the needs of the local populations. He / she will be a lead on developing proposals and securing funding for FSL programming. In addition, the FSL Advisor will ensure the coordination of all FSL activities through active participation in coordination meetings and working groups.

### Roles and Responsibilities

- Preparation and implementation of yearly plans for proposals that have been approved by donor.
- Preparation and presentation of the yearly Food Security proposal to donors.
- He/she coordinates the project cycle and more particularly the operational monitoring of FSL programs implemented by SAADO.
- Assists in the strategic integration and running of the FSL projects with others.
- Ensure accuracy, accountability, and transparency of the Food security operations, with periodic and timely reports to the partners, and donors.
- Participation in external coordination /networking forums, organization and participation to assessment, proposal design and writing and launching of new programs.
- Participate in developing broader sector strategies through influence of and leadership within inter-agency coordination forums, including taking on a co-chairing role where needs demand.
- Responsible for providing technical guidance to field-based teams and ensuring that high-quality activities are implemented and evaluated in a timely manner.

UAP Equatoria Tower,  
6<sup>th</sup> Floor, Wing B.  
Hai Neem, Juba  
South Sudan.



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- Ensures Food Security expenditures are documented in accordance with donor requirements Advises Key Program staff and other staff related to the operations of Food Security on key issues from time to time.
- Ensure field teams have solid understanding of emergency, recovery and development programming, conduct regular trainings for staff to build skills and capacity.
- Carry out advisory visits to programs areas in order to design new programs, develop proposals or review/monitor/evaluate ongoing grants.
- Ensure sector accountability mechanisms are put in place, ensuring that the feedback is incorporated into program design and learning disseminated to the wider FSL sector.
- Working closely with the HR team, lead on identifying FSL staffing needs, ensure inclusion in the proposal and ensure rapid recruitment, induction and training of new staff.

## KNOWLEDGE, SKILLS & ABILITIES

- Degree in Agricultural Development studies or similar field. Postgraduate qualifications in Program Management preferable.
- At least 3 to 5 years' experience in a similar role with an FSL team
- Knowledge of project cycle management, livelihoods, agrarian systems and natural resources management.
- Demonstrated ability to set up learning and development processes and monitoring & evaluation systems in large complex Programs.
- Excellent communication, analytical skills, organization and writing/editing skills
- Experience in use of WFP Invoicing.
- The holder of this position must be a results orientated leader who can manage and satisfy multiple and at times competing organizational, donor and other stakeholder demands.
- Must also have solid public relations skills and be a strong team player.
- Must be analytical, innovative and self-managed leader.

## HOW TO APPLY FOR THIS JOB:

Interested candidates who meet the above mentioned conditions should submit their application letter and CV land a phone number and hard copy to SAADO office in UAP Equatoria Tower Sixth Floor Wing B e-mail to [Vacancy@saado.org](mailto:Vacancy@saado.org) Not later than June 18 2021

Note, SAADO South Sudan, is an equal opportunity employer; it does not discriminate on the basis of religion, race or political affiliation.



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